

# Adele C. Young Intermediate School

830 Law Drive  
Brigham City, UT 84302

## Student Handbook

2025-2026



**Mission:** Ensuring All Students Learn at Grade Level or Higher!

**Motto:** Leap, Fly, Soar

## GRADING POLICY - STANDARDS BASED EDUCATION

Box Elder School District Standards-Based Education consists of teaching the components of the Standards and Objectives set by the Utah State Office of Education. A rubric for each learning standard will follow this numerical pattern for the grade:

<b>Exceeds Standard</b>	4 - Demonstrating in-depth inferences and application or higher-level thinking skills. * see Bloom's Taxonomy section
<b>Meets Standard</b>	3 - Demonstrating mastery of the information and/or processes taught.
<b>Approaching Standard</b>	2 - Demonstrating understanding of the simpler details/process, but major errors regarding the more complex ideas and processes.
<b>Below Standard</b>	1 - The student is not able to demonstrate a basic understanding of the content being evaluated.
<b>No Understanding</b>	0 - The student has not demonstrated any understanding, OR the student has not produced enough evidence to assess understanding.

## LIFE SKILLS

There are 2 categories of skills that are critical for success:

- Work Completion
- Classroom Behavior

Life Skills will be reported with the levels of H, S, N & U following the rubric below:

**ACYI Life Skills Rubric**

	<b>H Honor</b>	<b>S Satisfactory</b>	<b>N Needs Improvement</b>	<b>U Unsatisfactory</b>
<b>Behavior</b>  Follow Class Rules for RISE	<ul style="list-style-type: none"> <li>• No teacher behavior intervention needed</li> <li>• Actively participates</li> <li>• Consistently on task</li> <li>• Looks for opportunities to help classmates</li> <li>• Consistently prepared</li> </ul>	<ul style="list-style-type: none"> <li>• Responds well to occasional behavior interventions from teacher</li> <li>• Regularly on-task</li> <li>• Regularly participates</li> <li>• Regularly prepared</li> </ul>	<ul style="list-style-type: none"> <li>• Often requires behavior interventions from teacher</li> <li>• Often disruptive</li> <li>• Often off-task</li> <li>• Often unprepared</li> </ul>	<ul style="list-style-type: none"> <li>• Consistently requires behavior interventions from teacher</li> <li>• Consistently refuses to comply with teacher requests</li> <li>• Consistently off-task</li> <li>• Consistently unprepared</li> </ul>
<b>Work Completion</b>	Turns in work that is complete, on time, and according to class standards. 100%-95%	Turns in work that is complete, on time, and according to class standards. 94%-75%	Turns in work that is complete, on time, and according to class standards. 74%-60%	Turns in work that is complete, on time, and according to class standards. Less than 60%

- Successful Eagles know these skills are important because they determine eligibility for school-wide activities. Some examples are play auditions, Pentathlon, office/library aide, peer tutors, and student leadership (which include Student Council, Peer Sports Advisors, Eagle Eye News Crew, and HOPE Squad).
- To attend Life Skills Reward Activities and other RISE parties you must not have N's or U's.

\*Office Discipline referrals may also disqualify a student from reward activities

## ATTENDANCE (Miss School = Miss Out!)

Eagles RISE when they are in school and on time. The Box Elder School District Attendance Policy indicates that "Regular attendance at school increases the opportunities for students to benefit from their educational programs. ***The Utah Compulsory Attendance Law ([Utah Code § 53G- 6-201](#)) directs parents to require their children between the ages of six and eighteen years to attend school.*** Frequent absences of students from daily classroom experiences disrupt the instructional process thus impairing a student's opportunity to learn." (please review the full policy at [District Policy 5035 – Attendance](#))

When a student must be absent, parents or guardians are required by law and district policy to contact the school attendance office by calling the school at 435-734-4940, or by sending a written note signed by a parent/guardian. Parents must provide a valid reason for their student's absence WITHIN ONE week (5 school days) of the student's absence.

Eagle students demonstrate responsibility by collecting all class work missed while absent for any reason. Parents may contact the office to request homework if a student has to miss school for 2 or more days. Assignments will be collected from teachers and may be picked up in the office at the end of the following school day.


Eagles know it is important to be on time for each class. When students are tardy, they miss instruction and disrupt other students and the teacher. It is each student's responsibility to be on time for class.

(see [ACYI Punctuality Policy](#) for details)

Students with Perfect Punctuality will have their names put into reward drawings that will be done throughout the year.

