Manuscript Preparation and Submission Guidelines
Jurnal Kebijakan Ekonomi (Journal of Economic Policy – JKE)

- Authors must submit their manuscripts through the online submission system at https://scholarhub.ui.ac.id/cgi/submit.cgi?context=jke. Submissions must be original works that have not been previously published and are not under consideration by any other journal or publication outlet. Manuscripts may take the form of empirical research articles, conceptual papers, policy reviews, or case studies relevant to the field of economic policy.
- Manuscripts must be submitted in Microsoft Word format (.doc or .docx).
- The entire manuscript must be typed in Times New Roman, 12-point font, with 1.5 line spacing, on A4-sized paper with 2.5 cm margins on all sides. The total length of the manuscript, including tables, figures, and appendices, must not exceed 7,000 words. Tables and figures must be embedded within the text in the order in which they are cited and numbered consecutively.
- For editorial and peer-review purposes, all elements of the manuscript, including tables, figures, and mathematical equations, must be fully editable. The Editorial Board reserves the right to request supporting datasets or supplementary materials used in tables, figures, or statistical analyses for verification purposes.

Manuscript Structure:

- Title
- Abstract (English)
- Abstrak (Indonesian)
- Keywords and Kata Kunci
- JEL Classification (2–3 codes following the Journal of Economic Literature)
- Introduction
- Literature Review
- Methodology
- Results and Analysis
- Conclusion
- References

Guidelines for Each Section:

- **Title**

  The title must be concise, clear, and accurately reflect the substance of the study.

- **Abstract (English)**

  The abstract must be written in English in a single paragraph of no more than 100 words. It should clearly state the research objective, methodology, main findings, and policy implications. The abstract must not contain citations or unexplained abbreviations.
- **Abstrak (Indonesian)**

  The Indonesian abstract (Abstrak) must provide a substantive translation of the English abstract. It should be written in a single paragraph of no more than 100 words.
- **Keywords and Kata Kunci**

  Below the English abstract, provide 3–5 keywords in English reflecting the main concepts of the study. Below the Indonesian abstract, provide 3–5 corresponding keywords in Indonesian. Keywords must be specific, relevant, and representative of the main variables or issues discussed in the manuscript.
- **JEL Classification**

  Provide 2–3 JEL classification codes following the most recent classification issued by the American Economic Association (https://www.aeaweb.org/econlit/jelCodes.php).
- **Introduction**

  The Introduction should systematically present the research background and motivation, clearly state the research objectives, provide a concise review of relevant literature to establish the study's contribution and novelty, formulate the research problem or hypotheses, and briefly outline the analytical approach. For empirical studies, a brief summary of the main findings may be included.
- **Literature Review**

  This section should discuss the relevant theoretical foundations and prior empirical studies. It should critically synthesize the literature, identify research gaps, and clarify the position and novelty of the present study.
- **Methodology**

  The Methodology section must clearly describe the research design, data sources and characteristics, operational definitions of variables, and analytical models or techniques employed. The explanation must ensure transparency, replicability, and scientific accountability.

- **Results and Analysis**

  This section presents the findings in a structured manner consistent with the research questions or hypotheses. Results must be interpreted analytically by linking them to the theoretical framework and previous empirical findings. The discussion should emphasize the economic meaning of the findings and their policy implications.
- **Conclusion**

  The Conclusion synthesizes the main findings, highlights the contribution to the literature and policy implications, acknowledges limitations, and suggests directions for future research. It should be concise and avoid repeating results descriptively.
- **References**

  References must be arranged alphabetically by the surname of the first author and follow the Harvard Referencing System consistently. All cited works must appear in the reference list, and all listed references must be cited in the text.

General Writing Style

- Tables and figures must be numbered consecutively according to their order of appearance in the manuscript and must clearly indicate the data source. The formatting of titles and captions for tables and figures must follow the specifications provided in the manuscript template.
- Mathematical equations must be numbered consecutively in accordance with their order of appearance in the text and must be presented in an editable format.
- All in-text citations must be included in the reference list in accordance with the Harvard Referencing System. Conversely, all sources listed in the reference list must be cited in the text.

