Name:

Please type out your reflections for the piece here. This may seem a little counter-intuitive, but it has to do with some invisible section formatting. Do not change the font colour.

Questions you may want to answer in your reflections:

1) Aims: What did you set out to write about/what is your piece about? What were your aims and intentions for this piece? Did you feel that you achieved them?

2) Evolution: How did your piece take shape along the way? What feedback did you receive and how did that affect your piece/your writing so that it became this final work?

3) Any other reflections:

DO NOT EDIT ANYTHING PAST THIS LINE

Full Name

TITLE

ACT TITLE/NUMBER, SCENE TITLE/NUMBER	
STAGE DIRECTIONS CAPITALISED, IN ITALICS AND JUSTIFIED. *ACT NUMBERS AND SCENE NUMBERS, IF APPLICABLE, CAPITALISED, IN BOLD AND CENTRE-ALIGNED.* *REPLACE THE WORD "TITLE" ABOVE THIS TABLE WITH THE TITLE OF YOUR PIECE. DO NOT EDIT THE FORMAT OF THE TITLE.*	
FIRST CHARACTER	Double-click the page header to edit your name. Write out your FULL NAME, as in NRIC. That is how it is going to appear in the publication. Do not change the formatting of the header.
TO CREATE STAGE DIRECTIONS, SELECT BOTH CELLS IN A SINGLE LINE, RIGHT-CLICK AND SELECT "MERGE CELLS".	
FIRST CHARACTER	Keep the font face in Calibri, 11 point, justified alignment, single-spaced. Under Line Spacing Options, keep the box ticked for "don't leave a line between paragraphs of the same style". After each dialogue line or stage direction, leave a blank row.
SECOND CHARACTER	If you need to include stage directions within the dialogue, integrate them within square brackets *[LIKE THIS]*.
FIRST CHARACTER	If you view Table Properties, the table itself should be centre-aligned to the page. Column 1 should have a width of 2cm, and Column 2 a width of 8.2cm.

Full Name

TO ADD MORE ROWS, HIGHLIGHT THE NUMBER OF ROWS YOU WOULD LIKE TO ADD, RIGHT-CLICK AND SELECT "INSERT ROWS BELOW".	
FIRST CHARACTER	Some other reminders: (1) Use British spelling. (2) Use double-inverted commas for quotations within your dialogue. (3) Do not use the Oxford comma for lists.
***	
THE NEXT SCENE	
WHEN A SCENE TRANSITION TAKES PLACE, USE THREE ASTERISKS AND A BLANK ROW, AS ABOVE.	
SECOND CHARACTER	The borders of this table will not be visible when your play is published.
FIRST CHARACTER	At the end of your piece, include the last row of this template. Do not edit the words in blue in any way.

***

END (DO NOT EDIT ANYTHING AFTER THIS LINE)

DO NOT EDIT/CHANGE THIS PAGE – SUBMIT THIS AS WELL.

This is where the next piece will start. Leave this page alone (include in your submission to the officer)