



KVM Joint Head Teacher Expectations

Application Deadline October 15th, 2014 at 11:59 PM MST

Please email info@kvmfoundation.org with any questions or for more information.

Welcome to KVM! This organization was founded by students at Brigham Young University, and as KVM has grown and expanded so has its mission and influence. We have seen the effects that this program has had in people's lives. We want to extend the opportunity to make a difference to you. As Ghandi said, "Be the change you want to see in the world". We strive to implement these wise words into our work ethic each day. You are receiving information about a Joint Head Teaching Position at our English institution which launched on June 2014 in Vishakhapatnam, India. Home to about 2 million inhabitants, Vishakhapatnam is a growing economic influence in India with huge potential for success and a hub for talented and intelligent young adults. For so many, the weekly goal is to simply feed their families. We are here to raise vision, enable power, and instill confidence to break free of their stunted growth circumstances. As the Head Teacher of the new KVM Institution, your duties will be diverse, challenging, exciting, and rewarding. Not only will you have the opportunity to teach, but you will learn basic business skills, administrative skills, and be immersed in the India's intricate culture. We are looking for applicants who are innovative, creative, hardworking, and ready for the experience of a life time. Your involvement will be integral to the success of this unique institution. Great responsibility is coupled with this position. Below is some very comprehensive information to be aware of as you apply. You can also visit our website at www.kvmfoundation.org for more information as well as access to the online application form.

AN OVERVIEW OF KVM:

*KVM is an acronym that stands for three Telugu words: **Kala**, **Vidya**, and **Marpu**. Translated, these words mean Dream, Educate, and Change, the three pillars of the KVM Foundation. KVM largely supports the idea: Give a man a fish and you feed him for a*

day; teach a man to fish and you feed him for a lifetime. The latest trends in research show that while "giving" away aid in less developed countries may help to temporarily ease the burden of poverty, it eventually backfires, especially when only "fish" are given without further instruction. Oftentimes organizations give clothing, hygiene kits, and the like with the hope that such items will enable individuals to help themselves. Unfortunately, this type of aid only serves to create a dependency upon these "free" gifts. KVM is not giving anything away to our candidates and students. Our students first qualify to receive our service through interviews which allow us to test English aptitude, career plans, financial means, etc. Our program teaches students skills which they will use to construct their individual futures. They will be empowered to become creators of circumstances and not just creatures of them.

KVM has 2 major focuses: The first, teaching of conversational English skills, self-reliance skills, and the realization of options ("dreaming skills") to students of higher education. Many students have proficient English grammar, sentence structure, and have recognized degrees in their own fields. The problem lies in both the pronunciation and communication of ideas. Students can regurgitate information, sentences, and ideas they have been told, but cannot utilize the language to express themselves and their ideas.

After students complete the 6-month program, KVM graduates will be eligible for the second arm of KVM which is job placement. We have formed relationships with several companies in Vishakhapatnam, India who have agreed to thoroughly consider hiring graduates of our program. As KVM becomes more recognized both in the city and globally, we anticipate many companies will look to our company for their staffing needs.

EXPECTATIONS OF HEAD TEACHERS:

The head English Teacher for KVM will be the official director of the English program in India. We currently have one country director and 2 teachers who work jointly on the curriculum in India. You will be replacing one of these teachers as one of our directors of the school.

Their responsibilities include, but are not limited to:

- a. Teaching** two different morning classes with 15 college aged students (newly graduated) in each with the assistance of 2 KVM volunteers.
- b. Teaching** once a week classes to other local English teachers on methods of improvement for their own students.
- c. Teaching** every morning at two different local governmental high schools to 14-15 year old students.
- d. Mentoring** KVM volunteers in actively participating in the learning process of your students. The volunteers are there to help create an "English environment" for the students you teach.

- e. **Conducting an ongoing evaluation** and adjustment of the KVM teaching curriculum in order to better adapt it to the needs of our students.
- f. **Making** important financial, curriculum, and operational decisions based on the needs of our students and our institution in India.
- g. **Creating relationships** when possible with local Spoken English Institutions, NGOs and businesses in order to expand our network in the area. This is secondary to your main responsibility (teaching English) and will only be expected of you when your time permits it.

TENTATIVE WORK SCHEDULE:

Monday-Friday:

- 9:00am – Teach one 90 min class at KVM Institute to College student class “A” (15 Students)
- 11:00am - Teach one 90 min class at KVM Institute to College student class “B” (15 Students)
- Afternoon (2-3 times per week) – Teach a one hour community class to help other people in the region to be able to learn basic English skills. These students will not be officially affiliated with KVM but rather will be taking advantage of a free community service to help uplift the area.

Saturday:

- 9:00am – Teach a 120 min workshop to local English teachers OR teach one of our new workshops aimed at helping companies in the area to increase the aptitude of their employees, their accents, and English Proficiency.

Sunday:

- Kick back and prepare for the next week!

BASIC INFORMATION YOU SHOULD BE AWARE OF BEFORE APPLYING

- a. **Where:** You will be placed in a “small city” of about 3 million inhabitants (yes this is small for India). Vishakhapatnam is found in the state of Andhra Pradesh and is located on the Eastern coast of India.
- b. **Language:** The local language spoken in Andhra Pradesh is called Telugu (tell – oo – goo). As part of your immersion you will learn how to communicate basic ideas in Telugu. It is up to you to decide how much you learn, but you will need to develop a very basic functioning use of the language.
- c. **Cost:** Plane fares can vary by as much as \$2000, so be prepared for a variable final cost. The average cost for a plane ticket is between \$1200 and \$1400 but we have seen as much as \$2000. We have been able to help several of our interns to get discounted flights through the foundation that has made this more affordable. If you are selected as one of our interns these options will be discussed with you. We have staff to help you arrange travel arrangements and help you secure the best possible prices for your trip. There are many organizations, friends, family, etc. who often help to fund these types of experiences and thus funds should never be a disqualification for submission. If there is a

specific need, please mention this in your application so a representative can help you with ideas to secure funds.

