

INFRASTRUCTURE COUNCIL MINUTES

Thursday, January 9, 2025

2:00 PM - 3:30 PM

[via Zoom](#)

[Zoom recording](#)

Attendees: Rick Glover, Brent Munoz, Robin Geyer, Carrie Young, Jennifer Tavernier, Luis Maggiori, Ian Coronado, Meggie Wright, Jordan Meyers, Josh Manders, Kyle Schmidt

Guests: Tom Goodhew

Minutes: Amy Skehan

ADDITIONS TO AGENDA/ UPDATE FROM COLLEGE COUNCIL MEETING/ANNOUNCEMENTS:

Updates from the College Council meeting on 1/8:

President report - HR is beginning a search for AVP for Culture and Belonging previously the AVP for Diversity, Equity and inclusion.

Diversity Council is performing Syllabi review

Started a consent agenda for things that do not need extensive deliberation or haven't changed significantly they can be added to the consent agenda

Kara Flath - VPFO interested in visiting other councils to discuss the Budget/Operations/Finances/Maintenance, asked if the council feels this would be helpful.

Discussion on storage management limits, not holding on to the video recordings for long enough, storage capacity discussion - Ian brought up that we can store in Zoom storage/suggestion to add to Kaltura which has unlimited storage.

Last meeting requests from Chris Stenson's for contact information for the below associations, chat updated for those that have contacts.

OCCA
OCCITA
Oregon Distance Learning Association
OCCDLA co-chairs:
sage.freeman@chemeketa.edu
beckr@lanecc.edu
Council of Instructional Administrators

Opportunity to contribute to retention schedules for Oregon CC through the secretary of state.

[Excel sheet for recommendations](#)

Send filled out Excel sheet to: ArchivesRecordMgmt.SOS@sos.oregon.gov

Deadline for suggestion submissions: January 31, 2025

Please email ArchivesRecordMgmt.SOS@sos.oregon.gov with any questions.

APPROVE December 12, 2024 Minutes

Discussion: none

Motion: Robin motions to approve

Second: Josh

No objections: none

Motion carries with no objections.

AGENDA APPROVAL

Motion - Jordan moves to add 5 min at the end of the meeting to discuss a replacement -

Second - Josh

No objections: none

Motion carries with no objections.

BUSINESS

Bond Project Overview	Tom Goodhew to report on the Bond Project, cost overruns, and specific ask on deferred maintenance. Bond Capital Projects Update Bond Quarterly Status Report BoardDocs
Wayfinding discussion	Discuss strategies to improve wayfinding on campus - the subcommittee has met, this is still in the works.
Discuss Working Meeting Topics For Jan 23rd	Technology Procurement Policy, Building Naming Policy were Identified previously
Student Representative	Aman is moving to a different Council, Jordan's recommendation would be for council members to reach out to students they know for interest. Direct interested students to Jordan or Rick. Jordan will check with SGA if there is stipend availability.

Current Work Groups/Subcommittees

Technology Acquisition	Sustainable Purchasing Policy
Wayfinding	Archiving Requirements
Sustainability	

Membership

- Brent Munoz -- Vice President Information Technology (vice chair)
- Jennifer Hayward -- Facilities Management and Planning Director
- Ian Coronado -- Division Dean of Academic Technology
- Robin Geyer -- Member by Position
- Luis Maggiori -- Member by Position
- Jordan Meyers-- ASLCC appointed
- Aman Nurmukhanbetov – ASLCC appointed
- Richard Glover -- Faculty Council appointed (acting chair)
- Anne McGrail -- LCCEA appointed
- Meggie Wright -- LCCEA appointed (college council chair)
- Josh Manders - Classified LCCEF appointed
- Kyle Schmidt -- Classified LCCEF appointed
- Carrie Young -- Classified LCCEF appointed
- Ellen Osterkamp -- MSC appointed

Resources

- [Official Infrastructure Council Work Plan 23-24](#)
- [Unofficial work plan with priority ranking](#)