Public Minutes
May 31, 2024

https://www.drupal.org/project/drupal_cwg/issues/3492712

In Attendance
- Markie
- Donna
- Jordana
- JD

Start time: 17:00 UTC
End time: 17:35 UTC

Old Business - Internal
- ***Public minutes and issue credit status***
  - January: Needs to be created
  - February: Needs to be created
  - March: Needs to be created
  - April: Needs to be created
- ***Full CWG***
  - Bi-monthly meetings.
  - The next meeting will be around June.
- ***Recruiting/Onboarding***
  - Full CWG engagement of potential new members.
    - New member onboarding to CHT.
    - New member to onboard CRT in June.
  - Reach out to folks who expressed interest in joining CR team
    - Prioritize folks in Full CWG (CHT)
    - Gather list of folks who expressed interest and create new spreadsheet if it doesn't already exist
      - Add roll-off dates and other relevant data
    - Discussion on how we prioritize different roles within the community and if a power dynamic can be at play because of that
    - Create one list in the Recruitment Folder with everyone who has expressed interest and reasons why we haven't moved forward/their availability
      - Reach out to these folks again and link to our Onboarding doc and check interest
      - Create FAQ (how many hours a week approx are we busy)
      - Create sessions or BoF's at Drupal events
    - Conversation with a person who might be interested happened.

- - Looking to update Charter to close.
- ***Charter updates for CH and CRT regarding governance***
  - Continued discussion needed.
- ***CWG Office Hours***
  - Real-time feedback opportunity for CoC updates.
  - Looking at July / August for the next office hours.
- ***Open Source Community Health Discussions***
  - Sent an email to opt in to a new process.
  - Looking for a date and time to discuss more.
- ***AWA 2024***
  - Award was presented at Drupalcon
  - Notification of other nominees in progress
  - Request to update AWA page
- ***CRT Member updates:***
  - A CRT Member will be offboarding on June 1st and take on an SME role.
  - A new CRT member will be onboarding in June.
- ***Drupal Association Coordination:***

  - [Create Agenda/Notes doc shared with DA for information-sharing meetings](#)
    - Community onboarding docs.
    - Board member issue.
    - Need to draft an agenda and send.

  - [Discuss options for funding with the DA](#)
    - Funding account for CWG.
    - Need to draft an email and possibly set up a call.

- ***Blog post: CWG updates and opportunities (call for volunteers)***
  - Project manager role for CHT - discussed during Full CWG meeting.
  - To be drafted.
- **Member drive access**
  - Still needs to be done.
- ***Creating blog post and webinar/info session on behavior that not might not necessarily be a CoC violation but can show patterns of behavior that the CWG CRT needs to be made aware of***
  - Make the form more clear that there are reports that are to bring things to our attention and not necessarily to take action
  - Also make clear that there are times when people can talk to us separately first
  - Explain our Code of Ethics etc
  - Be aware of our biases
  - In progress

New Business - Internal
- **None**

Old Business - External

- **None**

New Business

- **None**