



APPLICATION FOR NATIONAL BOARD CERTIFICATION PAY

EVANSTON SCHOOL DISTRICT 65
1500 McDaniel Avenue
Executive Chief of Human Resources

IMPORTANT NOTES:

- Upon receipt of verification of payment of the application fee for National Board Certification by the Director of Human Resources, \$500 shall be granted on a one-time basis at the next regular pay period.
- Upon receipt of verification of qualification for National Board Certification by the Director of Human Resources, a one-time gross stipend of \$1,000 will be granted at the next regular pay period.
- Complete the form and upload it to the **Human Resources Submission Process form** [here](#).

Name: _____ Date: _____

School: _____ Phone: _____

Is proof of payment of the National Board Certification application fee attached?

Yes No

Is proof of qualification for National Board Certification attached?

Yes No

Employee's Signature

Date

FOR HUMAN RESOURCE DEPARTMENT USE ONLY

\$ _____

Executive Chief of Human Resources

Date

Budget # 10.5.2210.01215.00.0031.624.20

If declined, please provide reason(s):

