

# LUU WEEKLY NEWS

[LUU Website](#)

[Learning](#)

[Intranet](#)

[What's On](#)

Welcome to LUU Weekly News.

## Time to Talk Day



Don't forget Time to Talk Day is happening in the staff room on Thursday 6 February between 9.30am and 4pm.

Here's the [full schedule and sign up sheet](#) for the day. Please sign up if you'd like to join us at any of the sessions, including the free lunch. Looking forward to seeing you there.

## Staff room - IMPORTANT

The staff room fire escape has been affected by the work happening to the external staircase leading from the level 2 meeting rooms. **The fire escape in**

**the staff room is unusable** for the duration of the works which start today and are expected to last 7 weeks.

Should the fire alarm sound whilst you are in the staff room then please exit via one of the fire escapes in common ground.

As the fire escape in this area has closed there are some important changes to the space to ensure users safety:

- The kitchen, living room and toilets are unaffected and can be used as normal.
- The room with the changing room in can only be used to get changed in. No-one is allowed to sit in this area.
- The locker room can be used but should be used swiftly with no hanging around in this area.
- The shower is out of use for the duration of the project and the showers near the Old Bar should be used instead.

If you have any questions then please send them through to [unihr@leeds.ac.uk](mailto:unihr@leeds.ac.uk) and we will direct them to the right person.

### Alignment Drop-ins



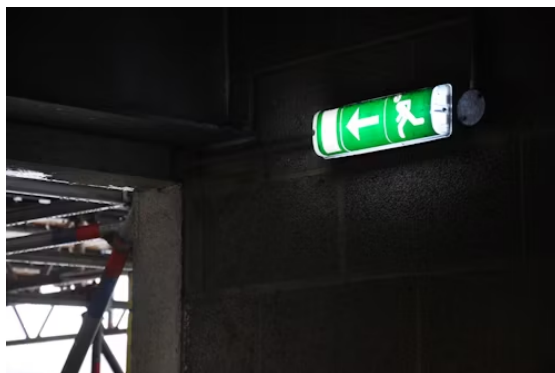
Alignment project drop-ins are taking place this week. If you have any questions about the project, the [Alignment inbox](#) and drop in sessions are available.

#### Drop-in sessions

Monday 3rd Feb 16:30 (Noor un Nisa)

Tuesday 4 Feb 08:30 and 12:30 (Noor un Nisa)

### External Staircase Work



On Monday 3 February the University are starting work to replace the external fire exit that services the Refectory and the LUU Level 2 meeting room corridor. These works are expected to last for 7 weeks.

During the work meeting rooms 4, 5 & 6 will be unavailable. To help mitigate the impact of this we have created a temporary meeting room in the space behind the Help & Support (Advice) Level 2 office. This has been added to the room booking system, with 4, 5 & 6 made unavailable to book for the duration of the project. If you had a booking in one of these rooms someone should have been in contact to discuss alternative options. If you have any concerns about a booking that you had then please contact Steve Keeble.

Whilst the works are being carried out a temporary fire exit route has been established through the University House Conference Floor. This can be accessed via the double glass doors adjacent to the level 2 toilets. These doors will release automatically if the alarm is activated, and a green emergency release button has been installed by the door in case this fails to happen. A temporary fire exit sign will be installed before the building opens on the 3 February. Any staff who are using the meeting rooms during this period should familiarise themselves with this fire exit in case the primary escape route via the Refectory staircase is unavailable during an evacuation.

If you have any questions about any of the above, then please contact either [Steve Keeble](#) or [James Steadman](#).

**Insight Team Survey- How was your Fresh Start?**



LUU's Insight Team is currently running a survey in collaboration with the university to understand students' opinions and experiences of Fresh Start 2025.

For a chance of winning one of 8 vouchers worth up to £100, please complete the survey by midnight on 2 March.

The survey should take no longer than 10 minutes and we'll use your feedback to work towards continuously improving LUU.

Click this link to take part- <https://www.surveymonkey.com/r/XXNQ9XD>

**First Floor Kitchen Fridge- Unavailable from Thursday 6 to Friday 7 February**



We are replacing the fridge in the staff kitchen on Level 1.

The new fridge is due to arrive on Thursday 6 February. This means that any food stored there will need to be removed by 2pm on Wednesday 5 February and moved to the fridge in the staffroom off Common Ground. Any food still in there on Wednesday afternoon will be removed.

The new fridge will be available for use from Friday 7 November.

## REACH Staff Network is looking for a new Co-Lead



Our REACH (Race, Ethnicity and Cultural Heritage) Network Leader Nicole Cal-Akpuogwu is looking for someone to co-lead the Network with.

Nicole is looking for someone to help them uplift and empower the Network, and work with her to create a community for all that identify with the group. Creativity and passion are key to this role, and if you are in a weekly paid role- we would love to hear from you.

If you are interested and want to find out more about this role, please contact Nicole Cal-Akpuogwu ([N.C.Cal-Akpuogwu@leeds.ac.uk](mailto:N.C.Cal-Akpuogwu@leeds.ac.uk)) or Katie Fox ([K.Fox1@leeds.ac.uk](mailto:K.Fox1@leeds.ac.uk)).

