

High School Lead Counselor Agenda
September 11, 2025
Compliant to Exceptional Leading to Bright Futures



- I. Celebrations & Gratitude**
- II. Article: Leading Change: Why Transformation Efforts Fail**
- III. Book Study 4 Disciplines of Execution Activity (WIG, Lead & Lag Measures, Whirlwind)**
- IV. [Monthly Action Plan](#)**
- V. Comprehensive School Counseling Plan (Aligned to CSIP)**
 - A. Small Groups
 - B. CARE Team: Attendance
 - C. Academic Goal-Aligned to CSIP
 - D. Social Emotional: SOS, Behavior
 - E. Naviance Goal- (90% or above) program completion vs. task completion
 - F. Scholarship Goal (current status)
- VI. Progress Monitoring: Data Driven Practices**
 - A. Transcript Error
 - B. Duplicate Reports
 - C. Off Track Reports
 - D. Counseling Module
 - E. Community Service
 - F. ASVAB: HB 955
- VII. Leadership Barriers to Progress**
 - A. Collaboration
 - B. Advocacy–When to advocate?
- VIII. Interview Question**
 - A. Describe a situation where you had to adapt your leadership approach to address unexpected changes in educational policy.
 - B. Outline your experience with budget management in an academic setting and how it impacted educational outcomes.
 - C. What methods do you use to ensure equity and inclusivity under your leadership?
- IX. [Sign Out](#)**

High School Lead Counselor Agenda

October 24, 2025

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- I. **Celebrations & Gratitude**
- II. **Book study: Chapter 20 The Law of Explosive Growth**
- III. **Monthly Action Plan**
- IV. **Comprehensive School Counseling Plan (Aligned to CSIP)**
 - A. Small Groups
 - B. *NEW* Big Rock: Student & Staff Attendance
 - C. Academic Goal-Aligned to CSIP
 - 1. Goal monitoring
 - 2. Graduation Rates
 - 3. New AP Courses 26-27 to Collegeboard: **WILL NOT BE OFFERED IN HCS**
 - a) AP Business with Personal Finance
 - b) AP Cybersecurity
 - D. Social Emotional
 - 1. SOS Data Feedback
 - 2. Intervention Support: Behavior
 - 3. Mandated Training Upload, new staff, DFCS Referral Reports
 - E. College & Career Ready
 - 1. Advisement Guide
 - 2. Naviance Goal- (90% or above) Data Review
 - 3. Post-Secondary: Scholarship Goal (current status)
 - 4. STAR Student
- X. **Progress Monitoring: Data Driven Practices**
 - A. HOPE & Senior List Monitoring Activity
 - B. Transcript Review Session
 - C. Off Track Reports
 - 1. ROTC & PE/Health
 - D. Counseling Module
 - E. Graduation Regulation IHF: Community Service
 - F. ASVAB: HB 955
 - G. Monthly Reports
- XI. **Leadership Barriers to Progress**
 - A. Collaboration
 - B. Vision
 - 1. What is my vision for the department?
 - 2. Am I a barrier to explosive growth?
- XII. **Interview Question**
 - A. Describe a difficult situation. Describe your growth from the situation, and would you do anything differently?
 - B. Detail a time when you successfully turned around a failing educational program or institution.
- XIII. Book Study: Chapter 17, 19
- XIV. **Sign Out**



Notes

From: Lisa Dawodu <director@henrycasa.org>
Sent: Monday, October 13, 2025 4:28:38 PM
To: Reynolds, Falesha <falesha.reynolds@henry.k12.ga.us>; Board Chair <boardchair@henrycasa.org>
Subject: Re: Belk Fall Charity Event

Thanks for the follow up. All I have are the dates and shifts. The opportunity to sell tickets will begin on 10/24, which is a Friday. I'm assuming students will be in school, so I've only listed the dates and shifts for Saturday and Sunday. We are welcome to set up at the store entrance when we're there. We would be selling the tickets for \$5 in advance of the event that will be held 11/7 through 11/9 (when customers will be able to use the discount and get their coupons). We will also be able to ask for donations.

What other specifics do you need to know and I will ask.