English Title MANUSCRIPT TEMPLATE

The title must be concise, precise, and accurately reflect the substantive focus of the study.

Abstract (English)
The abstract must be written in English in a single paragraph of no more than 100 words, using Times New Roman 12-point font with 1.5 line spacing. It must clearly and systematically state the research objective, methodological approach, main findings, and policy implications. The abstract must not contain citations and must avoid unexplained abbreviations.
Keywords: Keyword 1; Keyword 2; Keyword 3; Keyword 4; Keyword 5.

Abstrak (Indonesian)
The Indonesian abstract (Abstrak) must be presented in a single paragraph of no more than 100 words, using Times New Roman 12-point font with 1.5 line spacing. It must provide a substantive and accurate translation of the English abstract, including the research objective, methodological approach, main findings, and policy implications. The abstrak must not contain citations and must avoid unexplained abbreviations.
Kata kunci: Kata kunci 1; Kata kunci 2; Kata kunci 3; Kata kunci 4; Kata kunci 5.

JEL Classification

Provide two to three JEL classification codes in accordance with the most recent classification issued by the American Economic Association.

Introduction

The Introduction must be structured systematically and presented in an analytical and argumentative manner to situate the study within its relevant academic and policy context. It should present the research background and significance, clearly articulate the research objectives, and provide a concise review of relevant prior studies to establish the study's contribution and novelty. The section must also formulate the research problem or hypotheses and briefly describe the analytical approach employed. For empirical studies, a brief overview of the main findings may be included. For conceptual articles or policy reviews, the Introduction must clearly articulate the central argument or theoretical proposition.

Literature Review

The Literature Review must discuss the relevant theoretical foundations and prior empirical research related to the topic under investigation. Rather than merely summarizing existing studies, this section should provide a critical synthesis of the literature, highlight methodological approaches, identify research gaps, and clearly position the present study within the broader scholarly discourse. The author must explicitly demonstrate the study's contribution and novelty.

Methodology

The Methodology section must systematically describe the research design, including the type and approach of the study, data sources and characteristics, operational definitions of variables, and analytical models or techniques employed. The explanation must be clear, consistent, and transparent to ensure validity, replicability, and scientific accountability.

Results and Analysis

The Results and Analysis section must present the research findings in accordance with the methodology previously described. Results may be reported in tables and/or figures that are relevant and informative. The discussion must be analytical and interpretative, linking findings to the theoretical framework, comparing them with prior empirical studies, explaining their economic significance, and articulating relevant policy implications. This section must emphasize scholarly interpretation rather than purely descriptive reporting.

Tables and Figures

1. Tables and figures must be numbered consecutively according to their order of appearance in the text.
2. Table titles must appear above the table, left-aligned, following the table number.
3. Figure titles must appear below the figure, left-aligned, following the figure number.
4. Table titles must use 11-point font; table content must use 10-point font.
5. Horizontal lines in tables should be limited to the header and the bottom of the table.
6. Tables and figures must be concise, informative, and include only information directly relevant to the discussion.
7. A maximum of eight tables and/or figures is permitted per manuscript unless otherwise approved by the Editorial Board.
8. Figures must be reproducible in black-and-white format; distinctions should rely on patterns or line styles rather than color.
9. Graphs should display only essential elements, namely the axes and the relevant data lines.

