

Educational Field Trips and Student Travel

The Board of Education recognizes that learning does not begin and end with the students' school day. It endorses organized district sponsored, off-campus educational field trips and travel that support or enhance district educational objectives, while recognizing the district's potential liability for such district-sponsored trips. Educational field trips and travel are those that help students understand the concepts associated with the content standards for their grade level. All students shall have an equal opportunity to participate in educational field trips and travel unless specifically excluded in writing by parent/guardian and/or principal. The Board also appreciates the value of family and other non-district sponsored travel, but assumes no responsibility or liability for non-district sponsored trips. The district does not sponsor out of country travel.

The use of educational field trips or travel during instructional time solely for entertainment purposes or reward is not acceptable. Such trips shall occur outside of the instructional day.

The cost of any educational field trip not funded through the district budget may be covered by a student fee, by community groups, or by business and industry. Prior to requesting funds from community sources, the district employee sponsoring a trip must receive approval from the principal and, if applicable, the superintendent or designee.

Specific guidelines and appropriate administrative procedures are developed to screen, approve and evaluate trips with the participant's safety and educational benefits being the primary concern. These guidelines and procedures shall ensure that all educational field trips have the prior approval of the principal and that all overnight and out-of-state trips have the prior approval of the superintendent or designee.

Adopted prior to 1985

Revised to conform with practice - date of manual adoption

Revised April 6, 1994

Revised January 29, 2003

Revised to conform with practice February 2005

Revised June 16, 2010

Revised May 18, 2011

Legal References

- C.R.S. 13-22-107 parental liability waivers
- C.R.S. 40-10-116(1)(b) transportation of school children

Cross References

- EEAF/EEAFA, Special Use of School Buses
- EEAG, Student Transportation in Private Vehicles
- GBEB-1, Staff Conduct (Licensed Personnel)
- GBEB -2, Staff Conduct (Classified Personnel)
- JB/JBB, Equal Educational Opportunities/Non-Discrimination
- JJE, Student Fund-Raising Activities

- KF, Community Use of School and District Facilities
- KHC, Distribution/Posting of Non-Curricular Promotional Material to Students