SPAN 1- Part 1 Section: 3749
Site: **Online**
Office hours: By appointment on Zoom
Instructor: Noelina Gómez *MA*
Email : ngomez@santarosa.edu

Course description
Elementary Spanish Part 1-section 3749
Introduction to Spanish grammar and development of all language skills in a cultural context with special emphasis on interpersonal communication. This class is 100% online; therefore, there are no Zoom meetings.

Objectives
This course will:
- emphasize language for meaningful interpersonal communication
- present, practice, and assess relevant linguistic and metalinguistic features of the language
- develop listening, speaking, reading and writing skills
- increase cultural, communicative and discourse competence
- Provide a safe environment to experiment with language

Student Learning Outcomes
- Use the simple present, present progressive and preterit tenses, including high-frequency irregular verbs, subject and object pronouns, and adjectives.
- Initiate and maintain simple conversations in Spanish on everyday topics using statements and questions with appropriate pronunciation.
- Comprehend and respond to short messages and questions in spoken Spanish.
- Write coherent paragraphs containing descriptions of people, places, and everyday activities.
- Use appropriate vocabulary for greetings, school-related items, family members, clothes, food, days, months, weather, clock times, numbers, and colors.
- Read and comprehend the main ideas presented in level appropriate Spanish texts and magazine articles.
- Demonstrate cultural awareness and insights about the Spanish-speaking world as well as the Spanish-speaking communities in the United States.

Required online textbook and
Blanco (2023) *Portales* 2.0. Boston, MA: Vista Higher Learning. ISBN: 978-1-54336-830-7

(Spanish 1 & 2 ONLINE) clink on the link below to buy your online textbook for online homework on Portales   **https://vistahigherlearning.com/store/school/santarosa**

Note: All students ***must purchase and activate*** access to the textbook **for the online homework *a soon as possible***. You do not have to purchase a physical copy of the text if you do not want/need it. Most used copies of this textbook do not come with the required access code; please confirm that the code is included before purchase and start completing your online homework assigned on Portales.

Teaching approach
This course emphasizes Spanish for meaningful communication and cultural understanding. The online spaces will be a place to practice and experiment through a range of activities and gain confidence in using the language in meaningful situations. Interactive activities with your classmates will reinforce grammar and vocabulary studied and practiced by you *previously* via the *Portales* textbook. Assessment will mirror activities found in the textbook and those provided by the instructor.

Class format
This is an interactive online Spanish class. By being part of this class, you will be expected to interact respectfully with your classmates and professor through various online tools to help you practice Spanish. Specific and frequent due dates will be given to ensure class members have roughly the same exposure to the Spanish language and for the professor to provide you with feedback and guidance.

Academic rigor
This is a four unit class which assumes significant work. You may need to invest a considerable amount of time and energy online in order to make progress with the language and meet all academic requirements.

This course is a college-level CSU and UC transferable course and as such is academically rigorous and intellectually demanding; **it is not a high school level or basic conversation class.** If you are having difficulties with the class material and/or requirements, please speak with me and/or a counselor as soon as possible. We are all here to help you be successful.

Personal responsibility and accountability

Any college class requires you to be responsible and accountable for your learning. It is highly recommended that you plan out on how to you will complete your assignments to avoid waiting until the last possible minute. Furthermore, you may want to complete work well before the due dates to give yourself adequate time and to avoid unforeseen technical or other issues.

Any issues that do arise should be communicated to the instructor promptly (within one day of occurrence) for resolution.

Generally, **no late submissions, substitutions or makeup work will be accepted**. Any exception is subject to instructor discretion. There is no extra credit also.

Additionally, it is your responsibility to resolve technical issues that may arise including, including, but not limited to, software installation, internet access, using Canvas' video and audio features or Zoom web conferencing, submitting work via Portales, etc. Please use the Canvas Help menu and the Useful links section of our class homepage.

If you are having any difficulties, I can help direct you to the appropriate services you might need.

Accommodations
All students have the right for equitable access to class content and participation in class. If you need disability-related accommodations for this class, please provide the Authorization for Academic. Once you have your letter from the DRD department, please make an appointment with me to discuss your accommodation so you can be successful in this class.

Accommodations (AAA letter) from the Disability Resources Department (DRD) to the instructor as soon as possible. You can contact the DRD at **(707) 527-4278** or **disabilityinfo@santarosa.edu**. Any other accommodations are subject to instructor discretion, campus policies, and legal considerations; please contact the instructor to discuss.

