

Chisholm Trail Recreation Commission
Meeting Minutes

February 12, 2025
109 E Ross Clearwater, KS 67026

Board Members: Amanda Germann, Chairman, Jamie Tjaden, Vice-Chairman, John Hurley, Layne Pike, Landon Doll

1. Call to Order by Germann at 5:11pm
2. Confirm a Quorum is Present: Amanda Germann, Jamie Tjaden, and Landon Doll
3. Approval of Agenda:
Motion: Tjaden moved, Doll seconded to approve the agenda as modified. Voted and passed unanimously. 3-0
4. Public Comments - Members of the public can address the Commission limited to not more than five minutes
5. Consent Agenda - Items on the Consent Agenda are considered routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed.
 - a. Previous Meeting Minutes – 02/12/25
 - b. Claims and WarrantsNew ledger report was used for claims and warrants.
Motion: Tjaden moved, Doll seconded to approve the claims and warrants with a few edits on line items.
6. Report(s)
 - a. Director Report

Past Events:

- Youth Basketball season ended Jan. 25
 - o Within budget for season
- Fall Prevention & Stability Class Feb. 3, 5 participants
- Registration opened, Softball/Baseball Feb. 3, over 30 registrations so far
- Fall Prevention & Stability Class Feb. 10, 6 participants
- Feb. 5 Coffee & Community with Jason Hibbs, Brew'd Awakening, 20 participants
- Hot Chocolate & Board Games Feb. 11 @ Library 9 participants
 - o Provided hot chocolate from Santa Party

Upcoming Events:

- Fall Prevention & Stability Class Feb. 24, 10am
- Pillow Case Decorating Feb. 25 @ Library 3:30-4:30pm
 - o Old supplies and well attended historically

- Will discuss importance of sleep for Wellness education
- Middle/Intermediate after school programing: (4th Thursday)
 - Feb 27th, 3:30-5pm pizza party and games in common area
 - Confirmed March 27th and April 24th
- Registration Closes for Softball/Baseball Feb. 28th
- March Madness Hoop Shooting Contest March 8th at 10am
 - Open to all
 - Age bracket prizes for best shooter
 - Competition Timed relay 60 seconds to win it
- Umpire Training late March TBD
- Easter Egg Hunt, April 19th at 10 am
 - Historically 60-80 participants, 1000 eggs (could have used more eggs as only 12.5 eggs if 80 kids participate)
 - Suggested age Brackets
 - Toddlers 0-3 years
 - Young children 4-7 years
 - Older children 8-12 years
 - Prefilled with candy 2-1/2" 1000 eggs for \$249.98

Other Updates:

- Audit for 2023-2024 is underway. Auditor has QuickBooks access and has reached out for specific information.
- Safe Sitter planning is still in progress. Working to connect with new instructor/find someone willing to get certified.
- Nets were purchased as approved last month and Dustin C. will have high school kids set them up.
- For adult sports options, a survey will be going out this next month to determine what people are most interested in.
- b. Commission Members
- c. Sub-Committees

7. Old Business

- a. Financial statement line reviews on budget - March
- b. Recreation Center – *No Update Plan to reach to WSU soon*
- c. Personnel Policy and Guidelines Manual – No Update
- d. **Action: Bylaws**
Motion: Doll moved, Tjaden seconded to approve bylaws with some edits as specified.
- e. **Discussion: Chisholm Trail Sports Complex Master Plan Priority List**
 After discussing Individuals top 5-6 priority lists, it was decided to prioritize the following: Infields for varsity and junior varsity fields, batting cages, pitching lanes, and then the 4th field for the rec.



Phone: 620-584-2323

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f. **Action: Facility Usage Agreement – City**

of Clearwater

Motion: Doll moved, Tjaden seconded to approve the Facility Usage Agreement.

8. New Business

a. March Madness Basketball Hoop Shooting Contest Prizes

Discussed basketball themed prizes

b. Easter Egg Hunt

Discussed prefilled vs unfilled eggs and if toys or candy should be used.

c. Booster Club

The booster club will likely make a request closer to Aug. 20th due to an upcoming event.

9. Executive Session

Entered into Executive Session at 6:20pm and exited at 6:25pm

10. Adjournment

Adjourned by Germann at 6:25pm

Next Meeting: March 12, 2025, 6:30PM