

Enrolling in a College Credit Course @ Kirkwood CC

Kirkwood Community College (KCC) refers to college credit courses as **Alternative Concurrent Enrollment Courses**.

1. **Discuss your plans with Mrs. Amunson (A-L), Mr Stoffer (M-Z), or Mrs Hoffman (GT)**
 - How will these courses transfer? Use this [resource](#) to plan.
2. **If you haven't already, apply to earn college credit in high school at KCC.**
<https://www.kirkwood.edu/hscreditapply>
3. **Establish your "k"number, your password and your KCC email account.**
 - How to establish your password and email - [video](#)
 - Use this [information](#) to identify your next steps to becoming a college student!
 - Make sure to set up your KCC email account and check it often! **The only way KCC shares information is through your KCC email account.**
4. **Decide which courses work for you.** Once you have established your "k" number password and set-up your KCC email account, you can select courses.
 - Schedule a time to meet with Mrs. Amunson, Mr Stoffer, or Mrs Hoffman to talk about courses.
 - You can go directly to [KCC Dual Enroll](#). Log-In with your K number and password
 - Once in Dual Enroll, you can search for course(s).
 - Once you find a course, select the *Register* button. Selecting the register button does not register you in the course. Counselors, however, will see the course(s) you want to take and they will be the person to approve the course(s).
 - i. For students wanting to take a course in the fall, KCC typically releases a schedule of courses after spring break.
 - ii. For students wanting to take a course in the spring, KCC typically releases a schedule of courses in mid-October.
5. **[Take placement tests.](#) (if necessary) Placement scores are required for students wanting to take a KCC Math Courses.**

- ACT Scores can be used for course placement. If a student does not have ACT Scores, the student will need to take the ALEKS Test (placement test for Math).
- Any student taking a math course will need to take a math survey starting fall 2025.

6. Remember to set-up your “k” number, your password and your KCC email.

7. Stay in touch with Mrs. Amunson, Mr Stoffer, or Mrs Hoffman!

How to apply - [video](#) Apply to Kirkwood at www.kirkwood.edu/hscreditapply

HELPFUL LINKS

- [Kirkwood New Student Resource](#)
- [Kirkwood Testing Information/Instructions](#)

State of Iowa Guidance on [Concurrent Enrollment](#)

FINAL TRANSCRIPTS - SENIORS

You are responsible to send your final transcript to the college you are planning to attend. Go to www.kirkwood.edu/transcript for more information and to send your transcript.

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|---|---------------------------------------|
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