



**General Board Meeting**  
**Monday, February 10 @ 6:30pm**  
Location: **PE Conference Room**

## **AGENDA**

**Call meeting to order**

### **Attendance**

- **Executive Board:** K. Chudzinski, M. Hutchison, K. Higgins, A. Carson, M. DeBiccari
- **Member-at-Large:** J. Spadoni, L. Clay, K. Hoblock, K. Hovey, S. McKinney, M. Capasso, L. Trzop
- **Team Liaisons/coaches:** Harley Greeley (wrestling coach), Cassie Fiacco (girls lacrosse), Carrie Puls (girls lacrosse), Ben Syden (girls volleyball/softball), Abby Alix-Hansen (football, boys basketball), Joanne Foglia (soccer), Kerra Rootes (girls basketball), Alusia Majerane (track), Jen Cioffi (boys volleyball), Justine Fazziola (girls soccer), Jenny Lisella (girls tennis), Shannon Kennedy (alpine skiing), M.M. (cross country), Daniel Bruton (boys team coach liaison)  
D. Statlander (AD rep)

### **I. Minutes Review from 1/13 Board Meeting M. DeBiccari**

- Meeting minutes have been posted on the booster club website.

*1st motion - K. Higgins*

*2nd motion - K. Hoblock*

*All in favor*

- The minutes will stand

### **II. Officers' Reports**

#### **President's Report**

**K. Chudzinski**

- We have hired a new attorney who is currently reviewing our bylaws; may make some recommendations regarding changes to our bylaws based on experience this past year

#### **Treasurer's Report**

**K. Chapman**

*(read by K. Chudzinski)*

- Report is online, please contact Kate Chapman with any questions
- Notable purchases:
  - **Boys Basketball** - Warmups, polo shirts, Senior Night posters

- **Girls Basketball** - Shooting Shirts, Teacher Appreciation Shirts and gift cards, Tickets to UAlbany game, \$422 donation to Nash Onorato Foundation, Bus trip to Brooklyn
- **Boys Bowling** gave a \$600 donation to Feeding America
- **Wrestling** - Supplies for tournament concessions, Ankle bands, Speaker, and towels, Senior Night Supplies, Hotel stay for Holiday tournament
- Banquet season coming up, need to give as much advance notice as possible to set up links and track registrations.
  - If payment is needed prior to the event, we need to know at least a week in advance
  - It is easiest to pay for banquets via electronic invoices if possible

#### **Corresponding Secretary's Report**

**K. Higgins**

Keep sending in highlights about games/matches/athletes, please send to Kelly for posting

### **III. Committee Reports**

#### **Financial Committee**

**K. Chudzinski/A. Carson**

Nothing to report

#### **Fundraising Committee**

**M. Hutchinson**

- Reminder sent to spring coaches about submitting fundraisers to make sure everything is approved officially
- New requests will be sent to committee to vote electronically
- Flag football - needs to talk to Kristin Brooke about sponsorships

#### **Concessions Committee**

**K. Chapman**

- Winter Concessions will wrap up at the end of next week, possibly adding a Girls basketball sectional game.
- Requesting volunteers to help cleaning out the H Gym concessions the week after break (contact Kate Chapman) - it will be closed until the fall.
  - We will not open for Unified Basketball this year as there are some clubs who like to sell snacks during the games and we would like them to have the opportunity to do so.
- Spring Team Liaisons will be contacted in March to set up a schedule for Walker events (varsity and modified track, varsity lacrosse, flag football)
  - if teams want the 25% of sales in return, they have to provide parent volunteers

#### **Membership/Sponsorship Committee**

**K. Brooke**

#### **Nominating Committee**

**M. DeBiccari**

- New Member at Large Lori Trzop voted in at last executive committee meeting
- New member at Large Jenni Lisella - executive committee vote:

1st motion - M. DeBiccari

2nd motion - K. Higgins

All in favor

### **IV. Athletic Director's Report**

**S. Colfer**

(read by D. Statlander)

- Nearing end of winter season - teams getting up for sectionals and getting ready for spring season
- Working on budgeting in the athletic office - school board budget meetings begin next month
- Spoken to spring coaches about what they need and ordered what was requested
- Track suburban councils got snowed out - probably not going to be rescheduled
- Good team/individual performances -
- Possible partnership with Booster Club for beautification projects - any movement on this?
  - Not yet, but after 1 full year, we have a better handle on finances and can figure out what we can do in the future - upcoming exec meetings to focus on budget, etc.
- Scorer's table is up and running - had to call the company for help but now working well; announcer is including sponsorship ads during time outs
  - Need to order a new cable for additional display options
  - Girls wrestling coach would like to see capabilities for wrestling meets specifically
- Last school board meeting - some sports make arrangements for long distance post season travel by section/council and HS pays the section - not done for all sports
  - Section does not arrange for individual sports due to different schedules
  - Shaker puts in for a bus to transport all athletes if they want it
  - In the spring, teams competing in non-league games under 3 hours, coaches submitted requests, some our transportation will cover and some Brown's bus will cover (school board has approved)
  - If over that schedule, will go to Yankee Trails

**V. Unfinished (old) Business**

- New website - exec board did a deep dive and realized our current website has the capabilities we want and most cost effective option - we will give it a facelift, more user friendly, take advantage of features it has that we don't use
- Reminder: Booster club does not receive any money from ticket sales (Go Fan) - it goes to the district or the section for sectional games
  - We do not have a huge income coming in; raffle is crucial for us for now to help operating costs (\$25k/year)
  - Hoping to look at ways to phase it out in upcoming meetings
  - Concession sales money 25% goes back to the teams; we pay sales tax; we receive a small portion of the proceeds
  - We do receive Hole in the Wall; so important for parent volunteers to show up

**VI. New Business**

**K. Chudzinski**

- Creating some sponsorship guidelines for team sponsors
  - Banner can go up just for the contest and then must come down
  - Booster club logo must appear on anything that has sponsors
  - Booster club must approve anything before it goes to print - Kristin Brooke to approve (send to her via email) - 2 week guideline
  - Logo is a district mandate so it shows that we are sponsoring and not the district - don't want one team to not follow the rules and then it gets taken away from all teams
  - Will be updated in coach's handbook and on fundraising forms

**VII. Announcements from the President**

**K. Chudzinski**

### **VIII. Winter Raffle Drawing**

- \$100 - C. Meyer (indoor track)
- \$100 - Erin Butler (alpine skiing)
- \$250 - C. Meyer (indoor track)
- \$250 - Edie Trzop (indoor track)
- \$500 - Stu Rixman (mod swimming)
  
- Team drawing for \$100 - alpine skiing

### **IX. Adjournment**

- T-shirt approval question - booster club logo only has to be on t-shirts if there are other sponsored logos on it - not if it is just the name of a team or tournament/invitational
- Good luck girls basketball - playing Columbia tomorrow for Suburban championship
  
- Shaker wrestling - thank you to booster club for help with their tournament
  - Is there a process to avoid parents/coaches from fronting money?
    - We don't want to paying coaches/parents back
    - If you have an expense coming up and funds are coming in, please contact Kate Chapman
    - Coaches have been supplying food for athletes
    - Can we order from Sam's Club and coaches pick it up?
    - Reimbursement process if better this year
    - Parents can bring/donate food for the team; food just can't be sold

Next Meeting:

**March 10 @ 6:30 in the PE Conference room**

[Board Member Contact List](#)

[Robert's Rules](#)

[Booster Club Meeting Dates](#)

-