NMRC Consulting/Coaching (formerly TA Assistance) Application Guide

Identified support needs for your program include:

- *Need 1*
- *Need 2*
- *Need 3*

Completing the application:

**The recommendations in this section are for the purpose of assisting you in understanding and completing the application. Please feel free to copy and paste these recommendations into the application.*

1. Access the application at https://mentoring.my.salesforce-sites.com/req/CreateRequest

2. **Request Summary**
   First, write a **brief** sentence describing your mentoring program that includes the age-range of youth served.
   For your request, I would recommend:
   - We are a community-based mentoring program that services youth aged 12-17.
   - We are a school-based peer mentoring program for middle and high school students.

   Second, briefly describe the type of support you are seeking and your previously identified support needs.
   For your request, I would recommend including:
   - Training support for…
   - Support with aligning program and training with best practices for youth mentoring.
   - Support in better understanding of best practices for youth mentoring.
   - Support with training for mentors and mentees.

3. **Previous Efforts**
   For your program, write **None.**

4. **Goals and Outcomes**
   Refer back to the **Request Summary**. Summarize what impact you hope to see from the support described and the outcomes wished for.
   For your request, I would recommend including:
   - Understanding of best practices for youth mentoring.
   - The new mentoring program is aligned with best practices for mentoring.
   - Developed training plan for program's mentors and mentees.

5. **Resource/Consultants**
   Write **MENTOR Virginia**.

6. When does the training or consulting need to begin?
   Click **within 30 days**.

7. Please explain the timing of when consulting/coaching is needed.
   Write "**as soon as possible**."

8. Do not attach any documents.

9. When the application is completed to your satisfaction, click **Submit**.

After you submit your application, you will be sent an automated confirmation of submission from MENTOR National. **Please forward this confirmation to Emma Rush emma@mentorva.org, so that we are aware of the submission.**

Emma will follow up the receipt of the confirmation with information regarding next steps and what to expect going forward.

If you have any questions about the application or your responses, please do not hesitate to reach out to Emma at the above email address.