

Tab 1

Visa Application Process – Korean Consulate of Los Angeles

Now that your Visa Issuance Number has been issued, you will need to take the next step in getting your final visa granted at the Korean Consulate.

If you live in the following state(s), you will use the Korean Consulate in Los Angeles to complete your visa process:

Arizona, Nevada, New Mexico, Southern California

How to Lodge an Application

1. **By Mail**
 2. **In-Person Appointment (Schedule an appointment)**
 - Work Hours: Monday–Friday, 09:00-12:00 P.M., 1:00-4:00 P.M.
-

Required Documents

1) Visa Application Form

- Choose between E-Form OR Paper Form with Visa Issuance Number
- ※ Please do not forget to put your signature on the bottom part of the first page of the visa application form. Please include your visa issuance confirmation number
- ※ You must fill it out without leaving any section blank (Paper Form).
 - ▶ 1.1 Full name in English: Your name must be the same on your passport.
 - ▶ 1.7 National Identity No.
 - ▶ 2.5 Emergency Contact Information: a person in the United States
 - ▶ 3.1 Visa Issuance Number (Confirmation No.)
 - ▶ 3.6 Status of Stay: Visa type (e.g., E-2-1)

2) Passport (more than 6 months valid)

- **Apply by Mail - Notarized Copy of Your Personal Information Page** (DO NOT send your original passport when you apply by mail)
 - Should be printed in color, actual passport-sized (DO NOT modify the size.)
 - The print should be of good enough quality, and the top and bottom

of the passport copy must not be cropped.

- Passport copy must be **notarized from within this Consulate's Jurisdiction**

3) Copy of Passport (Data page and Signature page)

4) 1 Passport-type Color Photo (2 X 2 inch, natural color, taken within 6 months)

- Not necessary if the applicant prints E-form on Visa Portal web in color

5) Visa Fee: USD 45

- **Cash, Money Order**
- Money Order - Payable to "Korean Consulate General"

6) Consul's Checklist (printed and completed)

7) (Apply by Mail) A proof document that the applicant is living within our consular jurisdiction

- Bank Statement, Utility bills, etc. (issued within last 3 months)

8) (For Korean Americans)

- Korean ancestry applicants may be asked for additional nationality documents(기본증명서, 제적등본, 가족관계증명서) to verify dual citizenship. (Proof of loss of nationality, renunciation of nationality, etc.) .

How to Make an In-person Appointment

1. Access the [365 Overseas Korean Portal](https://www.g4k.go.kr/en/main.do) (<https://www.g4k.go.kr/en/main.do>) or download the mobile app "365 Overseas Korean Portal."
2. Non-member login (or sign up)
3. Reservation to Diplomatic Mission - Click on [Make a Reservation]
4. Select [North America] - [United States] - [United States - Consulate General of the Republic of Korea in Los Angeles], Click [Next]
5. Select [Consular Service] / [Reservation date] / [Time]

After completing the reservation, **print out the confirmation email.**

Korean Consulate Contact Information

Mailing Address:

Korean Consulate General in Los Angeles (ATTN: Visa Department)
3243 Wilshire Blvd, Los Angeles, CA 90010

Phone Number +1-213-385-9300

Email for Visa: service-la@mofa.go.kr

Working Hours: (Civil Service)

Monday–Friday, 09:00 A.M.- 4:00 P.M.

Website:

https://overseas.mofa.go.kr/us-losangeles-en/brd/m_26385/view.do?seq=1&page=1

Processing Time

The visa processing time is at least 10-15 business days. Mail-in applications take an additional 1-5 days.

- All submitted documents with the visa application will not be returned to the applicant except the passport.
- It is a single-entry visa and is valid for 90 days from the date of issue.
- After 5 days, please check your application status online. If you can not find any information after 7 days at all, contact the consulate by phone (213-385-9300) or email. (service-la@mofa.go.kr)

If it has been approved, please print your Visa Grant Notice by visiting www.visa.go.kr