

# Audit Committee Regular Session Agenda | Ottawa Catholic School Board

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November 18, 2025, 6:00 pm

[Google Meet Link](#)

|                                                                                                                | <u>Lead</u>            | <u>Action</u>         |
|----------------------------------------------------------------------------------------------------------------|------------------------|-----------------------|
| A. Call to Order                                                                                               | L. Schimmens           |                       |
| B. <a href="#">Land Acknowledgement</a>   Prayer                                                               | S. Moore               |                       |
| C. Nomination and Election of Chairperson                                                                      | L. Schimmens           | Decision              |
| D. Approval of Regular Session Agenda<br><a href="#">Approved Regular Session Minutes - September 16, 2025</a> | Chair                  | Decision<br>Reference |
| E. Declarations of Conflict of Interest                                                                        | Chair                  |                       |
| F. Resolve to CLOSED Session                                                                                   | Chair                  |                       |
| G. New Business (Regular Session)                                                                              |                        |                       |
| Internal Audit                                                                                                 |                        |                       |
| 1. <a href="#">Regional Internal Audit Plan Update</a>                                                         | G. Segu/P. L'Orfano    | Information           |
| External Audit                                                                                                 |                        |                       |
| 2. <a href="#">Draft Audited Consolidated Financial Statements for the year ended August 31, 2025</a>          |                        |                       |
| a) <a href="#">Deloitte LLP Results of the 2025 Audit - Regular Session Report</a>                             | D. Hume/C. Fleury      | Decision              |
| b) <a href="#">Presentation of 2024-2025 Financial Statements</a>                                              | S. Donnelly/S. Buchman |                       |
| c) <a href="#">DRAFT Recommendation to Board of Trustees</a>                                                   | L. Schimmens           | Decision              |
| Other                                                                                                          |                        |                       |
| 3. a) <a href="#">Reappointment of External Audit Committee Member (1)</a>                                     | Chair                  | Decision              |
| b) <a href="#">Reappointment of External Audit Committee Member (2)</a>                                        | Chair                  | Decision              |
| H. Next Meeting<br>Suggested for Tuesday, May 19, 2026 - 6:00 pm                                               |                        |                       |
| I. Resolve to IN-CAMERA (Closed) Sessions                                                                      | Chair                  | Decision              |
| • With Senior Administration - discussion of 2024-2025 RIAT Evaluation                                         |                        |                       |
| • With Regional Internal Audit Manager - discussion of 2024-2025 RIAT Evaluation                               |                        |                       |
| • With External Auditor (if required)                                                                          |                        |                       |
| J. Adjournment                                                                                                 | Chair                  | Decision              |

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### **For Reference Only:**

[Audit Committee Meeting Schedule and Agenda Topics](#)

[Summary of Regular and Closed Session Agenda Items](#)

[Year-End Audit Schedule - 2025](#)

### **Distribution:**

#### **Committee Members:**

Brian Coburn - Trustee

Sandra Moore - Trustee

Scott Phelan - Trustee

Michel Collette - External Member

Matt Stephen - External Member

#### **Supporting Members:**

Mary Donaghy - Director of Education

Lisa Schimmens - Associate Director of Business Affairs, Secretary to Committee

Genevieve Segu - Regional Internal Audit Manager

Pasquale L'Orfano - Internal Auditor

Shelley Donnelly - Senior Manager of Finance

Silvia Buchman - Accounting Supervisor

Geoff Edwards - Superintendent, Learning Technologies

Doug McCluskey - Senior Manager of Learning Technologies

Jennifer Carroll - Recording Secretary

#### **Guests:**

Doreen Hume - External Auditor, Deloitte LLP

Camille Fleury - External Auditor, Deloitte LLP