

Dear Single Subject Teaching Credential Prospective Student:

Thank you for your interest in earning a teaching credential through Cal State East Bay offered through East Bay Extension. Review the application requirements at the following link [Single Subject Online Credential Program](#). This program is fully accredited and has the same course of instruction as our hybrid/campus-based program. The coursework for this program is fully online.

Students begin coursework in the summer and will then serve in a California public school classroom as an intern teacher or student teacher throughout the fall and spring semesters while they complete the program coursework concurrently online.

To apply to the Program which only begins in the Summer, there are TWO DIFFERENT applications: one for the University through Cal State Apply and one for the [Teacher Education Department](#) on the [Single Subject Online Credential](#) webpage. You need to apply and be admitted to BOTH the Department and the University to be admitted to the program. To complete the application process, you need to take these actions:

1. Before applying, it is highly recommended to attend a [Credential Information Session](#). If you missed it, come to Drop in office hours and review the Credential Information Session slides for 2025.
2. Submit a **Department Application**: [Review the Credential Application Single Subject requirements](#), instructions, and deadlines. Start the Department Application early, save your progress, upload all required documents, and submit by the deadline. There is a non-refundable \$25.00 fee for this application.
3. Submit a **University Application** through [Cal State Apply](#). There is a \$70.00 non-refundable application fee. Please review the application to make sure you are applying to the correct term, campus, and program. Listed under **East Bay Extension**: Select Single Subject Online Program>Subject.
4. Only **after** you submit the University Application through Cal State Apply and get an email with your net id: Order official transcripts from **ALL** schools attended to be sent electronically to Cal State East Bay Admissions or electronictranscripts@csueastbay.edu if an email address is requested. Please note that both Graduate Admissions and the [Credentials Office](#) will have access to your electronic transcripts, so no duplicates are needed.
5. We strongly urge you to apply for [Financial Aid \(FAFSA\)](#) for 24-25 and 25-26 year.