



**Elm City Montessori School
Board of Trustees Meeting
June 12, 2025
DRAFT Minutes**

Our Zoom Meeting:

<https://us06web.zoom.us/j/2411531073?pwd=NlFoK1dPNnImL1hndHNQQkZQVjV6Zz09>

Quorum reached and meeting opened 5:37 pm. Quorum was maintained throughout the meeting with 6 participants of 7 current board members.

ATTENDEES

Board- Tony Dini, Susan Clark, Carolyn Havrda, Keith Krolak, Kara Straun, Alayna Stone, Sudhakar Vanmethevan

Staff- Julia Webb, Sade Jean-Jacques, Florisca Carter

I. Approve March Meeting Minutes ([here](#))

Minutes unanimously approved.

II. Public Participation

None.

III. Principal Report ([here](#))

See linked report for detail.

IV. ABAR Director Report ([here](#))

See linked report for detail.

V. Director of Finance and Operations Report ([HERE](#))

See linked report for detail.

Toni shared many initiatives in collaboration with 'Save the Sound' everything from grant writing and a variety of educational elements in regards to playground and outdoor environment.

Sudhakar reviewed the status of the budget giving details of some slight shifts in income and expenses. Overall similar to last year. Florisca is doing a great job managing the day-to-day funds. All is spent efficiently and carefully.

VI. Committee Reports

Finance Committee-

Sudhakar shared an overview earlier in meeting.

Capital Planning Committee-

Toni previously shared an overview of work with the Save the Sound group.

Florisca shared that the CT Charter School Association recommended meet with Charter Schools with Real Estate development and funding. There will be a proposal laying out scope ways they can help ECMS. This work will continue into the fall.

Governance-

Alayna and Keith will step down after many years of very dedicated service to ECMS. THANK YOU!

- [Board recruitment spreadsheet](#)

Some next steps were discussed via lawyers. Toni and Sade shared recommendations.

Some discussion was had about someone with architects. Yale School of Design was discussed as a next step once role with work is over. Yale School of Management Land Use attorney was mentioned. Keith will follow up with Sade if other thoughts come up.

Please review the spreadsheet and get back to Sade with any input.

Timeline is to get 7 or 9 members by the end of June so that in July they can be oriented to ECMS.

Other thoughts please get them to Sade or Julia.

Education Accountability Committee-

No report.

VII. Executive Session

None needed.

VIII. Action items

1. Unanimously approved new board member Meredith Gavrin ([bio here](#))
2. The playground and the roof above The Well projects bid approvals will be sent from Florisca via email.

Meeting Adjourned: 6:57 pm