Supervisor Sign-Off Sheet

Supervisors: Complete one sign-off sheet for each intern you supervise. Submit all sign-off sheets to PDS Coordinators, or Stephanie Savick,(via email or by campus mailbox) at the close of each semester. Submit one copy to Kathy Sipes as well. Two copies of all formal observations and the accompanying lesson plans are uploaded into Chalk and Wire. .

Supervisor: _____ Semester: Fall Spring Year _____

Intern: _____ Type: GEI ACT MAT Undergrad

Intern Program: Elementary/Early Childhood English Foreign Language Math Science
Social Studies Spec. Ed. TESOL

First Placement School for Intern: _____

Name of Mentor: _____

First Placement Triad Date: _____

First Formal Observation Date:Rating: Satisfactory Developing Unsatisfactory
_____

Second Formal Observation Date: _____ Rating: Satisfactory Developing Unsatisfactory

Placement I Verification of Submission Document Attached ☐
Supervisor Initials

Date Action Research/ Intervention Project was presented during placement I
Date: _____ Location: _____

Second Placement School: _____

Name of Mentor:
_____

Second Placement Triad Date: _____

Third Formal Observation Date: _____ Rating: Satisfactory Developing Unsatisfactory

Fourth Formal Observation Date:Rating: Satisfactory Developing Unsatisfactory
_____

Placement Il Verification of Submission Document Attached ☐
Supervisor Initials

Date of Exit Interview: _____ Location: _____

Date Action Research/lntervention Project was presented during placement Il

Date/Location