



## CCCAM Board Meeting Minutes

April 25, 2021

*It is our purpose to provide education, leadership, and guidance to all girls competitive cheer coaches. Therefore, our focus is to enhance and promote the growth of girls competitive cheer as a sport in Michigan.*

|                |                                                                                                                                                                                                                                                                                                                       |
|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Board Members: | Anna Ramirez, Beth Campbell, Heather Prentice, Christina Wilson, Amber Stocks, Christina Swansey, Stefanie Miller, Candace Fahr, Kaja Clark, Andrea Hall, Tara Hazey, Sue Smith, Carly Sienkiewicz, Stephanie Brosky, Sara Kempton, Tricia Williams, Nicole Lasak, Jessica Trefry, Adrian Sinkler, Brittany Gunderson |
| Present:       | Anna Ramirez, Beth Campbell, Heather Prentice, Amber Stocks, Christina Swansey, Stefanie Miller, Candace Fahr, Kaja Clark, Andrea Hall, Tara Hazey, Sue Smith, Carly Sienkiewicz, Stephanie Brosky, Sara Kempton, Tricia Williams, Nicole Lasak, Jessica Trefry, Adrian Sinkler, Brittany Gunderson                   |
| Absent:        | Christina Wilson, Andrea Hall (Adrian-left early, Brittany-left early)                                                                                                                                                                                                                                                |

### Call to Order

10:02

Anna-intro guest: Tracy Parker (Richmond MS coach)

### Approval of [February Minutes](#)

HP-TW (16-0)

### Reports

#### ○ Treasurer

- 457 PD Members, PD insurance/MSHDA
- Recommends giving 5,580 to scholarship, needs vote to do so
  - Tricia-can we use membership dues towards scholarship? Beth is asking Kathy Felty-table for now (Kathy doesn't recall where the "rule" came from; we just have to be transparent about what we are using membership dues for and send notification. Anna can include this in her next president newsletter to membership.

- TW made motion, SM second (to the above to move \$5,580 and notify membership) 16-0

5:34 PM  
04/04/21

#### COMPETITIVE CHEER COACHES ASSOCIATION OF MICHIGAN Reconciliation Summary CCCAM, Period Ending 03/31/2021

|                                   | Mar 31, 21 |
|-----------------------------------|------------|
| Beginning Balance                 | 49,550.48  |
| Cleared Transactions              |            |
| Checks and Payments - 8 items     | -563.89    |
| Deposits and Credits - 7 items    | 3,609.50   |
| Total Cleared Transactions        | 3,045.61   |
| Cleared Balance                   | 52,596.09  |
| Uncleared Transactions            |            |
| Checks and Payments - 10 items    | -1,125.00  |
| Deposits and Credits - 4 items    | 285.00     |
| Total Uncleared Transactions      | -840.00    |
| Register Balance as of 03/31/2021 | 51,756.09  |
| Ending Balance                    | 51,756.09  |

- Membership
  - When to clear the FB page, Sept 1?
    - Add AD info to new member jot form
    - Can we sort by regions-Tricia says yes she can create a query. Anna says regions/V/MS are already listed
    - 16 members on the list who aren't paid-what do we do w/them?
    - Jessica suggested adding coaches bio's to membership jot form so we have prior to award season
- Regional Reps
  - *Region 1: Nothing to report*
  - *Region 2: Nothing to report*
  - *Region 3: Nothing to report*
  - **Region 4:** *A few have sent questions about All State - all resolved. Anna on behalf of Andrea*
  - *Region 5: Nothing to report*
  - *Region 6: Nothing to report*
- MI Cheer Website
  - Tricia-Website recap/review-what worked, what didn't work, ect
  - Survey sent to all host schools, 71 responses, some issues w/CCCAM tallies (ie: unprotected cells, working offline, print layout)
  - Make site more interactive for updates/changes to competitions
  - Possibility of adding self populating team profile-time intensive, dependent on coach to complete/update
  - Stefanie-can we utilize our CCCAM website more for embedding this data? Tricia/Amber-we can redirect and get rid of Michigancompetitivecheer page
  - Archived scores-pay for another year to house/linked to CCCAM website already (\$19.99)This year's scores-display tally sheet results
  - Feedback from board-don't like how site looks on a phone, aesthetically not pleasing
  - Add more people to help out with the scores site-region reps SHOULD be more involved in the process
  - Stefanie-suggests option of either using our CCCAM tally program we send OR enter scores into your master tally (otherwise your scores won't be posted)
  - Carly-can we rearrange the order of the info especially on mobile view? (ex: school name/date/scores/then all the other info required-needed for the back end), Amber/Tricia-yes we can do this
  - Anna-move forward with this as we work through improvements
    - Tricia-add website back to the agenda for Sept meeting

## Working Board Reports

- Working Board
  - **Scholarship (Invitational): Adrian, Nicole, Andrea**
    - Update:
      - *As far as my Scholarship Invitational report goes, I'm working on securing host sites and have been sending emails to coaches and AD's. As of today (4/14) I have 7 host sites ready to go with no building or custodial fees. 6 out of 7 are current board members. The 7th school is a previous board member (Dakota-Tina) I have a few schools that are interested (some on the board) but have building fees that I'd like to discuss with the board once I have a few more locations and reponses. Overall I'm shooting for 13 sites.*

**Q: Is there anyone on the board that has NOT reached out to me that is interested in hosting?** I think most have reached out, but this is my final plea.

