

Chisholm Trail Recreation Commission
Meeting Minutes

February 12, 2025
109 E Ross Clearwater, KS 67026

Board Members: Amanda Germann, Chairman, Jamie Tjaden, Vice-Chairman, John Hurley, Layne Pike, Landon Doll

1. Call to Order by
Germann at 5:11pm
2. Confirm a Quorum is Present:
Amanda Germann, Jamie Tjaden, and Landon Doll
3. Approval of Agenda:
Motion: Tjaden moved, Doll seconded to approve the agenda as modified. Voted and passed unanimously. 3-0
4. Public Comments - Members of the public can address the Commission limited to not more than five minutes
5. Consent Agenda - Items on the Consent Agenda are considered routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed.
 - a. Previous Meeting Minutes – 02/12/25
 - b. Claims and WarrantsNew ledger report was used for claims and warrants.
Motion: Tjaden moved, Doll seconded to approve the claims and warrants with a few edits on line items.
6. Report(s)
 - a. Director Report

Past Events:

- Youth Basketball season ended Jan. 25
 - o Within budget for season
- Fall Prevention & Stability Class Feb. 3, 5 participants
- Registration opened, Softball/Baseball Feb. 3, over 30 registrations so far
- Fall Prevention & Stability Class Feb. 10, 6 participants
- Feb. 5 Coffee & Community with Jason Hibbs, Brew'd Awakening, 20 participants
- Hot Chocolate & Board Games Feb. 11 @ Library 9 participants
 - o Provided hot chocolate from Santa Party

Upcoming Events:

- Fall Prevention & Stability Class Feb. 24, 10am
- Pillow Case Decorating Feb. 25 @ Library 3:30-4:30pm
 - o Old supplies and well attended historically

Chisholm Trail Recreation Commission is dedicated to providing a wide variety of recreational opportunities to enhance the quality of life for citizens in the community

- Will discuss importance of sleep for Wellness education
- Middle/Intermediate after school programming: (4th Thursday)
 - Feb 27th, 3:30-5pm pizza party and games in common area
 - Confirmed March 27th and April 24th
- Registration Closes for Softball/Baseball Feb. 28th
- March Madness Hoop Shooting Contest March 8th at 10am
 - Open to all
 - Age bracket prizes for best shooter
 - Competition Timed relay 60 seconds to win it
- Umpire Training late March TBD
- Easter Egg Hunt, April 19th at 10 am
 - Historically 60-80 participants, 1000 eggs (could have used more eggs as only 12.5 eggs if 80 kids participate)
 - Suggested age Brackets
 - Toddlers 0-3 years
 - Young children 4-7 years
 - Older children 8-12 years
 - Prefilled with candy 2-1/2" 1000 eggs for \$249.98

Other Updates:

- Audit for 2023-2024 is underway. Auditor has QuickBooks access and has reached out for specific information.
- Safe Sitter planning is still in progress. Working to connect with new instructor/find someone willing to get certified.
- Nets were purchased as approved last month and Dustin C. will have high school kids set them up.
- For adult sports options, a survey will be going out this next month to determine what people are most interested in.

b. Commission Members

c. Sub-Committees

7. Old Business

- a. Financial statement line reviews on budget - March
- b. Recreation Center – *No Update Plan to reach to WSU soon*
- c. Personnel Policy and Guidelines Manual – No Update
- d. **Action:** Bylaws
Motion: Doll moved, Tjaden seconded to approve bylaws with some edits as specified.
- e. **Discussion:** Chisholm Trail Sports Complex Master Plan Priority List
After discussing Individuals top 5-6 priority lists, it was decided to prioritize the following: Infields for varsity and junior varsity fields, batting cages, pitching lanes, and then the 4th field for the rec.

f. **Action:** Facility Usage Agreement – City

of Clearwater

Motion: Doll moved, Tjaden seconded to approve the Facility Usage Agreement.

8. New Business
 - a. March Madness Basketball Hoop Shooting Contest Prizes
Discussed basketball themed prizes
 - b. Easter Egg Hunt
Discussed prefilled vs unfilled eggs and if toys or candy should be used.
 - c. Booster Club
The booster club will likely make a request closer to Aug. 20th due to an upcoming event.
9. Executive Session
Entered into Executive Session at 6:20pm and exited at 6:25pm
10. Adjournment
Adjured by Germann at 6:25pm

Next Meeting: March 12, 2025, 6:30PM