

Zen Fields Board Meeting January 28, 2023

Present: Daishin McCabe, Jisho Siebert, Keith Knapp, Minniette Milligan, Jie Shao, Steven Cannon, Heather Hildreth

Absent:

Call to order: 1:17 PM

1. 2023 Budget

The Board reviewed the Budget and made adjustments to include new line items. Daishin moved to approve the budget, Steven 2nd the motion. All approved.

2. Treasurer position

If anyone is interested or knows of someone interested in taking over the Treasurer position, please pass on their name to Daishin.

3. President position.

Minniette has nominated herself for President to be voted on and formalized at the Annual Meeting in March.

4. Progress on Ethics Statement and Grievance Procedure

Minniette completed the minor changes to the documents, and they are ready to be posted on the website.

5. Ethics Designee

Daishin will contact Nicky or Judy to see if either is willing to be our designee to be appointed at the Annual Meeting in March.

6. Social media tasks

Daishin will send Steven and Heather the job description. Steven and Heather will see if there is interest in this position.

Open Forum:

Annual Meeting of the Members and the Annual Meeting of the Board will be held on March 25th, 1-3 PM at the Quaker Meeting House in Ames.

Minniette will file the Biennial Report with the Secretary of State so we can maintain non-profit status. All nonprofit corporations organized within the State of Iowa or authorized to do business within the State of Iowa must file a Biennial Report with the Secretary of State between January 1 and April 1 of each odd-numbered year. Each corporation's registered agent will receive a Biennial Report notice in early January. There is no fee for filing a Nonprofit Corporation Biennial Report.

Daishin will be offering a class on ethics soon and will send out the information for the Board for training.

Action items:

Steven will check the formulas in the budget spreadsheet to see if there are any discrepancies.

Daishin will talk to the accountant to see how much money should be kept in reserve and how reserves should be allocated in the budget.

Minniette will file the necessary paperwork with the Iowa Secretary of State's office.

Daishin will upload Ethics documents to the website.

Daishin will reach out to Nicky and/or Judy or another to be our ethics designee(s).

Heather and Steven will post social media consultant position.

The Board will formalize changing the compensation to be given to the Spiritual Guides and not to the President at the Annual Meeting. We will also be voting to re-elect Minniette and Jisho to the Board.

Adjourn: Motioned by Daishin and seconded by Heather at 2:41 PM

Respectfully submitted by Heather Hildreth January 30, 2023