



San Diego Unified School District
Finance Division
Strategic Planning for Student Achievement Department

De Portola Middle School

TITLE I PARENT & FAMILY ENGAGEMENT POLICY 2022-23

2.0 With approval from the local governing board, De Portola Middle School has jointly developed with, and distributed to, parents and family members of participating children a written parent and family engagement policy, agreed upon by such parents, and updated periodically to meet the changing needs of parents and the school. (EC Section 11503; 20 United States Code [U.S.C.] Section [§] 6318[b][1-4]) *This document is shared through the Panther Parent Update that is emailed to parents every Sunday. It is also available on our school website. Parents are encouraged to provide feedback via email to the principal.*

2.1 INVOLVEMENT OF PARENTS IN THE TITLE I PROGRAM

The school-level parent and family engagement policy shall describe the means for how De Portola Middle School shall carry out the following requirements: (20 U.S.C. § 6318[b][1])

- a) The school convenes an annual meeting, at a convenient time, to which all parents of participating children shall be invited to attend and encouraged to attend, to inform parents and family members of their school's participation in the Title I program and to explain the requirements, and the right of the parents to be involved. (20 U.S.C. § 6318[c][1]) *The principal records the information and sends it out to families through the Panther Parent Update in October. The principal includes a google form for parents to provide feedback if they desire.*
- b) The school offers a flexible number of meetings, such as meetings in the morning or evening, and may provide, with Title I funds, transportation, child care, or home visits, as such services relate to parental involvement. (20 U.S.C. § 6318[c][2]) *De Portola SSC meets five times a year on zoom to review data and Title 1 funding. Monthly meeting dates are published in the Important Dates section of the Panther Parent Update. Agendas and minutes are posted to the school website.*

c) The school involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan. (20 U.S.C. § 6318[c][3]) *The principal sends out a Needs Assessment with Budget Priorities in the spring for parents to rate current programs, prioritize needs, and offer any additional feedback.*

d) The school provides parents of participating children with the following:

i. Timely information about the Title I program. (20 U.S.C. § 6318[c][4][A])

Title I demographic data was shared at Back to School night and is sent out in Panther Parent Update via a recorded Title I presentation.

ii. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards. (20 U.S.C. § 6318[c][4][B])

All teachers discussed this at Back to School Night presentations. This information is also available in class syllabus. Some teachers post this to their Canvas or Google Classroom and some teachers email this information directly to parents at the beginning of the school year.

iii. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. (20 U.S.C. § 6318[c][4][C])

Teachers are very responsive to parent requests for meetings and accommodate quickly. If parents request to meet with more than one teacher, the counselor will sit in as well.

e) If the schoolwide program (SWP) plan is not satisfactory to the parents of participating children, the school submits any parent comments on the plan when the school makes the plan available to the local educational agency (LEA). (20 U.S.C. § 6318[c][5])

The SWP or SPSA is available on the school website. The feedback is noted and used for refinement.

2.2 BUILDING CAPACITY FOR INVOLVEMENT

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic

achievement, each school and local educational agency assisted under Title I, Part A shall carry out the following requirements: (20 U.S.C. § 6318[e])

a) The school provides assistance to parents of children served by the school or LEA, as appropriate, in understanding such topics as the challenging state academic standards, state and local academic assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with educators to improve the achievement of their children. (20 U.S.C. § 6318[e][1])

Communication is sent home through School Messenger and Panther Parent Update about quarterly progress. Quarterly progress reports are printed and distributed to students. The school also sends regular communication about Parent Portal access to review students grades.

b) The school provides materials and training to help parents work with their children to improve their children's achievement, as appropriate, to foster parental involvement. (20 U.S.C. § 6318[e][2])

The school sends regular communication about Parent Portal access to review students' grades. Additionally, the school website had teacher contact information and a homework help schedule.

c) The school educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. (20 U.S.C. § 6318[e][3])

Parents are encouraged to participate in school committees, volunteer with school foundation, and be on campus to support lunch supervision. Parent presence on campus is valued and has a direct impact on student achievement.

d) The school, to the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. (20 U.S.C. § 6318[e][4])

The DP Foundation invites parents in monthly meetings and participate in annual fundraising activities to foster and grow the community and strengthen parent to parent relationships.

e) The school ensures that information related to school and parent programs, meetings, and other activities is sent to parents of participating children in a format and, to the extent practicable, in a language the parents can understand. (20 U.S.C. § 6318[e][5])

This is achieved through weekly communication via Panther Parent Update.

f) The school provides such other reasonable support for parental involvement activities under this section as parents may request. (20 U.S.C. § 6318[e][14])

Additional supports are provided by the school counseling department.

2.3 ACCESSIBILITY

In carrying out the parent and family engagement requirements of Title I, Part A, De Portola Middle School, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 of the ESEA (20 U.S.C. § 6311), as amended by ESSA, in a format and, to the extent practicable, in a language such parents understand. (20 U.S.C. § 6318[f])