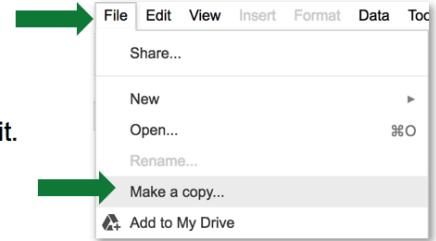


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360-Degree Feedback Template

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360-Degree Feedback Template

Employee Name						
Employee ID						
Position Held						
Department						
Date of Current Review	MM/DD/YY					
Date of Last Review	MM/DD/YY					
Reviewer Name						
Reviewer Role (Peer, Manager, Direct Report, Self)						
Date Submitted	MM/DD/YY					

Performance Ratings							
Quality	Reviewer Type (Peer, Manager, Direct Report, Self)	Needs Improvement (1)	Below Expectations (2)	Meets Expectations (3)	Exceeds Expectations (4)	Outstanding (5)	Score
Work Quality							
Work Consistency							
Communication Effectiveness							
Collaboration and Teamwork							
Problem-Solving and Decision-Making							
Adaptability and Resilience							
Innovation and Creativity							
Leadership (if applicable)							
Emotional Intelligence and Professionalism							
Client and Customer Relations							
Conflict Resolution Skills							
Integrity and Ethical Behavior							
Total Score							

Qualitative Feedback

1. Strengths	Reviewer Type (Peer, Manager, Direct Report, Self)	Feedback
2. Areas for Improvement	Reviewer Type (Peer, Manager, Direct Report, Self)	Feedback
3. Additional Feedback	Reviewer Type (Peer, Manager, Direct Report, Self)	Feedback

Performance Development

Development Area	Suggested Training or Resources	Support from Manager or Company	Target Timeline

Pre-Approval Discussion

Topic	Key Takeaways
Overall Performance Feedback	
Growth and Training Opportunities	
Additional Employee Input	

Comments and Approval

Additional Reviewer Comments	Employee Comments

Employee Name	
Employee ID	
Position Held	
Department	
Date of Current Review	MM/DD/YY
Date of Last Review	MM/DD/YY
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Qualitative Feedback

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Additional Employee Input	

Comments and Approval

Additional Reviewer Comments	Employee Comments

Approved by Reviewer?	Yes / No
Reviewer Initials	
Approved by Employee?	Yes / No
Employee Initials	

Signatures

Employee Signature	
Date	MM/DD/YY
Reviewer Signature	
Date	MM/DD/YY

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