## EAGLE POSITIVE BEHAVIOR INITIATIVE - RiSE

Eagles ensure high levels of learning for all as they strive to say, "I am... Responsible, Safe & Engaged."

<div>  <b>ACYI RiSE Behavior...</b>  <b>Anytime / Anywhere</b> </div>		
<b>Responsible</b>	<b>Safe</b>	<b>Engaged</b>
<b><u>Prepared to Learn</u></b> - I am prepared to learn with the right materials & attitude and in the right place on time.	<b><u>Hands/Feet/Objects to Self</u></b> - I am keeping my hands, feet and objects to myself.	<b><u>Goal Oriented</u></b> - I am setting goals for learning and improving and doing my best.
<b><u>Scholarly Dress for Success</u></b> - I am following the school dress code.	<b><u>Inside Voice School Language</u></b> - I am using school appropriate voice level and language for learning.	<b><u>Kind Offer Help</u></b> - I am positive, kind and offering help to others.
<b><u>Honest</u></b> - I am in charge of my own actions and what I tell others.	<b><u>Report</u></b> - I am reporting any unkind or unsafe behaviors, actions and words.	<b><u>Control Electronics</u></b> - I am in control of my electronic devices, using them for learning and not distracted by them.
<b><u>Good Hygiene</u></b> - I am having positive hygiene habits.	<b><u>Think Safety</u></b> - I am thinking about being safe.	<b><u>Ask for Help</u></b> - I am asking for help when needed.

All Eagles (Students and Staff) strive for relationships based on the RiSE principles. They know that working for these principles will help to secure positive relationships with others. Faculty and Staff will model the RiSE principles and reward students seen following these same guidelines. Rewards include:


- Verbal praise and recognition
- RiSE cards – these are redeemable in the office for items in the RiSE STORE and later entered for monthly and “end of year” prize drawings (HERO)
- RiSE behavior reward activities and drawings
- Student of the Month – students are recognized each month by the teachers for positive behavior, improvement, and achievement in the class subject.

\*Not following the RiSE behavior expectation may result in Office Discipline referrals. Office Discipline Referrals may also disqualify a student from these reward activities.\*

## TRANSPORTATION TO AND FROM SCHOOL

Eagles know that having Box Elder School District's transportation service is a privilege and that they are to behave by the RISE principles on the bus just as they do at school. This privilege may be revoked by the School District's Transportation Department. (please review the full policy at [District Policy 2216 – Transportation](#))

Eagles are welcome to safely use bicycles, scooters, skateboards, or rollerblades as a means of transportation to and from school. Students should stay on the public sidewalk and only walk (not ride) while on school property. Such student property is to stay outside of the building. Students take full responsibility for securing and locking their bicycles and scooters in the proper racks and placing skateboards or placing rollerblades in the storage cart.

<b>ACYI RISE Behavior in the...</b>		
 <b>Outdoor Common Areas</b> Playgrounds / Parking Lots / Busses		
<b>Responsible</b>	<b>Safe</b>	<b>Engaged</b>
<b><u>Follow Directions</u></b>  - I am following directions of the adults supervising.	<b><u>Watch for Traffic</u></b>  - I am cautious for vehicle traffic before I cross the parking lot or into the bus lane.	<b><u>Include Others</u></b>  - I am kindly reaching out to and including others.
	<b><u>We Walk not ride</u></b>  - I am walking my skateboard/ scooter/ bicycle or other wheeled means of transportation.	

## WHERE & WHEN "TO BE OR NOT TO BE"

Eagle students are welcome in the building at 7:25 am. After that time, students can meet with teachers and friends in the commons area and hallways. ACYI is a closed campus and students need to remain on campus during the school day. (If a student goes home for lunch, he/she will log in/out daily in the log binder located in the main office.)

Eagle students involved in afterschool activities must be with a supervisor. School is out at 2:33 p.m. (Fridays at 12:33) and students not participating in an after-school activity should be on their way home by 2:45 p.m. (Fridays by 12:45).

## SCHOOL SAFETY

Eagles come to ACYI to learn. For that to happen, it is important to ensure that the school is safe. Eagles know to report to staff anything that may be unsafe for the school. (see district policies [5005 - Safe Schools](#), [5290 - Drug/Alcohol/Tobacco](#))

Proactive Eagles will report the following items if seen:

- Forms of tobacco/nicotine products including e-cigarettes, pipes, vaporizers, etc.
- Weapons of any kind
- Student behavior, dress, signing, or symbolism (graffiti) representing gang affiliation
- Student behavior, dress, signing, or symbolism (graffiti) representing alcohol, narcotics, and all other controlled or dangerous drugs and drug paraphernalia
- Unlawful conduct or dangerous behavior (bullying, theft, fighting, suicidal behavior, etc.)

