# Art T.O.S.

To commission: Message on any of my social media or email <u>OfoxchanO@gmail.com</u>.

### **How to Commission**

You must have a **visual** reference of your character in order to commission. A ref sheet is not necessary, but it needs to be an unshaded image that **clearly** shows all details and markings. I will not work off of just a description of your character. It also needs to not have watermarks obstructing it. By commissioning, you are agreeing to let me use the completed artwork in my portfolio and/or post it on my social media.

#### **Time and Quantity**

My turnaround time is usually around 5 days on average per piece, but this may vary depending on the piece commissioned and how busy I am. I can always provide an estimated completion time. However, I will not take rush orders! I work when I am able to do so in my own time. I also don't take "bulk" orders. I get overwhelmed easily so I will only take 1 to 2 commissions at a time.

#### **Payment**

I accept payment through PayPal or Venmo. I won't accept any other forms of payment. Please do not use Ko-Fi to pay for commissions, it takes extra fees. Commissions **must** be paid in full before I start working. I will not provide any WIPs before it's paid for. If paying with a currency other than USD, please keep in mind payment sites may convert it automatically to other currencies. This could end up making the commission more or less expensive depending on conversion rates. If you attempt to file a chargeback after paying, you will be blacklisted and your commission will be forfeit immediately. Any progress made on the commission will be used however I see fit.

### **Additional Guidelines**

My commissions are for personal use only. Do not redistribute, sell merchandise of, or otherwise try to profit off your commission in any other way. You may use your commission for your own personal use. However, I do NOT allow the use of my art for NFTs or in AI. Do not alter my art by drawing over it. Minor editing like cropping for profile photos is fine.

## **Etiquette**

While messaging me, please keep in mind that I have **severe** social anxiety and I prefer to keep conversations business related. I will reply promptly to questions during the commission process, but please don't be upset if I have trouble responding to excessive small talk or don't actively reply to small talk after the commission is done.

# Will Not Draw/DNI

Please do not interact with me if you are: a pedophile (or including proship or sexualizing underage characters), racist, zoophile, homophobic, transphobic, art thief, scammer, AI artist, MAGA. I will blacklist/block immediately.