The *Portales* website has accessibility issues that may affect students with mobility and/or vision disabilities. Please contact DRD to arrange accommodations. If you need captioning for Zoom web conferencing sessions, please contact me before the start of the course to coordinate.

Communication
I prefer email for communication; messages sent by Canvas are forwarded to my email. When writing your message, please include the course number as well brief informative subject line (eg. "SPAN 1 Questions about next quiz" vs. "Hola") to help speed up response time. Properly addressed and clear messages will usually be answered within the next business day. Email received after 5:00 pm on Fridays may not be answered until the following Monday.

It is not unusual for unforeseen events to happen that impact your studies. Please reach out to me when situations arise to discuss your options. Often, we can work out accommodations that will allow you to finish the class without having to withdraw or fail. <u>Please do not wait until the end of the term to discuss issues when there may not be time or resources to resolve issues.</u>

Instructor availability
I am available for contact during normal business hours (9:00 am–5:00 pm) Monday through Friday. Please be aware that I also have other teaching and professional commitments during the work day so responses will rarely be instantaneous.

Generally, I am not available during weekends for meetings or appointments; additionally, I reserve Sundays for personal and family matters and do not answer email or schedule appointments that day; plan accordingly.

Setting yourself up for success
Time with the language is the most important factor when learning a language. You will learn best as you spend time practicing and reviewing the course content (grammar, vocabulary, readings, etc.) indicated in the syllabus. Think of assignment due dates as a milestone for completing work by a specific day.

All activities for the semester are available from the beginning of the course to give you more flexibility in balancing personal, work, and academic matters. You are encouraged to work ahead.

Some things students have done in the past that helped them included:
- making a personal study plan
- practicing a bit every day
- attending all Zoom sessions
- practice Spanish with a family member, friend, coworker, etc.
- do extra work in the *Portales* textbook
- ask the professor for additional learning materials adapted to your needs
- use other free Spanish study tools like **Duolingo (https://www.duolingo.com/)** , **conjuguemos.com (https://www.conjuguemos.com/)** , etc.
- creating study groups
- meeting with our class tutor
- arranging an appointment with your professor
- completing quiz corrections
- watching media in Spanish on Youtube, Netflix, Hulu, etc.

Resources
The college offers many resources to help you be successful. Some include:

- Language Lab, **https://languages.santarosa.edu/language-lab (https://languages.santarosa.edu/language-lab)**
  Emeritus 1525. Computers reserved for language learners; free printing available for language assignments.

- Tutorial Center, **https://college-skills.santarosa.edu/tutorial-centers (https://college- skills.santarosa.edu/tutorial-centers)**
  Doyle Library 4251, 1st floor (Santa Rosa) & Bertolini Hall 134 (Petaluma) One-on-one tutoring available with previously scheduled appointment.

Grading

Grading is weighted according to categories

Category	%
Practice and review **only Portales**	30%
Interaction and communication on **10% - Portales** **10% - Canvas**	20%
Quizzes : Pruebitas and Pruebas	25%
Projects	10%
Final Exam: Comprehensive, oral, cumulative Final project: Prepare a dish (instead of the oral)	15%
	100%

The course gradebook can be found in Canvas and will be updated at the end of each chapter.
Note: The gradebook on the *Portales* website ***does not*** show your final grade in the course; go to Canvas for this information. Grades are transferred from *Portales* after each quiz.
There are no make-ups for late or missed work. Additionally, extra credit is not offered.

Activity availability

Most activities are available from the beginning of the course to allow you more flexibility in balancing personal, work, and academic matters while completing assigned work on time. You are always welcome and encouraged to work ahead of the assigned due dates. You can see due dates on the *Portales* Dashboard and the Canvas To Do list.

Turning in work and late policy

Work is turned in via Canvas and the *Portales* SuperSite. I **do not** accept work via email.
 If late work is accepted (for Portales and Canvas assignments), an automatic penalty will be applied.

Generally, no late submissions, substitutions or makeup work will be accepted. Exceptions may occur due to documented personal or family illness or extraordinary circumstances; all exceptions are subject to instructor discretion and relevant college policies.

Extra credit is not provided.The majority of the preparation, practice, and review will take place on the *Portales* website; any other activities, if any, will be communicated via a Canvas announcement.

Practice and review
These are the exercises that you will complete on the Portales SuperSite. They are space throughout the week to help you engage with Spanish a little bit each day.

Practice
These are follow up activities that are completed after your preparation in *Portales*. Increase your abilities with the language. Depending on the topic, combined they will take about three and half hours per week. These exercises are graded though you are welcome to redo them to improve your grade until the due date. These exercises are due generally on Fridays (at 11:50 pm PT). Any late work will be **penalized ten percent** for each day late.