## In Your Shoes



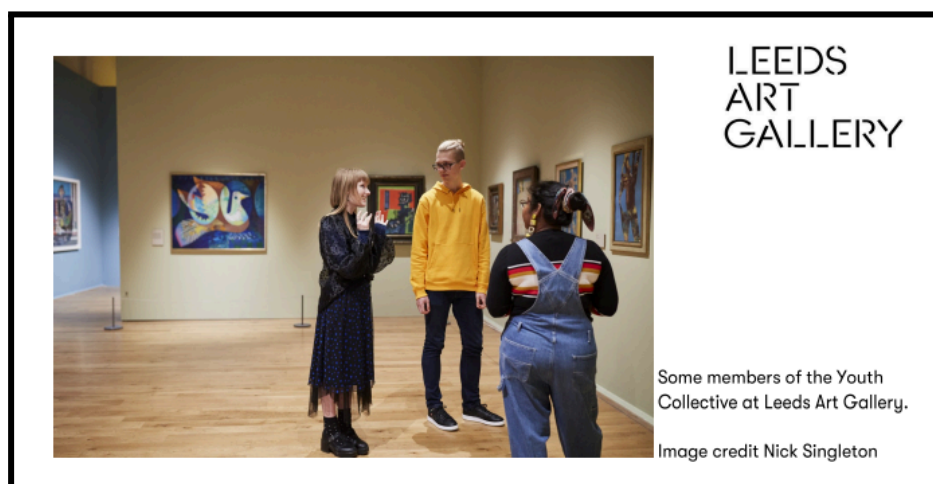
### Next In Your Shoes matches are coming up

Want to learn more about the wonderful teams we have here in LUU? Why not try In Your Shoes!

By letting us know what teams you would like to shadow, every other month we will pair you up with one of them, and you both will then organise a time for you to come in and find out more about them. This could be attending a team catch-up, shadowing a bit of a project they're working on, or sitting with them in one of the offices to see what a day in their team is like.

The next matches will be on **Tuesday 4 February**. Interested? [Click here to sign up](#)

### Leeds Art Gallery Youth Engagement Programme Opportunity



Are you aged 14-24 and interested in art? Join Leeds Museums and Galleries' national award winning youth engagement programme based at Leeds Art Gallery.

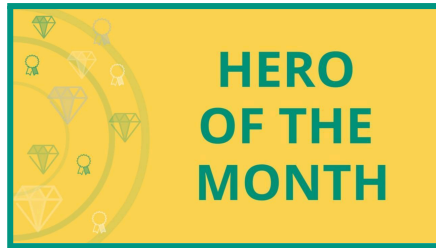
Collaborate with artists, engage in collections and exhibitions, co-produce workshops, participate in events and visit other galleries.

This exciting programme is free to join with no prior art gallery or museum experience necessary and travel expenses are reimbursed to members.

The youth engagement programme is accessible; meeting in person and online.

Email Angie, Youth Engagement Curator at [youth.curator@leeds.gov.uk](mailto:youth.curator@leeds.gov.uk) for more information and to join.

### Heroes of the Month- January Winners



Congratulations to **Tia Chippendale, Chris Mee and Gemma Rudette** who were randomly selected as our Heroes for (month) from our weekly heroes.

You will be receiving a £10 voucher from [Prezzee](#) through to your @leeds or @luu email address. If you have not received this voucher by Friday 14 February, please email [unih@leeds.ac.uk](mailto:unih@leeds.ac.uk). Enjoy.

### Hero of the Week



This week's heroes are:

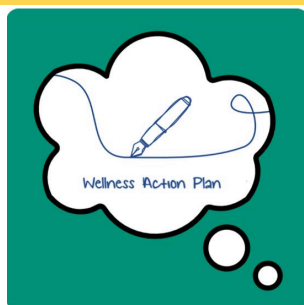
**Emma Holt-Golding, Beth Doubtfire, Jaime George, Akira Oniwinde, Lukas Winterburn, Emily Haigh, Dave Olson, Chris Mee, Max Bardell, Natasha Pickles, Glenn Poole, Ben Nuttall, Ben Parry, Ben Burnside, Tom Whittaker, Eva Lafontan, Tia Chippendale, Chippy, Katherine Mitchell, Helen Szczur, Emma Plummer, Sushma Sankanagoudar, Mia Stocks, The Activities Team, Annabel Martin, Fabiha Chowdhury, Erica Wood, Daniela Flores-Briggs, Gemma Rudette, Christian Bodden, Meg Darroch, Graham Wootton, Ryan Massey, Nathan Town, Kelsie Wootton, Leanne Denton, Megan Winters, Courtney Daley, Ian Hill, Aidan Ruffle, Ally Haughey, Kiera Ford and the Political Engagement Team.**

Remember all nominations are submitted into our Hero of the Month draw of each month. There will be 3 vouchers up for grabs, each worth £10.

[You can submit your nominations here.](#)

To find out why you were nominated, [click here](#).

### Love to Learn – Wellness Actions Plans



Wellness Action Plans are tools designed to help you manage your mental health at work. They are personalised plans which are tailored specifically to you and can be used regardless of whether you have a mental health condition or not. They can help you identify what keeps you well at work, what causes you to become unwell, and any support you might like to receive to boost your wellbeing.

On Love to Learn, there is a course that goes through what a Wellness Action Plan is, the process of filling one out, and ways you can stay well at work.

[To complete this 10 minute course, click here.](#)

### Reminders

- Tickets for Leeds Ball will be launching on Wednesday 5 February at 10am. [Learn more here](#)
- All members of staff who have LUU devices must complete [this form](#) as soon as possible. It should take no more than two minutes of your time.

### Useful Links

[LUU Cultural Calendar](#) | [Equality and Inclusivity](#) | [Climate and Sustainability at LUU](#)