She wants them to ask people to purchase the \$5.00 tickets or donate to CASA. Also, they call her to let her know they want to participate. There isn't a signup form.

| | | |
|------------------|-------------------------------------------------------------------------------------|------------------------------------------------------------|
| Location: | Belk Department Store | 1800 Jonesboro Road, McDonough, GA |
| Dates: | Saturday 10/25 | 1st Shift 10:00am - 2:30 pm 2nd Shift 2:30 pm - 7:00 pm |
| | | |
| Sunday 10/26 | 1 st Shift 11:00 am - 2:00 pm 2 nd Shift 2:00 pm - 5:00 pm | |

**High School Lead Counselor Agenda
December 11, 2025**

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- V. **Celebrations & Gratitude**
- VI. **Book study: Chapter 17 The Law of Explosive Growth**
- VII. **Monthly Action Plan**
- VIII. **Comprehensive School Counseling Plan (Aligned to CSIP)**
 - A. Small Groups
 - B. Monitoring
 - 1. CSCP Action Plan Goals
 - 2. Graduation Rates
 - C. Social Emotional
 - 1. SOS Data Feedback
 - 2. Intervention Support: Behavior
 - 3. Mandated Training Upload, new staff, DFCS Referral Reports
 - D. College & Career Ready
 - 1. Advisement Guide
 - 2. Naviance Goal- (90% or above) Data Review/Alumni Report
 - 3. Post-Secondary: Scholarship Goal (current status)
 - 4. STAR Student
- XV. **Progress Monitoring: Data Driven Practices**
 - A. Transcript Review Session
 - B. Off Track Reports
 - 1. ROTC & PE/Health
 - C. Counseling Module Feedback
 - D. Graduation Regulation IHF: Community Service
 - E. ASVAB: HB 955
 - F. Monthly Reports
- XVI. **Leadership Barriers to Progress**
 - A. Collaboration
 - B. Vision
 - 1. What is my vision for the department: Updates
 - 2. Am I a barrier to explosive growth? Reflection
- XVII. **Interview Question (s)**
 - A. How would you approach an underperforming employee?
 - B. What strategies would you implement to improve student performance?
 - C. How would you involve staff and parents in decision-making processes?
- XVIII. **Book Study: Chapter 19**
- XIX. **Sign Out**

High School Lead Counselor Agenda

January 15, 2026

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- IX. **Celebrations & Gratitude**
- X. **Book study: Chapter 19 The Law of Timing**
- XI. **Monthly Action Plan**
- XII. **Comprehensive School Counseling Plan (Aligned to CSIP)**
 - A. Small Groups
 - B. Monitoring
 - 1. CSCP Action Plan Goals
 - 2. Graduation Rates
 - C. Social Emotional
 - 1. SOS Data Feedback
 - 2. Intervention Support: Behavior Spotlight
 - 3. Mandated Training Upload, new staff, DFCS Referral Reports
 - D. College & Career Ready
 - 1. Advisement Guide-August 16 Completion Date
 - 2. Naviance Goal- (90% or above) Data Review/Alumni Report
 - 3. Post-Secondary: Scholarship Goal (current status)
 - 4. STAR Student Luncheon
 - 5. Certificate of Merit
 - 6. GAFUTURES
 - a) HOPE Verification
 - b) UGA Val/Sal
 - 7. College and Career Fair Updates
- XX. **Progress Monitoring: Data Driven Practices**
 - A. Transcript Review Session
 - B. Off Track Reports
 - C. Graduation Regulation IHF: Community Service Running Reports
 - D. CCRPI: ASVAB: HB 955
 - E. Early Graduation Process
 - F. Monthly Reports/Counseling Module
- XXI. **Leadership Barriers to Progress**
 - A. Collaboration
 - B. Vision
 - 1. What is my vision for the department: Updates
 - 2. Am I a barrier to explosive growth? Reflection
 - C. School Counseling Office Culture
- XXII. **Interview Question (s)**
 - A. Specifically, what do you define as your three most important responsibilities as the lead counselor? How would you ensure that each of the three was achieved? What other responsibilities beyond the three identified would be important to you?
 - B. If we had a panel of parents, teachers and students here from your current school and they were asked what they like most about you, what would they say? What might they say they like least about you? What would they say are your strengths and weaknesses?
 - C. How would you provide motivation, encouragement and support to a team of hard working and dedicated professionals confronting enormous challenges?
- XXIII. Book Study:
- XXIV. **Sign Out**

