Boyd Independent School District
Branson Hutchens – Technology Director
600 Knox Ave. Boyd, Texas 76023
940-433-2327
blhutchens@boydisd.net

Request for Proposals

RFP 2023-06 – Student Chromebooks

Boyd ISD is seeking proposals for student chrome books. The district invites interested parties to submit proposals for this work.

The district will review all complete submittals received by the deadline. As required by law, the district will make selection based on the best qualified companies for each project. The selection process will be based on a review of the company's qualifications, completed projects, client references, and in some cases, interviews. Selection committee members may vary from project to project and will occur as each project is activated (only needed if multiple projects).

Scope of Services:

The selected company will be expected to complete and review including but not limited to structural, mechanical, security and educational adequacy. Provide equipment, and if applicable, installation for the project.

Instructions to Proposers

Read Carefully

Submission:

Proposal Returns: Forward (3) copies of your proposal package. One package must be clearly marked "Original" and the other two marked as "Copy". Each " **RFP 2023-06 – Student Chromebooks Technology"**" must be sealed in an envelope clearly marked with closing date, company name and addressed to:

Boyd ISD

Attn: Branson Hutchens

600 Knox Ave.

Boyd, TX 76023

Due Date: no later than **2pm, July 11th, 2023**

Review Date: July 11th, 2023

Award Date: July 17th, 2023

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The timeline illustrated above is an estimate. It is subject to change according to the schedule availability of selection committee members.

Late Proposals will not be accepted for any reason. It is the sole responsibility of the proposer to ensure timely delivery of the proposal. Boyd ISO will not be responsible for failure of service on the part of the U.S. Postal Office, courier companies, or any other form of delivery chosen by the proposer.

Facsimile Proposals: Boyd ISD WILL NOT accept faxed proposals.

Acceptance: The right is reserved to accept or reject any or all of the proposals, waive minor technicalities, and to accept the offer most advantageous to Boyd ISD.

Explanations or Clarifications:

Questions: Any explanation, clarification or interpretation desired by a proposer regarding any part of the proposal must be requested in writing and submitted electronically by **2 pm on July 10th, 2023**. This will allow time for a written addendum to reach each proposer before the submission of the proposal due date. Interpretations, corrections, or changes to the proposal made in any other manner are not binding upon Boyd ISO and proposers shall not rely upon such interpretations, corrections, or changes. Oral explanations or instructions given before the award of the contract are not binding. Any written information given to one proposer concerning a proposal will be furnished as an addendum to all proposers who have been issued a proposal.

Insurance: If insurance and/or worker's compensation is required by the School for said proposal item(s), proof of insurance and/or worker's compensation should be submitted. Boyd ISD reserves the right to review all insurance policies pertaining to proposal item(s) to guarantee that the proof of coverage is obtained by the proposer.

Proprietary Information: All material submitted to Boyd ISO becomes public property and is subject to the Texas Public Information Act upon receipt. If a proposer does not desire proprietary information in the proposal to be disclosed, each page must be identified and marked proprietary at the time of submittal. Boyd ISO will, to the extent allowed by law, endeavor to protect such information from disclosure. The final decision as to what information must be disclosed, however, lies with the Texas Attorney General. Failure to identify proprietary information will result in all unmarked sections being deemed non-proprietary and available upon public request.

Submission Format:

Submissions must be complete, organized, and comply with the following conditions:

- Incomplete submissions will be disqualified.
- Completed Vendor Application. www.boydisd.net Departments; Finance Tabs

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- Certificate of Insurance
- 3 References

Additional Requirements:

1. PROVIDE PRODUCT SPECIFICATIONS AND WARRANY INFORMATION

2. PROVIDE DETAILS REGARDING SERVICES INCLUDED WITH WHITE GLOVE

Scope of Work

The scope of this project entails the procurement, licensing, white glove service, and delivery of 400 student Chromebooks, including the necessary Google Workspace for Education Standard licenses and white glove service. The project aims to ensure that all students have access to reliable computing devices for their educational activities. The scope includes selecting suitable Chromebook models, procuring the devices and licenses, configuring the Chromebooks with necessary software, deploying them to the designated students, and providing white glove service, which includes personalized setup, training, and ongoing support.

Google Chromebooks

(To be purchased PRIOR to 9/1/23)

Model: _____

Quantity Requested: **200**

Device cost: $ _____

Google Workspace for Education Standard License: $ _____

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White Glove: $_____

Total Cost: $_____

Google Chromebooks

(To be purchased AFTER to 9/1/23)

Model: _____

Quantity Requested: **200**

Device cost: $ _____

Google Workspace for Education Standard License: $ _____

White Glove: $_____

Total Cost: $_____