



REQUEST FOR PERMISSION TO ENGAGE IN
PRIVATE PRACTICE OF PROFESSION

ENRIQUE G. BAKING, Ed. D
SUC President III
Don Honorio Ventura State University
Ville de Bacolor, Pampanga

S I R:

In compliance with the EVP Memorandum No. 53 Series 2024, dated August 8, 2024, I have the honor to request permission to engage in private practice of my profession. In this connection, I am submitting the following data or information about myself:

-	Name:	_____
-	Educational Qualifications: Highest Degree Earned	_____
-	College/Campus/Office:	_____

-	Position:	_____	Salary Grade:	_____
-	Latest Performance Rating:	_____		
-	Other Designations:	_____		

Company/Business	Duties	Schedule (Days/Time)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
		Signature over Printed Name
		Date
CERTIFIED CORRECT:		
Signature over printed name of Head of the Department		Signature over printed name of Head of the Company / Authorized Representative from outside DHVSU

RECOMMENDING APPROVAL:

_____	DOLORES D. MALLARI, Ph. D. University Registrar
ANNA C. DAYRIT, MM, MBA Chief Administrative Officer	REDEN M. HERNANDEZ, RCE, MM Vice President of Academic Affairs

APPROVED:

ENRIQUE G. BAKING, Ed. D.
SUC President III

NOTE::

- Attach one copy each of the approved employee work schedule from DHVSU and from the other agency
- Submit only one copy of this form to the HR Office.