

**March 10, 2025 MRPS Board of School Directors Policy Committee Meeting**

**MONTPELIER ROXBURY  
BOARD OF SCHOOL DIRECTORS  
POLICY COMMITTEE MEETING  
VIRTUAL ONLY  
Monday, March 10, 2025  
4:00 – 5:00 p.m.**

*Our schools are caring, creative, and equitable communities that empower all children to build on their talents and passions to grow into engaged citizens and life-long learners.*

---

**Minutes Approved: 03-19-2025 School Board Meeting**

\*The public is invited to participate in and view this board meeting. Should the public wish to participate in Public Comment virtually, please join Google Meet.

Present: Tim Duggan, Rhett Williams, Jill Remick

4:00 p.m. Board of School Directors Policy Committee Call to Order. Meeting called to order by Jill Remick.

- Public Comment\*. There was no public comment.

Consent Agenda

- Approved the Minutes from 2/12/25 Policy Committee Meeting. Moved by Tim, seconded by Rhett.

Discussion:

1. [E1 Parent and Family Engagement](#) – The Second Reading was approved at the 3/5/25 Meeting. MRPS Caregiver Councils are reviewing and establishing questions and suggestions over the course of their meetings in March. This is being coordinated via Libby and school principals. Jill will attend where able.
  - a. NEXT STEPS: Caregivers Council edits will flow to Libby and Jill. Jill will collect and run by Libby and Legal as this is a prescriptive policy and we may not be able to make the changes requested, so the edits/revisions/questions should be vetted prior to the Committee working on them in detail. The Policy Committee

*\*Public comment is to provide the public the opportunity to speak to agenda items or other relevant topics and for the board to listen to those comments. It is not a time for the board to respond to comments or engage in dialogue with the public.*

*Public comment will be a part of every agenda and the board chair will divide the time equally between the number of community members wishing to speak.*

will report back at April 2, 2025 Board Meeting (not time to review for third reading for the March 19, 2025 meeting).

2. F20 – Fiscal Management - There has been a change in the threshold for recording assets. It increased from \$5,000 to \$10,000. We must amend before August 2025. Tim reported back following Fiscal Committee: Consensus is not a lot of value to changing it if it is not problematic, so proceed with simple change.
  - a. **NEXT STEPS:** Get this agreement to Libby to update it and get before the Board.
  - b. **Question:** Can we just do a “batch” of technical changes together including this and the RVS references? Essentially Miscellaneous Policy Amendments.
3. Rhett did a review and he did find places in MRPS Policy referencing Roxbury Village School; also other sections related to class size, Covid and other outdated references, policies and procedures.
  - a. **NEXT STEPS:** Rhett created the list of suggested edits/questions, and sent it to Libby to review with Legal to ensure we are following the correct steps for technical corrections.
4. VSBA Policy Review Service – \$1,000 is for the Required policies, and for a review of the Recommended policies it would be another \$1,000. Thirty-four policies are Required and 8 are Recommended. The committee agrees to recommend to the board that we move forward with the Required policies only, especially since the Board already approved the \$1,000 at a recent meeting.
  - a. **NEXT STEPS:** Tim will confirm the Required work, at the cost of \$1,000, with VSBA and we will see how that process goes, and revisit the Recommended policies after that.
5. Policy Review Schedule: On hold until VSBA work is concluded.
6. We are going to get an update on the Phone Free Policy at an upcoming meeting from Jason Gingold. D3 is the existing technology use policy which could be updated to reflect Phone Free Schools. The Board could also create a separate Phone Free Schools Policy, unless/until the Legislature passes a statewide policy.
  - a. **NEXT STEPS:** Confirm date and time of Phone Free Update. Tim will also see if VSBA has a phone free policy suggestion.
7. Tim asked for a discussion on Homework, specifically at MSMS – seems to be a district-wide conscious decision to not have much homework in MSMS. Jill noted there is significant homework at MHS. Rhett notes the E1 policy might also make that connection for caregivers. Should we make a suggestion to update E1 to demonstrate work with families in some capacity? **Jill** will ask Libby as well.
8. Transportation remains a challenge but the bus monitor positions are hard to fill so not sure a policy could “fix” this. Snow days and delays remain a challenge for Roxbury students.

*\*Public comment is to provide the public the opportunity to speak to agenda items or other relevant topics and for the board to listen to those comments. It is not a time for the board to respond to comments or engage in dialogue with the public.*

*Public comment will be a part of every agenda and the board chair will divide the time equally between the number of community members wishing to speak.*

9. The policy committee suggests an end of the year conversation – Roxbury Transition Committee with the entire Board. Hold it in Roxbury. What worked what did not, specific as possible. Perhaps at the end of May?

Tasks:

- a. Figure out how to share editable versions (with tracked changes) with the Committee via the Google Doc system.
- b. Policy Committee Planning Document.

ASKS:

- a. Full Board Agenda Planning Document table. Can we recirculate?
- b. Phone Free Update – next steps?

5:03 p.m. Adjourn. Motion by Tim, seconded by Rhett.

*\*Public comment is to provide the public the opportunity to speak to agenda items or other relevant topics and for the board to listen to those comments. It is not a time for the board to respond to comments or engage in dialogue with the public.*

*Public comment will be a part of every agenda and the board chair will divide the time equally between the number of community members wishing to speak.*