

Check Grades in Aspire first. If you need a more detailed look, check grades in Aspire. How? [Find guide here.](#)

Connecting to Canvas, Becoming an Observer & Enrolling in Parent University

[\(Spanish Version\)](#)

[Spanish Connecting to Canvas Observer and/or Parent University](#)What & Why?

Being a Canvas Observer gives parents access to information from student's teachers about class expectations, and a birds-eye view of: assigned, submitted, and non-submitted assignments as well as teacher-provided feedback to students.

Parents can choose to email teachers through Canvas or Aspire.

Signing Up using the Canvas Parent App



How to connect with your student using the Canvas Parent mobile app.

- 1 Download the Canvas Parent app from the App Store or Google Play.



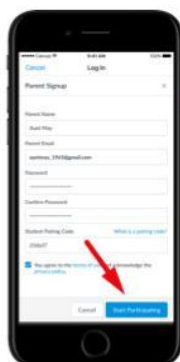
2

Open the Canvas Parent app, tap the Find my School button, enter [SCHOOL NAME], and proceed.



3

Tap Create Account link at the bottom of the login page.



4

Fill out the signup form, including the pairing code that you can get from your student's Canvas dashboard. Click on their Account (Circle Icon)->: Settings->Pair with Observer. (The code that comes up is only active for 7 days and is case sensitive.). Enter code into Parent Mobile app. Once you pair with one student, if you have other children to pair with, you'll be given this option by clicking +Student



5

You're now connected!

If you'd already signed up to be an observer prior to downloading the Canvas Parent App, you can select your school and log in using the same login information you used upon your initial set up.

WHICH OF THE 3 SCENARIOS PERTAINS TO YOU?

I have not signed up for Canvas, to be a Canvas observer or enrolled in Parent University

I've enrolled in Parent University, but have not signed up to be a Canvas observer on my student(s) Canvas account.

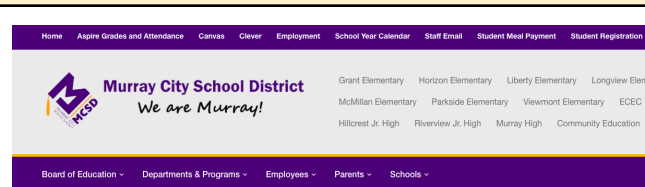
(Becoming observers to multiple students is in Part II after Step 5.)

I've signed up to be a Canvas observer on my student(s) Canvas account but have not enrolled in Parent University.

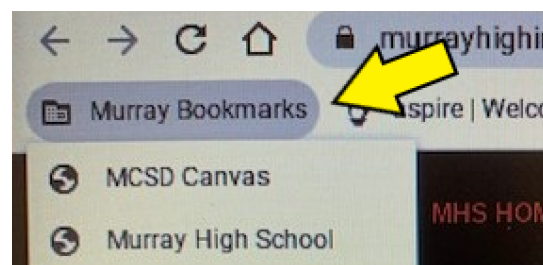
Follow Part I, II and III in order	Follow Part I & II	Follow Part III
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Part I: Getting a Pairing Code

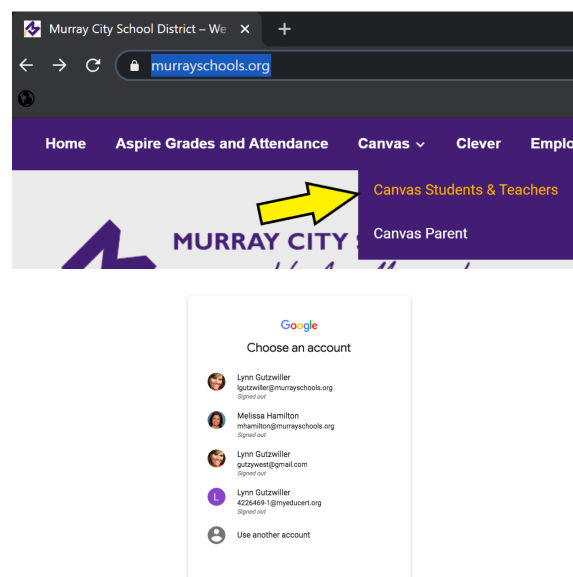
Step 1:
Have your **student** log in to a computer with their Murray Schools credentials and access the Murray City School District website.



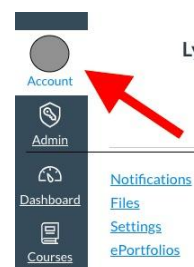
Step 2:
Have your child access their Canvas account. Students access Canvas on their school-issued Chromebooks by accessing the 'Bookmark Tab' at the top right of any open web browsers & clicking on MCSD Canvas.



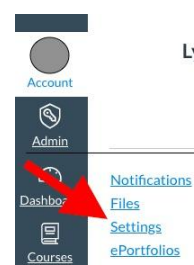
Important:
If your child is not on their school Chromebook and is accessing Canvas with another device, **another way to access Canvas** is through the MCSD homepage using the Canvas tab on the top bar. **Ensure that your child is logged on with their student Google account.**

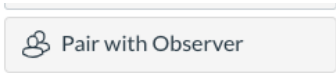


Step 3:
Have your student select "Account" from the menu tab on the left of the screen.

