Use 'Act as User' in Canvas Mobile App

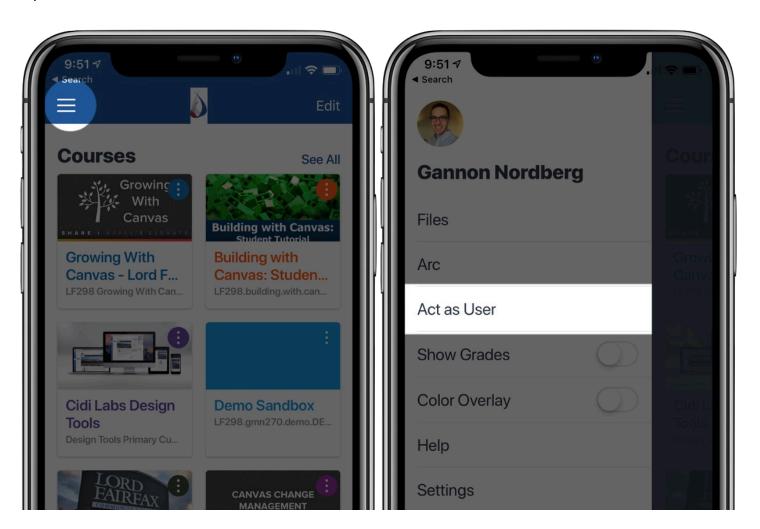
Remember: "Act as" is essentially logging in as this user without a password. You will be able to take any action as if you were this user, and from other users' points of view, it will be as if this user performed them. However, audit logs record that you were the one who performed the actions on behalf of this user.

Use the Canvas Teacher app if you want to act as someone with a teacher role. Use the Canvas Student app if you want to act as someone with a student role. <u>Download the Canvas Mobile App</u>

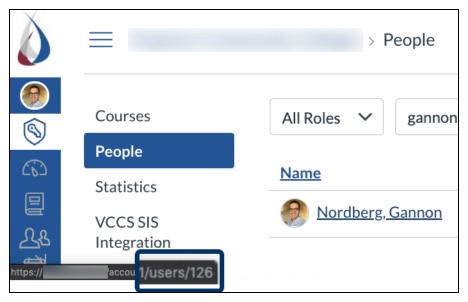
Aside from that, the process to act as another user with either Canvas mobile app is the same. In addition, the process is very similar on iOS as it is on Android.

After launching the Canvas app, tap the hamburger button (three horizontal lines) in the upper left to open the menu.

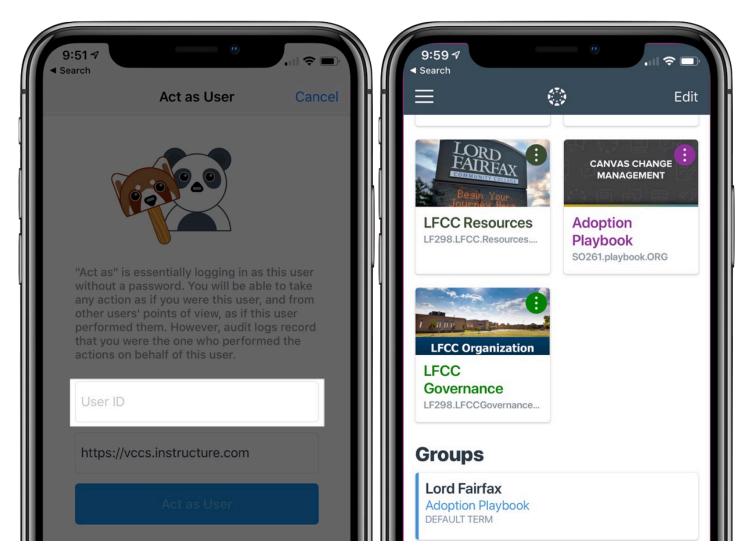
Tap the Act as User menu item.



Enter the person's **User ID** — note: this is Canvas' user ID, NOT the college login ID. The easiest way to find the User ID is to look up the user in the <u>People</u> section of Canvas Admin and hover over their name. The User ID is the number that comes after **/users/** in the URL.



On the Canvas mobile app, enter the User ID and tap the button at the bottom for Act as User.



After you're finished acting as the user, tap the person's Canvas account avatar image in the lower right and then tap **OK**.

For Android users, you may need to tap on the hamburger button (three horizontal lines) in the upper left and choose **Stop Masquerading**.

