

	Lodi Whittier Library Board of Trustees July 11, 2023 Meeting Minutes
--	---

Call to order 6:39 pm

The Lodi Library Board of Trustees monthly meeting was held at the library.

Attendees

Members in attendance: John Henderson; Lorraine McCue; Diana Lyttle; Beth Bevars, Director; Karel Titus; Jack Burrows; Micci Bogard; Susie Van Riper.

Not present: Karen Shepherd, Anna Holmberg and Paula Valencia

Approval of Agenda

Motion to approve agenda: Lorraine

Seconded by: Micci

Motion carried? Unanimously

Approval of Minutes

Motion to approve minutes: Karel

Seconded by: Jack

Motion carried? Unanimously

Statements of conflict of interest:

No board member stated a conflict of interest.

Public Comment

No public were in attendance.

Treasurer's Report

Micci presented the treasurer's report, including the general ledger and profit and loss statements.

Nothing unusual to report on General Ledger. Lodi Library is acting as Fiscal Agent for Roxanne Gupta for her art grant through Auburn Public Theater. She will do an East Indian dance program at Lodi Historical Society in November 2023.

Motion to pay the bills and approve all expenses as presented to be paid: Susie

Seconded: Diana

Motion carried? Unanimously

Director's Report

Beth presented the director's report, including:

- Circulation and Usage Statistics (May/June 2023)
May and June statistics remain steady. June's door count has increased as expected during the summer.
- Summer Reading Program Update
Thanks to Hannah, we are offering Take & Make craft kits during the summer. We will also give away books as we did the last few years. These books are for the children's home libraries.
Robust programming has been scheduled throughout the summer.
Ice Cream certificates will be given away weekly for those who check out the greatest number of materials in each category.
- Job Search Update
Youth Services & Programs Coordinator job Description has been approved and will be distributed beginning August 9th.
Deadline to apply will be August 31st with interviews to follow.
- Staff scheduling through beginning of September
Hannah's last day will be Saturday, September 2nd. She may continue for Tyke Tales.
Robin's last day will be Tuesday, August 22nd.
- Book Sale
September 16th 10-4. Lorraine is Lead and will need much help.

Old business

- Construction Grant update
The majority of the handicap door system has been installed. There are minor adjustments to make.

New Business

- NYS Lactation Policy for Board Review/Adoption
The Board reviewed the NYS Lactation Policy.
Motion to accept: Jack
Second: Karel
Motion Carried Unanimously
- Seneca County Funding letter approval
The Seneca County Funding letter was approved as written.

Motion to adjourn: Jack

Seconded: Karel

Motion carried? Unanimously

The next meeting will be held on Tuesday, August 8, 2023 at 6:30pm

Adjourned at: 7:23pm

Name Beth Bevars		
Title: Substitute Secretary		Date of approval