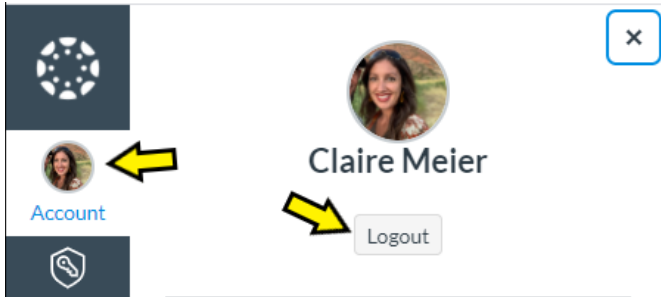
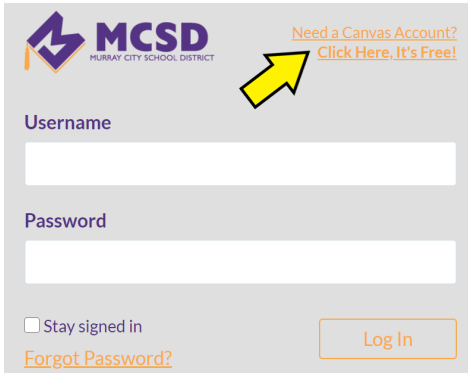


Step 4:
Have your student select "Settings" from the dropdown menu.



Step 5: On the bottom right, click the tab titled “Pair with Observer”.	
Step 6: This will generate a pairing code. Please record this code as you complete Part II.	

Part II: Setting Up a Parent Account in Canvas

Step 1: Go to this link: https://murrayschools.instructure.com/login/canvas <i>If you're logged into your Parent University Canvas account, log out of the account and try this link again</i> 	
Step 2: Click “Parent of a Canvas User? Click Here for an Account”	
Step 3: Click ‘Parent sign up here’ (small text at bottom)	

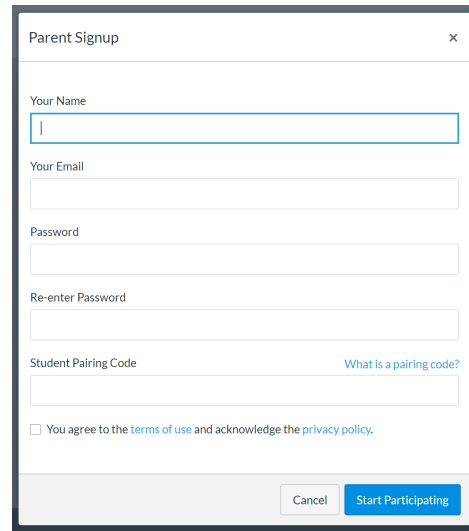
Step 4:

Enter your information as directed, including the email and a password for your own Canvas account. On the last line, enter the pairing code to attach your Canvas account with that of your student's account.

Click box stating that you 'Agree to the terms of use and acknowledge the privacy policy.'

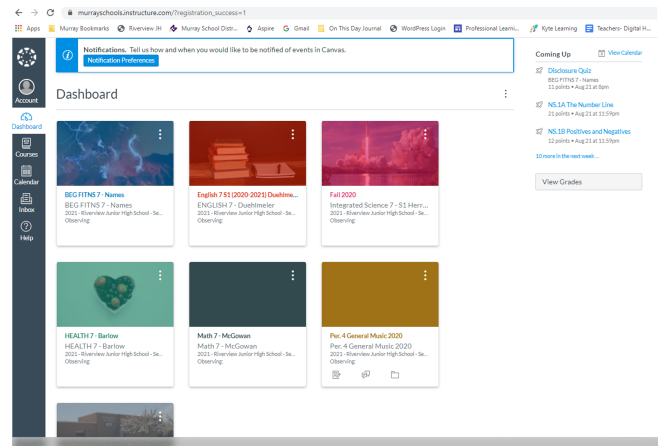
Add your Student Pairing Code right here!

Choose "Start Participating" from the bottom right of the screen.



Step 5:

This takes you to your Canvas Dashboard. From here, you can indicate how you'd like to receive Canvas notifications. You can also rearrange or organize tiles by dragging and dropping.



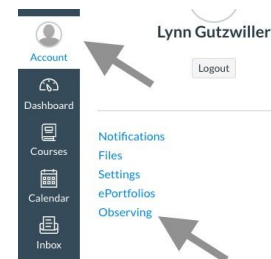
If you only have one student to observe, you do not need to complete Steps 6 & 7.

What if I have more than one student to observe?

To add an additional student, have that student complete Part I instructions to generate their unique pairing code, and then complete Part II: Step 6 and 7.