The cost of the program is \$2500 (excluding airfare and visa costs). This program fee is meant to cover all of your expenses while in India. This includes accommodations (you will live inside the school in a separate intern area. This allows for you to live in a safe area and to be close to your work and to have time interacting with our students not just in class.), food, electricity, air conditioning, water, guard for the building (this is typical in India), transportation allowance, soap, and a small “fun” allowance. This does not cover any souvenirs you may decide to buy or other personal travel. We have had many of our interns travel to the Taj Mahal, Nepal, and one even went to Thailand and another to Hong Kong. These, and any other travel expenses not directly related to KVM, are not included in the cost of the program.

- d. Responsibilities:** Because KVM is student run, between 2-5 foreign interns will serve as the managing team on the ground in India. You will make important financial, curriculum, and operational decisions on a daily basis. There is a lot of trust put in your hands. “With great power comes great responsibility.” This is not a fun “summer experience” or a semester break. You will be expected to work 6 days a week with a day allotted for travel and leisure. There are many beautiful Hindu temples, the beach, shopping bazaars, and cultural events to participate in during your days off. The other 6 working days will be devoted to teaching English programs in the mornings to high school students, graduate students in the evenings, as well as networking with local businesses, paperwork, administrative duties, and communication with the Utah administrative office.
- e. Reputation:** As discussed, you will be one of the major decision making members of this organization. You will be the face of KVM in India and as such will be expected to be professional at all times. Your actions and decisions will help to determine the future of KVM. Therefore we need trustworthy people who aren’t afraid of hard work or failure.
- f. Vacation/Time Off:** You will be given a 2 week-long vacation time in which you will be able to travel further distances to see locations such as the Taj Mahal, Delhi, Varanasi (the Hindu Mecca) and other places. You will be expected to pay and arrange for these travels. These travel arrangements MUST be approved by the USA KVM Board of Directors prior to travel and are subject to revision as the board sees fit – both for safety of the interns and for progression of the school and students.
- g. When:** The 2015 Winter internship will start the 1st week of January and run through the first week in May (Winter Semester at BYU). When you arrive, you will be trained by our two current interns for two weeks after which you will be left in charge! At the end of your internship you will be expected to train the next set of interns for a period of 2 weeks before beginning leisure travels around the country.

- h. Medical:** KVM is not held responsible for any health related injuries that may occur abroad. Many insurance companies will cover any medical incurred expenses while abroad. We ask that you talk with your insurance company before and confirm basic medical coverage before you travel abroad. You do live in a safe area of town and food is prepared for you daily according to safe sanitary conditions. We have not had problems in the past with our interns, but you always want that safety net.
- i. Visa:** Should you be selected, you will need to apply for an Indian visa IMMEDIATELY. More information will be given to you if you are selected, but this process can be quite lengthy so one of our representatives will help you through the entire application process.
- j. Religious Congregations:** There are 2 different LDS congregations located in Vishakhapatnam. If you are LDS and would like to participate in these congregations we will make arrangements to do so. There are also several Catholic congregations and other Christian Denominations if you want to participate in your religious services.
- k. Conclusion:** Overall, we want you to have FUN! This will be a life changing experience both for you and the people you help. We are confident in saying that this is a once in a lifetime experience and that there is NO OTHER opportunity like this. Many internships allow you to help with basic tasks and decisions, but only a handful give you the training and opportunities to begin the creation process of your own program. We know you will make a difference and see lives changed because of your endeavors. Dream. Educate. Change. This is a movement that cannot be stopped.
- l. Orientation:** Prior to leaving the country in which the volunteer resides, they will be required to attend a training course 2 months before their departure date to India. During this course the student will be prepared with the curriculum they will be teaching to the students. Teachers will come to India two weeks before the previous teachers leave. This time will be spent assimilating to the new culture, receiving training from the previous teachers, meeting students, and observing classes.
- m. Expectations:** KVM teachers are the face of the organization. The example that each teacher sets establishes the standard for KVM and its students as they learn important life skills, which will help them as they seek employment. For this reason, teachers must be professional examples for the students. We expect each teacher to be devoted to furthering the program and working each day to inspire the students. We believe in our volunteers and the passion and excitement that they will bring to this program.
- n. Benefits:** Working as a Joint Head Teacher for KVM will give you a feeling of accomplishment as you will be actively involved in changing the lives of hundreds of students. Apart from this, the responsibilities that we give to our Head Teachers are tailored to give real life experience which, beyond resume building, gives you the experience needed to be successful and marketable in getting high paying jobs in the future as an English teacher.
- o. Welcome!** We hope to get to work with you in the future.

Qualifications

- Previous teaching experience is greatly desired (but not required).
- Must be self-motivated and patient.
- Must be self-disciplined in preparing lessons and confident in front of a class of students.
- Possess the versatility to teach both young children and mature adults.
- Punctual and consistent. (It is imperative that classes begin and finish on time.)