Review
Reinforce what we have covered in class and prepare you for the quizzes. Review will be due before chapter quiz and will receive a letter grade. You are welcome to repeat exercises to improve their overall grade until the due date, generally Mondays the week after finishing a chapter (at 11:59 pm PT). Any late work will be **penalized ten percent** for each day late.

The following table summarizes the information discussed previously for the online homework on Portales:

	Practice-Portales	**Review-Portales**	**Quizzes-Canvas**
Due by	Tuesdays and Thursdays by 11:59	Saturdays by 11:59 pm	Sundays by 11:59 pm
Grading	points	points	points
Late work	-10% daily	-10% daily	Not apply

Interaction and communication
Using the language to interact with other classmates is fundamental to learning and improving language skills. Your participation in this course is vital not only for your success, but the success of your classmates. Research and experience have shown that engaging with classmates, instructor, and course content through various activities is key to improving your language abilities.

In this course you will interact **asynchronously**— which is an indirect interaction that **does not**

require anyone to be online at the same time; you can do these whenever you want before the due date.

All asynchronous activities will be assigned and completed through Canvas and Portales and will be given specific due dates for completion. These will include forum posts, uploading video and audio messages, and other assignments. Due dates will be listed in your Canvas To-Do list.

Any missed interaction or communication assignments ***will negatively affect the category grade*** and ***cannot be made-up or substituted with other work***.

Quizzes (pruebitas and exams)

Comprehensive quizzes will be administered related to monitor language development weekley. There will also be chapter exams at the end of each chapter, both quizzes and exams are on Canvas. Questions will reflect the format of exercises done in the *Portales* website as well as the interactive activities in Canvas. Before taking a quiz, you should complete all practice and review exercises for that particular chapter. You are welcome to review non-assigned exercises in *Portales* or the optional documents in the Files tool in Canvas. These quizzes are timed and must be completed once they are opened. Due dates for major quizzes are listed in the course schedule and in Canvas.

Note: Quizzes and exams are given in Canvas via the honor system. Students shall not consult other websites— including *Portales*—, people, or other resources while taking the quiz. Submission of a quiz implies that you have agreed that the work submitted is of your own authorship and you have not consulted any other sources. This includes the use of any online translators or other electronic resources. Not following these guidelines may result in not only a failing grade on the quiz, but additional administrative action that could include failing the entire class, academic probation, or suspension.

Projects

Projects are meant to monitor your progress of the language and apply the grammatical concepts learned on the chanter. At the end of each chapter, you will do a project based on what you have learned. This project should reflect the vocabulary and grammatical concepts you practiced in the class. Some projects will be recording videos, google slides, a dialogue, etc. Make sure these projects reflect your level, if there is evidence you used other sources or is beyond your level, you will receive a ZERO.

Final Exam

The final exam will be accumulative from all materials covered during the semester and it will have an oral component.

Technical requirements and tools
- Computer, tablet, or smartphone with a functioning microphone and web camera

- Reliable high-speed broadband or mobile internet connection capable of uploading video and participating in live video conferencing
- Headphones (optional) to reduce audio feedback during interactive session

Additionally, you must have the latest versions of the following software on your computer and/or device for scheduled Zoom conferences if necessary with the professor

- Zoom, **https://cccconfer.zoom.us/download/ (https://cccconfer.zoom.us/download/)**
  Please install the latest version; due to certain features I use for our class, I require version 5.4.7 Adobe Acrobat or another PDF reader, **https://get.adobe.com/reader/ (https://get.adobe.com/reader/)**

Note: While most of the activities for this course can be completed either on a computer, tablet, or smartphone, there are a few activities on *Portales* (mostly grammar videos) that only can be completed using a computer

Plagiarism and online translators

As beginning language students, it is normal to use the language outside of accepted norms, eg. "saying it wrong." However, using the language "incorrectly" is actually part of learning it. As your professor, I am not expecting perfect language.

For some students this "insufficiency" creates great anxiety. Some feel that they need to use electronic translators to complete work. Using an electronic translator does not allow your brain to learn the language and also is turning in work (language) that is not actually your own. Because of this, use of any electronic text translators (ie. Google Translate, etc.) is considered plagiarism. Work suspected to be generated in part or completely using an electronic translator may have various consequences, including no credit for the assignment, failure of the class, and possible referral to student affairs.

However, consulting online dictionaries for individual words and phrases is permitted to complete assignments; links to some dictionaries are listed on the main page of the course Canvas site.

