Missing Chromebook Form

Student's Name:				Da	ate:	Grade:	
Please answer the following questions and return this form to Mrs. Diaz in the Media Center before school or during lunch. Chromebooks will not be considered "lost" or "stolen" without this documentation completed and returned.							
1. When did you last use or see your Chromebook? Please specify whether the last known location was home or school:							
2. Parent Signature and Phone Number							
Please sign verifying you are aware that your son or daughter cannot find his or her school-issued Chromebook, and that attempts were made to locate the Chromebook at home.							
Please note that the replacement cost of a missing Chromebook is \$278.78.							
Parent Signature: Paren					Phone #:		
3. Teacher Initials Verifying You Checked with Each of Your Teachers							
1st:	2nd:	3rd:	4th:	5th:	6th:	7th:	

Service Tag Number (staff completes):