Students wanting to report bullying anonymously can go to the link for [SAFE UT](#). Students can also fill out a buddy box form. These are found outside the doors to the library. Students can also fill out a "Call for Help" form in the counseling center.

The following rules are to be followed by all students to help establish a safe environment at Young Intermediate School.

1. Students must follow the instructions of any adult the first time given. This includes all teachers, aides, cooks, custodians, and secretaries.
2. For the hallways to be a safe place for students, and for all students to arrive at their next class on time, the following rules must be followed:
  - a. No running in the halls at any time.
  - b. Groups of students should not walk in the halls with arms around each other or holding hands. This creates barriers to others walking in the halls.
  - c. Students are not to stop in the hallways to talk to friends. This blocks the halls for students trying to get to their next class.
3. Please follow the simple rule of: "**Keep hands, and objects to yourself**". This includes but is not limited to:
  - a. Do not touch another student's hat or hoodie.
  - b. Physical contact between students should be limited to actions such as fist bumps or high-fives
  - c. No PDA or public displays of affection

## DRESS FOR SUCCESS

To show they are ready for learning, Responsible Eagles come to school well-groomed and appropriately dressed, and observe basic hygiene to protect the health, safety, and modesty of the school. ([BESD Policy 5200](#)) Eagles avoid disrupting the education process by avoiding clothing that detracts from the learning environment.

- Student attire that distracts from learning will be referred to administration as a general rule.
  - Some specifics are:
    - Clothing should cover all underwear at all times, including times when students need to bend or move.
    - Clothing and jewelry may not depict, imply, advertise, or advocate illegal or lewd conduct, violence, weapons, or the use of alcohol, tobacco, marijuana, or other controlled substances. Clothing may not depict or imply profanity, pornography, nudity, or sexual acts. No gang-related clothing, including bandanas, will be allowed.
    - Flags of any kind are not to be worn or displayed. They should not be at school.

Eagles follow this dress code whether in school or attending a school activity. Students choosing not to comply with the dress code will be referred to school administration and may be required to change into clothing deemed appropriate for school or call parents to get something different to wear.

## VISITORS

ACYI is a closed campus. Closed Campus policies require the following:

Students:

- Must check in at the front office when arriving after the first bell.
- Must check out at the front office when leaving campus during the school day.
- After they have arrived at school (walking or dropped off by a ride) during the school day (even if it is before school) students must stay on campus.

All other visitors (including Parents/Guardians):


- Parents and other adults are always welcome to visit the school. All visitors need to report to the office on arrival at the building. It is helpful that parents make an appointment before their visit by calling the school at 734-4940.
- The only students allowed at ACYI are (currently enrolled) students and high school aides.
- Visitors should not arrange to meet with a student during school hours without including the front office.

## CAFETERIA - "YOU ARE WHAT YOU EAT"

At ACYI, Eagles understand that a healthy diet is important for our bodies and minds to develop properly and for us to be the best learners we can be. Eagles know that eating in the public area of the cafeteria is a privilege and choose to follow the RISE principles. Eagles keep the

cafeteria as a clean and friendly place to eat by allowing anyone to eat by them and by cleaning up the area around them before they leave.

All food, breakfast, and lunch, is to be eaten in the cafeteria, whether purchased at school or brought from home. Students not eating breakfast or lunch are to stay out of the cafeteria.

<b>ACYI RISE Behavior in the...</b>  <b>Cafeteria</b> <b>&amp; Other Eating Areas</b>		
<b>Responsible</b>	<b>Safe</b>	<b>Engaged</b>
<b><u>Wait my turn</u></b> - I am starting at the back of the line and waiting for my turn. - I am only saving a place for myself by being in the line.	<b><u>Food to self</u></b> - I am keeping my food and other objects to myself.	<b><u>Eat healthy</u></b> - I am eating a healthy breakfast and lunch each day.
<b><u>Leave it clean</u></b> - I am cleaning up my eating area when I leave.	<b><u>Walk</u></b> - I am walking in the eating areas.	<b><u>Sit on pockets</u></b> - I am staying in my spot sitting on my pockets until I am finished eating.

