

Host Name: \_\_\_\_\_

Party Date: \_\_\_\_\_

**Two/Three Weeks Before:**

- Reminder to start personally inviting
- Invite cards mailed to guests                       Confirm Time
- Invite prompt/save the date graphic               Send shopping link
- Host coaching: Pre-party booking and sales
- Host Coaching: Remind host to look at hosting guide (set goals, guest list, wish list)

**One Week Before:**

- Attendance estimate               Remind guests about party (5-10 people is a GREAT size party)
- Remind about outside orders/bookings
- Special Party Details (pets, table, parking, space available)
- Confirm address

**One/Two Days Before:**

- Confirmation of attendance
- Host coaching: Remind guests of party

**Before Party:**

- Odometer Start: \_\_\_\_\_
- Product     Computer     Address of party     Cash
- Eat a meal/snack before leaving

**During The Party:**

- Have fun**     Make Sales
- Ask everyone to book a party
- Ask your host and three guests if they are interested in the income opportunity as a Freedom Fighter
- Don't accidentally close out party in the middle of entering orders
- Close out party before leaving

**After Party:**

- Odometer End: \_\_\_\_\_
- Follow-up with host/guests:     Within 24 hours     Within 2 weeks after they get their order