FORM C01-01

DECISION LETTER TEMPLATE

(Date)

(NAME OF PROPONENT)
(Designation)
(Institution)
(Address)

RE: (Title of project/study)

REB code:

Subject: (Nature of action requested, e.g. ethical clearance extension, acceptance of report, etc.)

Dear ***(Name of proponent)***:

This is to acknowledge receipt of your request and the following supporting documents dated_____.

- _
- _
- _
- _
- _

The above documents underwent full/expedited review which generated the following:

(List of findings)

(List of recommendations)

Please be informed that the implementation of the study cannot proceed until conditional approval is converted to a clearance.

Very truly yours,

(Signature)
(Name)
Chair