- 8-9 host sites now (as of today), still shooting for 13 sites, needing Grand Rapids D1 site-awaiting responses
- Heather-Arbiter is set up & we can utilize it to pay CCCAM invite officials
- Side note: I have run into a conflict with a few ideal host schools. It sounds like a large wrestling tournament is being hosted on the same dates as our invitational both on the west and east side on December 10th & 11th. I've been working through that. Not a concern at this point, but delaying the process a bit for some schools. Waiting for AD's to answer/get schedules nailed down etc.

■ **Scholarship:** Sara, Stefanie, Candace

- Update: Re-allocating funds (18,000 for scholarships)
- HP motion to approve \$18,000 for scholarships, SK seconds motion (15-0, Adrian left prior to this vote)
- SB pointed out 13.6 (3 scores) w/discrepant amounts, all should be \$1,000, Sara fixing

■ **Summit:** Carly, Sue, Tara, Heather

Crowne - October 16/17 2021

- Update: still optimistic we will be in-person, compiling a list of speakers and session ideas. Keynote-hit or miss, last year's was great w/previous COY continue?
- Hall of fame banquet-broadcast? NEED to induct Julie Goodwin either way this year
- Ask the board town hall session towards end of day to keep people in attendance all day
- Soft deadline of decision on in-person or virtual?
  - Review list of summit session ideas
  - 2020 session feedback

■ **Academic All-State:** Brittany, Christina W

- Update: struggled not knowing position well enough, google was hard to work within personally, cumulative GPA issues, need to add in specific deadlines within the board regarding position responsibilities, weighted vs unweighted team GPA issues (Rochester emailed w/issues-our mistake will cause new team to be all state team and all other teams bumped down), change "unrounded" wording. Anna-we need to revisit policies and possibly vote on updates/changes in September
  - Brittany left after this point in agenda (I don't have exact time)

■ **All-State:** Jessica, Amber

- Update: COY self nomination w/bio-are we revisiting this? Blanks=coaches never submitted (mainly from non-member schools), Amber suggested emailing AD's, Jessica did email AD's, some challenges w/school names but worked out, sent ballot for COY & assistant COY

■ **Coach's Education:** Tricia, Kaja, Christina S

- Update: Survey data, use to create coaching 101/safety 101 curriculum, **make a committee** and create the curriculum in June then we travel & utilize it in August/Sept.
- **Middle School: Stephanie, Beth**
  - Update: Nothing to report

## Discussion Items

- Legacy Project email request-Anna received a request to forward on to our coaches about a senior project (Michigan Center athlete) on injury prevention, as a board we are hesitant because she doesn't have any official credentials...CCCAM cannot endorse, no motion to send out.
- Election and appointed position nomination deadline is September 1<sup>st</sup>
  - President, Treasurer, Technology Director, Region 1, 3, & 5
  - All Working Board positions
    - Amber-question about making the working board 2 year position, is that a bylaw change? Anna-yes it'd be a bylaw change that would have to be submitted at Sept meeting then presented to membership in Oct. Tricia-executive board can appoint so why a need for bylaw change? Heather, ex: scholarship invitational director
- Policies & Procedures Updates
  - *request for vote today*
    - Policy Changes- Beth motion to amend wording of Heather's request to be revisited within 2 weeks either virtually or in person to "revote", Heather second motion (15-0)
  - *amendments to be voted on at September meeting*
    - COY
    - HOF
    - Program Grant
      - Christina S-suggested we could offer a 1 year free membership fee and 1 free summit to brand new schools who've never been members before.
        - TW proposes (for the 2021-22 year) each school who doesn't have a CCCAM member coach=1 free summit/1 free membership. AS seconds motion (15-0)
- Any Bylaws changes
- Access of documents in Shared Drive: Kaja-issue w/finding meeting minutes & no access to membership list previously. Beth-sees no need to have anything "blocked". Anna-no restrictions on our shared drives
- Coach of the Year: voted/results sharedT
- Assistant Coach of the Year
- Hall of Fame (out of 9 instead of 11 executive board votes, due to absences from Andrea Hall & Christina Wilson)

## Action Items

- Legacy Project email request
- Policy Changes
- Scholarships
- Coach of the Year Vote

- Assistant Coach of the Year
- Hall of Fame Vote

3:48 p.m HP makes motion to adjourn, CS seconds motion

## **New Business**