

####ADDRESS MAY NOT BE UP TO DATE####  
Case Review Area, Transport Administration  
GPO BOX 2797  
Melbourne VIC 3001

**Full Name**  
**Address**

April 26, 2016

Dear Sir/Madam

**Full Name (DOB: 00/00/0000)**  
**Infringement No. 0000000**  
**Request for internal review**

I submit this application for internal review of the decision to serve the above infringement notice under S. 22 (1) (c) of the Infringements Act 2006 having regard to any exceptional circumstances relating to the infringement offence.

On the morning of February 26th, 2016 before boarding a train at \*\*\*\*\* Station, I touched on my Myki. As a \*\*\*\*\* student I had completed the same trip almost every weekday since February 8th 2016. While travelling on the morning of February 26th I was respectfully told by a ticket inspector that my Myki was invalid. On the previous day (February 25th) at 5:39 pm I had topped up my Myki with \$10.00 to use for any following trips. On the morning of February 26th my Myki had \$6.45 remaining, I touched on and boarded at \*\*\*\*\* Station. It was not my intention to travel with an invalid ticket. The issue is a fault of the Myki validator.

To show the transactions mentioned, I have highlighted and attached my transactions between February 25th & 26th. This is the first fine I have received and I respectfully request that my fine be reviewed and an official warning issued in its place.

Yours sincerely,  
Full Name