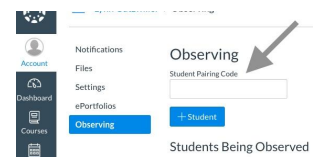
Step 6:

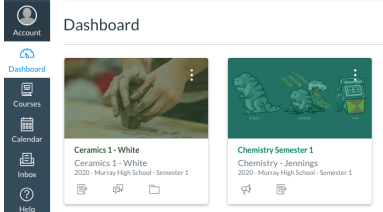
Click "Account"
Click "Observing"



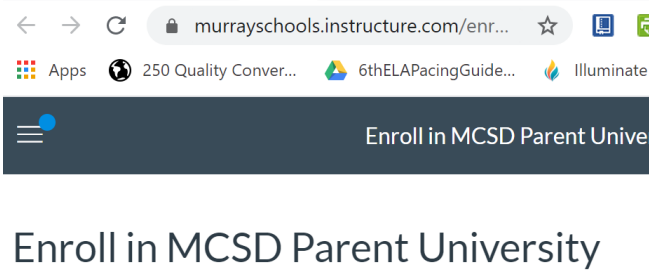
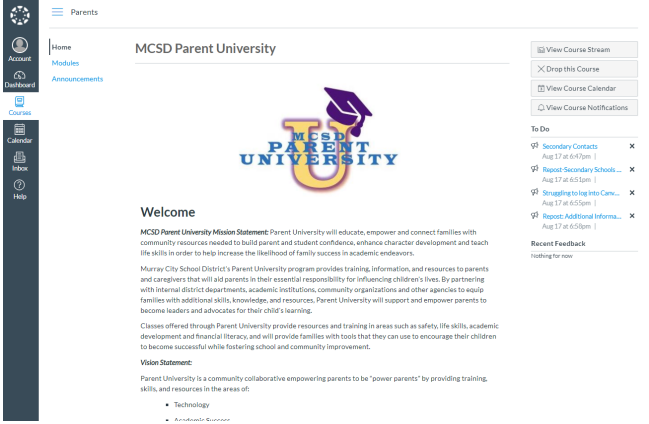
Step 7:

Enter the same pairing code generated to begin observing your student. Click enter. Your student's name should appear under "Students Being Observed"
By refreshing your screen you can now see your son/daughter's classes appear in your Canvas



Dashboard.	
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[How to observe additional students](#)

Part III: Joining Parent University	
Step 1: Enroll in 'Parent University' by going to: https://murrayschools.instructure.com/enroll/TRLPFF	
Step 2: This Enroll page will appear. Click the blue button on the right that says "Enroll in Course."	
Step 3: Click 'Go to Course' to start exploring Parent University.	
Welcome! You can return to your Dashboard at any time to review your other courses.	

RECEIVING TOO MANY CANVAS PARENT OBSERVER NOTIFICATIONS?



ADJUST NOTIFICATIONS

To change Canvas notifications, you must go to the Canvas website. You cannot change notifications from the Canvas Parent App.

Step 1: Log into your Canvas account by going to www.murrayschools.org and clicking on **Canvas**, and **Canvas Parent**. Log into your Canvas account using the same log in you created on the Canvas parent app.

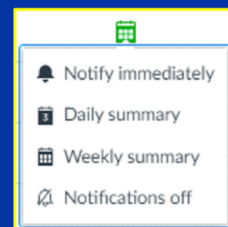
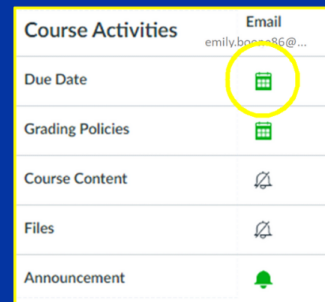
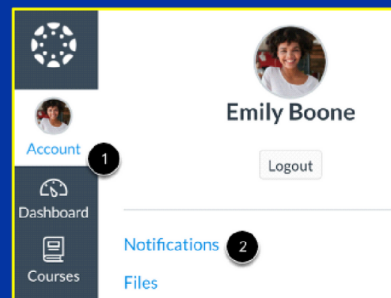
Step 2: In Global Navigation, click the Account link [1], then click the Notifications link [2].

Step 3: Click the icon to customize notifications. Green means that this notification is on. You can adjust frequency, or turn notification off completely.

Notification settings apply to **all courses** you are observing; you cannot change settings for individual courses.

Suggested notifications:

Announcements, Grading, Late Grading, Added to Conversation and Conversation Message



Canvas Symbol Legend:

1 	Document Icon: File upload submitted, not graded.
2 	Discussion Icon: Graded discussion submitted, but not graded
3 	Link Icon: A URL has been submitted, but not graded
4 	Muted Icon: Score is hidden while teacher is grading. You can view grade once teacher 'un-mutes'
5 	Filmstrip Icon: Media recording submitted, not graded
6 	Quiz Icon: Quiz submitted, not fully graded. Teacher has started grading but is not quite done.
7 T	Text Icon: Text entry submitted, not graded

Updated: 11/22/2021