

MEETING MINUTES

PTO

**DATE:**

1/7/2026

TIME:

6:00 PM

FACILITATOR:

Jamie Roberts – CTO @ 6:04pm

IN ATTENDANCE

Andrea Hanselman; Jen K, Sarah N.,
Kayleigh H., Jamie R., Brittany T., Becky K.,
Jamie S., Jane P.

APPROVAL OF MINUTES

The minutes were read from the November
meeting and approved.

Motion by: Sarah Nisley

Seconded by: Kayleigh Houppert

OLD BUSINESS

Theatre Group – Katie ; Alternative is we maybe do not need this for 2026, as it is Elementary
turn to get the performance group

2nd Book Fair – Will be week of March 3rd and with Family Reading Night – Jamie S. Will create
Sign-up sheet for online

3rd Book Fair – May 18th – 22nd – Will confirm next meeting and Jamie S. Will create sign-up sheet

NEW BUSINESS

Fundraising – Lollipop Tree kit is ready to be used for events (school and community); Contact Jamie S. if you are attending an event and want to man the tree; Jamie will ensure kit has the instructions for use and collection and pops and prizes; Andrea to confirm which events we can have the tree at

Submitted a request to Stewart's for donation – Waiting to hear back

Status of Tax Exempt and Tax ID – Jamie S is following up with IRS

Form letter for the Donations – Draft submitted by Brittany and attendees approve

Walk-a-thon – Would have to be after school or on a weekend; could tie-in with the new track; Needs a building use form (just to reserve the spot); Can be done in March

(Building use forms need to be done for next year's meetings)

Draft of form for the "field trip student need" request shared by Sarah N. – Minor changed proposed by KH and BK; will be finalized and shared to the "Shared Drive" for the teachers. Can be voted on via email or meeting depending on timing. 😊

Budget – next officer meeting will draft a budget with expenses and need for review at next PTO meeting

Teacher appreciation discussion:

HARD NO to opening it up to the rest of the school (middle and high)

Would want to have the kids make posters to hang – free period, makers spaces

HITS: Lunch service (if subs, less toppings, more turkey); Snacks; Refrigerator with Soda and Energy drinks; Teas (Get balanced), but would need to have the dispenser vs individual drinks or a way to get the tea (PACKETS) (w/ bottle of water)

MISSES: Breakfast (too hard / early); volunteers

Kayleigh will do the inventory of the paper goods

Jane has the photo release form – Approved to use at events by the team

TREASURER'S REPORT

The current balance for LACS Elementary: \$13,187.03

UPCOMING VOLUNTEER OPPORTUNITIES

- Teacher Appreciation Committee
- Grandparents' Day
- Lollipop Tree @ events
- Library Book Fair
- Spring Book Fair

ACTIVE COMMITTEES

- Fundraising
- Teacher Appreciation

ANNOUNCEMENTS

NEXT MEETING

4 March 2026 | 6:00 p.m. in the cafeteria

7:26 – Jen K. Seconded by Sarah N.