



METHOW VALLEY SCHOOL DISTRICT
CLASSIFIED JOB POSTING

**Temporary Custodian
SUMMER 2025**

POSTING DATE: May 21st, 2025

CLOSING DATE: June 4th, 2025

DESCRIPTION

Working at the direction, supervision, and evaluation of the administrative team, and support provided by the Lead Custodial/Maintenance/Groundskeeper, the custodian position maintains a safe, clean, and healthy learning/workplace environment for students, staff, and community members.

Location: Methow Valley School District

Schedule: 16 hours per week

Rate of Pay: \$22.88*

Dates: June 16th, 2025-August 22, 2025

**Depending on Experience*

Application Procedure:

Current employees of the district may apply by submitting a letter of interest to HR@methow.org. All other applicants may submit an application using Fast Track at methow.org/district/employment.

General Qualifications

- Hold a high school diploma or G.E.D. equivalent
- Possess a valid Washington State driver's license
- Pass federal/state criminal history and background and fingerprint report
- Strong communication skills orally and in writing
- Ability to use computer for work-related functions
- Maintain positive working relationships that foster efficiency and productivity. Promote cooperation with administrators, fellow employees, students, faculty and the public
- Maintain neat, clean personal appearance and maintain excellent attendance and punctuality
- Knowledge of efficient custodial practices
- Work independently with a high degree of efficiency and attention to detail
- Be flexible, take initiative, and be a self-starter. Be a team player and demonstrate a positive attitude
- Demonstrate the ability to adjust to and use new approaches in the performance of duties
- Deal with obstacles and constraints in a positive manner
- Ability to multi-task in an environment with constant interruptions
- Work well with children
- Understand and be current on all safety requirements related to job performance
- Read and interpret written instructions, service orders, and labels on chemicals and supplies equipment, and tools

- Seek and take advantage of opportunities for professional growth
- Support and implement Methow Valley School District goals, policies, regulations and procedures, and administrative directives

Specialized Qualifications

- Capable of ordering, storing, and keeping inventory of supplies
- Capable of floor refinishing and carpet care
- Ability to use power equipment and hand tools such as a broom, mop, squeegee, buffer, polisher, and vacuum required for the stripping of floors, cleaning, and general care of floors, walls, carpets, and furniture

Physical Requirements

The usual and customary methods of performing the job functions require the following physical demands.

- Manually move, lift, carry up to 40 pounds
- Ability to pull or push heavy objects or materials
- Ability to stoop, kneel, crouch and crawl
- Ability to climb and balance
- Ability to work around dust, fumes, and odors
- Ability to work in a crowded and noisy environment

General Duties

- Clean, sanitize, and maintain toilets, sinks, fixtures, etc. in good working order
- Empty wastebaskets and trash containers; dust furniture; sweep, mop, and polish floors; clean door mats
- Set up and remove furniture for special events
- Remove and replace classroom furniture for special cleanings
- Deploy and put away cafeteria tables
- Clean equipment after use
- Replace light bulbs, tissues, and other restroom supplies
- Wash windows and mirrors
- Clean sidewalks/entrances and driveways; rake leaves, mow grass, and help maintain campus grounds, perform snow removal, shoveling, etc.
- Work with community groups utilizing the facilities both days and evenings, clean after sporting or other special events
- Flexibility in shift work during the school year and summer
- Open and close buildings, morning and evening respectively. Help maintain building security when facilities are not in use by checking for unlocked doors and windows and unauthorized occupants
- Submit records, reports, and assignments promptly and efficiently
- Perform other duties as requested by building principals

Methow Valley School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination. Inquiries regarding compliance and/or grievance procedures may be directed to the district's Title IX/RCW 28A.640 compliance officer Erika Spellman and/or Superintendent /Section 504/ADA Coordinator Mr. Tom Venable, Methow Valley School District, 18 Twin Lakes Rd., Winthrop, WA 98862 or phone 509-966-9205.