Other important college policies
Furthermore, you are responsible to be aware of important University policies, such as: adding and dropping courses; academic integrity such as cheating and plagiarism; grade appeal procedures; accommodations for students with disabilities (**http://drd.santarosa.edu (http://drd.santarosa.edu/)**); and the diversity vision statement. These are outlined at **http://student-conduct.santarosa.edu/ (http://student-conduct.santarosa.edu/)** and http://admissions.santarosa.edu/frequently-asked-questions- and-policies. You may want to speak

with a counselor about any concerns you may have. I am happy to direct you to appropriate campus services.

Grievances

It is hoped that any concerns or complaints can be addressed directly with me. Those which cannot be resolved may be directed to the chair department Jessica Pardoe at **jpardoe@santarosa.edu**

Schedule

Topics and assignments are listed the **day they are due**; check the Portales (Supersite/online homework) and Canvas for any updates or changes.

CANVAS ; **Portales** Portales

Capítulo	Date	Preparación práctica y repaso **Portales** Léxico Gramática	Temas y cultura	Interacción CANVAS	Evaluación CANVAS
1	Sep. 7-9	Introduction		Complete first module on Canvas: Introducción y orientación	
	Sep.12	Contextos	Saludos y despedidas Fotonovela		Quiz
	Sep. 14	1.1 Nouns and articles	Alfabeto / Pronunciación Cultura: Saludos y besos en los países hispanos	C1.1 Buena Educación	Quiz
	Sep. 19	1.2 Números 0-30 & verbo **HAY**	Escuchar En pantalla		Quiz
	Sep. 21	1.3 Present tense of ser		C1.2: Formalidad e informalidad	Quiz
	Sep. 26 & 28	1.4 Telling time	Panorama	Proyecto: Presentación	Quiz & Prueba 1 Due Oct. 1st
2	Oct. 3	Contextos	En la Universidad Fotonovela	Vocabulario en Padlet	Quiz
	Oct. 5	2.1 verbos -AR y verbo Gustar	Cultura: La elección de una carrera universitaria	2.1: Educación en los países hispanos vs. US	Quiz
	Oct. 10	2.2 Preguntas	Escuchar		Quiz
	Oct. 12	2.3 Verbo Estar 2.4 Más números, 31-100; 101+	Panorama ¡Español en Madrid!		Quiz & Prueba 2 Oct. 15th

3	Oct. 17	Contextos	La familia Pronunciacíon	Vocabulario 3 en Padlet	
	Oct. 19	3.1 adjetivos descriptivos	Cultura: ¿Cómo te llamas?	C3.1: Tu origen tus apellidos	Quiz
	Oct. 24	3.2 Possessive adjectives 3.3 Verbos -ER, -IR		C3.2: ¿Quiénes son los Ladinos?	Quiz
	Oct. 26	3.4 Verbos Tener y Venir	¿Cómo te llamas? Gente …. Las familias		Quiz Prueba 3 Oct. 29
4	Oct 31	Contextos	Los pasatiempos Fotonovela	Vocabulario 4 en Padlet	
	Nov. 2	4.1 Verbo ir Futuro: ir + a + verbo	Cultura: Real Madrid y Barcelona	C4.1: La presencia Latina en mi comunidad	Quiz
	Nov. 7	4.2 Cambio de raíz: e>ie, o>ue	Flash Cultura	C4.2: Aficiones en el mundo Latino	Quiz
	Nov. 9	4.3 Cambio de raíz: e>i 4.4 Forma irregular de yo			Quiz Prueba 4 Nov. 12
5	Nov. 14	Contextos	Fotonovela	Vocabulario en Padlet	
	Nov. 16	5.1 Emociones y condiciones	Pronunciación	5.1: Ingredientes de las américas	Quiz
	Nov. 21	5.2 Progresivo	Cultura: El viaje a San Juan	5.2: La comida criolla	
	Nov. 23	Thanksgiving no homework - Have a great break!			

		¡Feliz Día de Acción de Gracias!			
	Nov. 28	5.3 Ser y Estar			
	Nov. 30	5.4 Objeto directo	Flash Cultura		
6	Dec.5	Contexto 6.1 Saber and conocer	Fotonovela	6.1: Exploración cultural	Quiz
	Dec.7	6.2 objeto indirecto	Cultura		Quiz
	Dec. 11-16	Final Exam Proyecto: Un plato nuevo del mundo Hispano/Latino			

Schedule subject to change

Fue un placer tenerlos en está clase, gracias por su trabajo arduo.