Table 1.1. Number of Slum Settlement Areas in the Greater Jakarta Region (Jabodetabek), 2000 and 2010

Wilayah	2000	2010
Jakarta	8,389,443	9,607,787
Bogor	5,508,826	4,771,932
Depok	1,143,403	1,738,570
Tangerang	1,295,854	1,798,601
Bekasi	3,332,296	4,965,272

Source: Statistics Indonesia (BPS), 2012

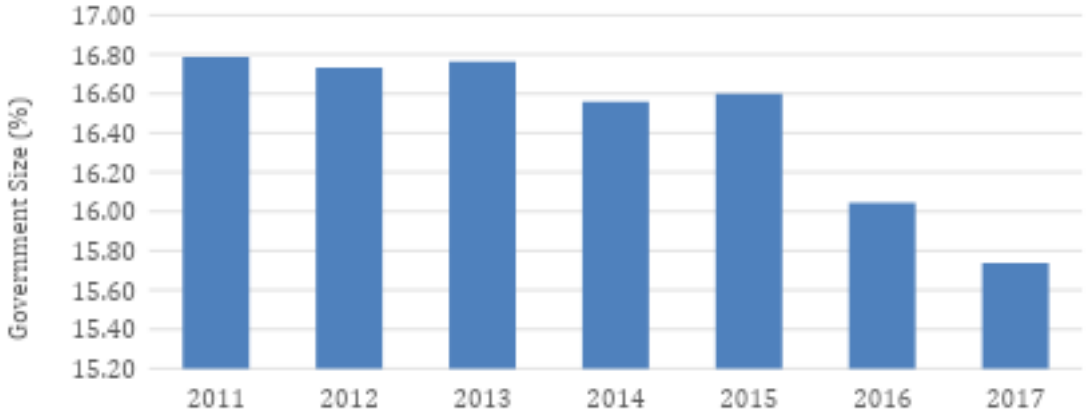


Figure 1. Average Size of Regency/Municipal Governments in Indonesia, 2011–2017
Source: Statistics Indonesia (BPS), 2020; authors' calculations

Mathematical equations must be prepared using the Equation Editor feature in Microsoft Office or equivalent software to ensure that they are fully editable by the editor. Equations must be numbered consecutively and aligned to the right in parentheses. Only equations directly relevant to the discussion should be included in the manuscript. An example of equation formatting is provided below:

$$Li = \ln ln \frac{p_i}{1-p_i} = \beta_i + \beta_2 x_i + \mu_i \quad (1)$$

where p_i denotes the probability of success, $1 - p_i$ denotes the probability of failure, β_i represents the *Log odd* when $x = 0$, and β_2 represents the change in L associated with a one-unit increase in x.

Conclusion

The Conclusion section must synthesize the main findings of the study and clearly highlights the study's contribution and novelty to the literature and its policy implications. It should also acknowledge the study's limitations and provide recommendations for future research. The

conclusion must be concise and analytical in tone, and should not merely restate the results in a descriptive manner.

References

The reference list must be arranged alphabetically by the surname of the first author and must consistently follow the Harvard Referencing System. All in-text citations must appear in the reference list, and all sources listed in the reference list must be cited in the text.

Journal Article

Bojko, M.J., Mazhnaya, A., Makarenko, I., Marcus, R., Dvoriak, S., Islam, Z. & Altice, F.L. (2015) 'Bureaucracy & Beliefs: Assessing the barriers to accessing opioid substitution therapy by people who inject drugs in Ukraine', *Drugs: Education, Prevention and Policy*, 22(3), pp. 255–262. https://doi.org/10.3109/09687637.2015.1016397

Online Article / Report

Herfindahl, E. & Treat, A. (2009) *Sub-Saharan Africa: Effects of infrastructure conditions on export competitiveness*, Third Annual Report. Available at: [URL] (Accessed: 13 April 2020).

Working Paper

Doms, M.E. & Morin, N.J. (2004) *Consumer sentiment, the economy, and the news media*. FRBSF Working Paper No. 2004-09.

Book Chapter

Durlauf, S.N., Johnson, P.A. & Temple, J.R. (2005) 'Growth Econometrics', in Aghion, P. & Durlauf, S.N. (eds.) *Handbook of Economic Growth*. Amsterdam: North-Holland.

Institutional Document

Republic of Indonesia (2017) *Law No. 7 of 2017 on General Elections*.

Newspaper / Magazine Article

Crossette, B. (1990) 'India lodges first charges in arms scandal', *The New York Times*, 12 January.