**HS Lead Counseling Meeting
February 27, 2026**

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- I. Celebrations and Gratitude**
- II. Book Study Chapter 16**
- III. Strengthening Resources & Community Partnerships**
 - A. Gordon State College
 - 1. William Smith: Title III Project Coordinator (williams@gordonstate.edu)
 - 2. Dr. Marwan Zabdawi: Professor of Mathematics & REP/HSP/Internship Program Coordinator (mzabdawi@gordonstate.edu)
 - B. [ESOL Sheltered Courses & Push-In Courses](#)
 - 1. Dr. Letitia Walker
- IV. Comprehensive School Counseling Program (Goal Review)**
 - A. College/Career
 - 1. Leadership Student Advisement Tracking Totals
 - 2. University System of Georgia Freshmen Admission Requirements: Staying on Course: the Required High School Curriculum (close read)
 - a) CTAE+
 - b) Off track report
 - c) Alternative Educational Options
 - 3. DE Updates
 - a) [FTE Error 151](#): *NEW DE Ad Hoc-LI Scheduling>Curriculum>DE Courseswithcredits
 - b) [DE Teacher Transcript](#)
 - c) [DE/ACE Eligibility Update](#) (SSN, GA Resident)
 - d) DE Processes (close read)
 - e) DE Checklist (close read)
 - f) ACD Checklist (close read)
 - g) [2026-2027 DE Course Request Spreadsheet](#)
 - 4. Scholarship Updates
 - a) Example Opportunity: Henry County Foundation Scholarship
 - 5. NextGrad Kiosks
 - a) Communicate with principal
 - b) **PL: March 20th Time TBA**
 - c) 2026 Implementation Guide (Handout)
 - d) [NextGrad Installation location](#) Document
 - 6. [ScribOrder](#)
 - B. Social Emotional
 - 1. Small groups
 - 2. EMT Transport notification-Mental Health (i.e. suicidal and/or homicidal)
- V. ELA Resources**
 - A. Michelle Martin: ELA Coordinator
 - B. 11th Grade Lit & Comp Update: For the 26-27 school year, you will continue to utilize the American Lit courses; new 11th Lit & Comp course until at least the 27-28 school year.
- VI. Programs**
 - A. Power Forum Data Review (return handout)-collab with Admin team
 - B. [Educator's Signing Day](#)—send to staff today or next week
 - C. [HCS Day of Service](#)
- VII. Interview Questions**
 - A. You reviewed the post-secondary data for all high schools, you notice that two schools for the last two years have consistently been in the bottom two of scholarship totals. What additional information do you need, if any? Design a plan to mitigate this concern and improve impact.

- B. How do you remain current with educational trends and best practices in the education field? Describe your last professional development opportunity, why did you select it, and when did it occur.
- VIII. Next Chapter:15 Victory
- IX. [Sign out](#)



HS Lead Counseling Meeting
March 27, 2026

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- I. **Celebrations and Gratitude**
- II. **Leadership Development: Chapter 15-VICTORY! (John Maxwell)**
- III. **Board Meeting: Strategic Plan Overview**
- IV. **Opportunities Presentation**
 - A. Atlanta Bridge Program Presentation
 - 1. Atlanta Metropolitan College and Georgia Tech
 - B. UTI Presentation
- V. **Graduation Ready!**
 - A. Cohort Withdrawal Meetings Feedback
 - B. ETCH Grad Report
 - C. Early Graduation Process
 - D. CTAE+Process/Eligibility
 - E. Native Speakers/World Lang-Comp Sci-Sign Language Requirements
 - F. Graduation via the Planner
 - G. Transcript and Planner Review
 - H. Class Rank review (Top 5)
- VI. **New DE Requirements**
 - A. Principal Communication Review (Parent Letter TBA)
 - B. Monitoring
 - 1. IC Report: Ad Hoc>Data Export>L1 Scheduling>SSN 999 or 998 scheduled in DE Course'
- VII. **ELA Resources**
 - A. Michelle Martin: ELA Coordinator
 - B. 11th Grade Lit & Comp Update: For the 26-27 school year, you will continue to utilize the American Lit courses; new 11th Lit & Comp course until at least the 27-28 school year.
 - C. Please be prepared to articulate this information accurately to families
- VIII. 26-27 Requests–accuracy
- IX. **Power Forum Data Review**
- X. **New School Counselor Feedback**
- XI. **Interview Questions**
- XII. **Sign Out:**
<https://forms.gle/ARyNwmkdXrF2N3g17>



HS Lead Counseling Meeting

April 23, 2026

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- I. Celebrations and Gratitude
- II. [SB 556 OR GA SB556](#)
 - A. AP/IB Fine Arts Courses in HOPE GPA
- III. [IHA-R \(3\) Grading Systems-Transfer Grades and Credits Presentation and Close Read](#)
 - A. [IHA-R\(3\) Presentation](#)—PLEASE PROVIDE FEEDBACK ON THE SLIDES
- IV. **Graduation Ready!**
 - A. [Cohort Withdrawal Meetings Feedback](#)
 - B. [Graduation Meetings](#)-End of Year
 - C. ETCH Grad Report
 - D. Early Graduation Process
 - E. CTAE+Process/Eligibility
 - F. Native Speakers/World Lang-Comp Sci-Sign Language Requirements
 - G. Graduation via the Planner
 - H. Transcript and Planner Review
 - I. Class Rank review (Top 5)
 - J. Seals (CTAE, International Diploma Seals, Seal of Biliteracy) Collaboration
 - K. Community Service (9th & 10th grade)
- V. [Naviance Task Completion Data](#)
- VI. Scholarship Totals
- VII. **Interview Questions**
- VIII. **Sign Out:**
<https://forms.gle/ARyNwmkdXrF2N3g17>

