

MEADOW VIEW ELEMENTARY SCHOOL

POSITIVE 🧐 PREPARED 🧐 PRODUCTIVE

1255 W. Vine St.
Radcliff, KY 40160

Welcome to the 2026-2027 school year! This handout contains important information and school policies from the Meadow View Student/Parent Handbook. Our complete handbook is provided online and may be accessed via our school web page. If you would like a paper copy of our complete handbook, please contact the school office.

SCHOOL HOURS

Our doors open at 7:10 a.m. to welcome all students. The instructional day begins at 7:30 a.m. and ends at 2:15 p.m. School office hours are from 7:00 a.m. to 3:00 p.m.

ARRIVAL AND PICK-UP PROCEDURES

AM Drop-Off Procedures

- Students may enter the building beginning at 7:10 a.m. **Please note that staff supervision will not be available until that time.**
- Parents will be motioned by a staff member to drive into the loop after the orange cones are moved.
- Students will quickly exit their vehicles.
- Parents will then be motioned on out of the loop so more vehicles can pull forward. **Please do not drive around other vehicles to exit as this may result in a student or other person being struck by a vehicle.**
- ****Students must be dropped off by 7:28am. If they are not, parents must park and enter with their student to check them in.****

Pick-up Procedures

- Parents may begin lining up at 2:00 p.m. to pick up their child(ren).
- Dismissal begins at 2:15 p.m.
- Parents must have a car tag visible in the window to pick up their child(ren). Please contact the front office at 270-352-0500 to get a car tag.

Transportation Changes:

- Transportation changes must be made prior to 1:30 pm daily. These must be made by sending a note with your child to school or by sending an email to

mves-transportation@hardin.kyschools.us

- NO TRANSPORTATION CHANGES WILL BE TAKEN OVER THE PHONE OR AFTER 1:30 PM
 - To ensure the safety of our students, **children will not be retrieved from a bus once they have boarded.** Parents are not allowed in the bus loading area at any time. It is recommended in this situation that parents meet their child at the bus stop or receive them as they are exiting the bus at their childcare center.
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DRESS CODE

Appropriate appearance and attire are expected of all students who attend our school. Children should dress in a manner that promotes learning, safety, and pride in themselves and the school. The only exceptions to this dress code will be made for students with differing religious practices or students who demonstrate a special need and have received approval from the administration. Appearance that is considered a possible detriment or distraction to the normal school process will not be permitted.

- **Skirts/Shorts:** should come at least to the fingertips when hands are at your side. We recommend that shorts may be worn from the first day of school until the beginning of fall break, and from April 1st until the end of the school year. Short, tight shorts (also known as biker or spandex shorts) are not permitted.
- **Shirts:** shirts must be school appropriate. Logos and wording will be accepted as long as they are **not** offensive, negative, derogatory, are a put-down of any nature, or do not have references to sex, alcohol, illegal products, death, or violence. It is not required that shirts be tucked in. Low-cut tops, sheer clothing, and tops that expose the stomach are not permitted.
- **Coats/Jackets, Hats, and Gloves/Mittens:** these are for outdoor use and will not be worn in the classroom.
- **Socks/Shoes:** Flip flops, slides, shoes with wheels, high heels (higher than 1 inch), platform shoes, or cleats are not permitted. All shoes must have a back strap on the heel. For your child's safety during physical activities at school, **we recommend tennis shoes or other flat, closed-toe shoes be worn daily.**
- **Undergarments:** should be worn at all times. If your child is prone to accidents, you may want to ensure that there is a spare pair available in his or her backpack.
- **Head Coverings:** bandanas, hats, sweatbands, scarves, combs or picks, or any other headwear will not be permitted. Any apparel or hairstyle that is distracting to the educational process will not be permitted.
- **Backpacks with wheels will not be permitted.**

Students in violation of the dress code will receive a notice to be brought home and signed by their parent/guardian. Students may also be given a warning or referred to the Family Resource Center for appropriate clothing. Continued violations of the dress code will result in a parent phone call requesting that appropriate shoes/clothing be brought to school for your child. **If the student is habitually out of the dress code, the student may be sent home. In this event, the absence would be unexcused.**

ATTENDANCE POLICY

The educational and learning process demands the daily attendance and participation of each student to be most effective. Students are challenged to make a personal commitment to be in attendance with daily punctuality, preparation, and dedication. Parents are urged to recognize their legal and moral responsibility to cause the daily and punctual attendance of their children. Missing school results in missing learning experiences that can never be replaced. **Parents can help by making school a top priority.**

- The instructional day begins promptly at 7:30 a.m. Your child must be in the classroom by this time or they will be counted tardy.
- If your child is signed in late or is signed out prior to our dismissal, it will be counted as an absence for a percentage of the day.
- If your child does not attend school, they will be counted as absent. The following instances are considered excused: A death in the family; return to school with a note from a physician; return to school with a note from the parent. Parent notes can excuse **6 days** per school year.
- Please note: Calling to notify the school of an absence does not excuse the absence. Parent/Dr.'s notes still need to be sent in so that the absence can be excused.
- Photo identification will be required every time a child is signed out
- Your child must be signed in by an adult if they arrive after 7:30 am

LEAVING SCHOOL EARLY / SIGN-OUT / TARDIES

Whenever it is possible, please plan appointments when school is not in session. Missing any part of the school day (morning, midday, or afternoon) is counted as tardiness and accumulates for truancy. Should it become necessary for a student to leave before the school day ends, parents and/or guardians must present appropriate identification and sign their child out in the school office. **No one other than a custodial parent, legal guardian, or adult listed as an authorized contact may take a student out of school without verified personal approval from the custodial parent or guardian.**

FOOD SERVICE

Breakfast & Lunch: All students enrolled at Meadow View are eligible to receive a healthy breakfast and lunch at school at **no charge** to your household each day of the 26-27 school year. **You will need to complete the meal verification form through the parent portal. Due to competitive food laws, we ask that food from restaurants not be brought to school for lunch.** Carbonated beverages and/or glass bottles/containers are not permitted.

Water Bottles: Plastic water bottles are allowed, but may only contain water. No fruit drinks, drink mixes or carbonated beverages.

***New District Policy for the 2026 - 2027 school year: "All glass & metal (stainless steel, aluminum, etc) water bottles (Stanley, Owala, Brumate, etc) are prohibited during school hours, including while being transported to and from school."**

HOMEWORK AND CLASSWORK

Our staff recognizes the fundamental importance of developing literacy in young children and the need for these children to engage in literacy-based activities at home. Reading is one of the primary literacy activities through which children learn. Success in reading is essential for children today and for their participation in the technological world of tomorrow. All children in primary schools are expected to engage in reading/language arts activities daily.

Your child's teacher may assign extensions of classroom activities and unfinished classroom work may be assigned to an individual child for home study on an occasional basis.

MEADOW VIEW FAMILY RESOURCE CENTER

The FAMILY RESOURCE CENTER (FRC) is located inside Meadow View and provides services to Meadow View families to remove barriers to education such as food, clothing, or shelter needs. Please contact Mrs. Erica Scott for assistance in addressing these needs.

CLASSROOM BIRTHDAY PARTIES

We celebrate each student on their birthday with an announcement and birthday treat. Parents will not be permitted to bring in cupcakes, cookies, or other birthday treats for classroom celebrations.

*If you have any questions, or if you would like a paper copy of the 2026-2027 Student/Parent Handbook, please contact the school office at 270-352-0500
Have a great year!*