## LUNCHTIME BREAK

Eagles utilize any extra time after eating as an opportunity to move around, get some exercise, and socialize with other students. When the weather is good (an Outside Day), students go outside (there is limited space in the library). Eagles plan ahead and have a coat or jacket for cooler weather. On inside days, students may hang out in the commons, library, or the last 15 minutes of lunchtime in the gymnasium. Eagles choose to behave according to the RISE principles in all public areas available during lunchtime. Eagles need to make a location choice and stick with it for the rest of the time that day.

## MEDIA CENTER

Eagles follow the RISE principles while in the media center. Eagles take responsibility for paying for anything lost or damaged that has been checked out in their name. Students check all materials back in on time to avoid potential late fees. The Media Center is available during lunch (until all student spaces are filled) for students to read, check out books, play quietly, or quietly socialize.

## COMPUTER TECHNOLOGY

District policy leads us to remember that all Eagles “accessing district network resources will adhere to high standards of digital citizenship and conduct themselves in a responsible, decent, ethical, and polite manner.” To use the computers at ACYI, students must agree to the BESD

Acceptable Use Policy ([District Policy 4177 - Responsible Computer Use](#)). This document is signed at registration. Additionally, students must agree to the Acceptable Use Policy each time they log onto a computer at school.

Eagles know that having “access to the School District network is permitted primarily for instructional purposes and is a privilege, not a right.” Eagles behave according to the RISE principles when using School District technology. This privilege may be revoked.

## **ELECTRONIC DEVICES, CELL PHONES & SCHOOL OFFICE PHONE**

Box Elder School District Policy states, “uncontrolled use of ...electronic devices often disrupts student learning.” Eagles use phones and electronic devices to simplify life. They are careful to not let them complicate their lives. ([POLICY 5305 Student Use of Electronic Devices](#))

At ACYI, students improve their success by choosing to disconnect from their phones throughout the entire school day. Cell phones and other personal electronic devices are to be turned off and are to be out of sight from the first bell in the morning until the dismissal bell at the end of the day. Students violating this policy will have their devices confiscated. This policy includes “earbuds” or wireless headphones. These must be removed and stored out of sight during the school day.

Students who need to call home may use the school phone in the front office or may use the school phone in the classroom with the permission of the teacher. Students who wish to use their cell phone to call their parents may do so in the main office.

Cell phones will be returned following this protocol:

- 1<sup>st</sup> Offense: Returned to the student at the end of the class
- 2<sup>nd</sup> Offense: Returned to the student at the end of the day, (meet with an Administrator)
- 3<sup>rd</sup> Offense: Returned to a parent/guardian at the end of the day, (meet with an Administrator)
- 4<sup>th</sup> Offense: Returned to a parent/guardian at the end of the day (additional support put in place)

Cell phones may never be used in a restroom or locker room. Cell phones being used in these locations will be confiscated and returned only after a parent meeting.

It is against the rules to take or post pictures or videos of any person, student, or adult without their permission.

## **SICK ROOM / MEDICATIONS AT SCHOOL**

When ACYI students become ill and need to leave school, they will wait in the sick room located in the main office. Please be aware that the sick room is not intended for an all-day stay.

All medications must be stored in the main office. Students may bring medications to be stored in the main office along with the appropriate form signed by a parent and a physician. The appropriate forms can be obtained on the School District Website or the School Office. The original container and specific directions will be kept in the office. Students are responsible for remembering to take their medications.

## **LOST AND FOUND**

The Lost and Found for large items (coats, backpacks, etc...) is located in the commons, by the media center. The Lost and Found for small items (keys, glasses, jewelry, etc.) is located in the main office.

## **STUDENT LEADERSHIP**

Eagle students who follow the RISE principles will have opportunities to serve in leadership positions. Student leadership positions at ACYI include:

- Student Council
- Peer Sports Advisors
- HOPE Squad.

Except for HOPE Squad, students desiring to fill these positions are required to submit an application.

## **SOAR TIME - Extensions & Interventions**

Eagles use this time to improve their planning and choice-making skills. Successful students choose their top 2-3 extension choices and coordinate them with anyone they hope to spend SOAR Time in advance to follow the RISE principles.

## **FERPA - FAMILY EDUCATIONAL RIGHTS & PRIVACY ACT**

Details for the Family Educational Rights and Privacy Act (FERPA) can be found on the following sites: [20 U.S.C. § 1232g](#); [34 CFR Part 99](#); District policy - [5100 Student Records](#)

[Civil Rights Disclosure](#) | [Divulgación de Derechos Civiles](#)