

WELCOME TO PRESCOTT LIFE SCHOOL

We are excited to have you join us this year at Prescott Life School (PLS). God blew us away with all He accomplished in 2025-2026. No doubt, this year God has many things for us to learn about ourselves, and Him. Buckle up...and get ready for the learning adventure of a lifetime!

PLS is a hybrid home education model. What does that mean? All children in the State of Arizona, between the ages of 6 and 16, are required to be educated in Math, Grammar, Reading, Science and Social Studies. We want to come alongside and partner with you to help fulfill this state requirement. We offer on campus learning, Monday through Wednesday, with optional class electives on Thursday and Friday. Every day includes focused learning in Math and English Language Arts (ELA). We rotate in the following subjects: Science, History, Bible, Social Studies, Physical Education, and various electives throughout the school year. It is up to you, as the parent, to determine what supplemental teachings are needed on the days your student is at home. We are honored to have the opportunity to speak love, life, and learning into your family. We are excited to teach your children all about Jesus and know every student is uniquely purposed by God.

The Empowerment Scholarship Account (ESA) is available for students in the state of Arizona and can fully cover your tuition for PLS in most cases. Our tuition for the 2026-2027 school year is \$4900 for K - 8th grades, and \$5,400 for grades 9 - 12. If you have not already applied for your student please do so at azed.gov. We require quarterly payments* for our ESA students and monthly payments for cash students.

In this handbook you will find the expectations, rules, annual calendar and more. Please read the handbook in its entirety to ensure you have all of the information needed to help your student have a hassle-free, successful year.

PLS is a **ministry** campus, associated with Prescott Life Church (PLC), located at 2200 AZ-89, directly across from Watson Lake. Please feel free to come check it out if you are looking for a church home. PLC would like you to know we have been praying for all of you and are thankful you have entrusted us with a part of your child's education this year. We take this very seriously and welcome you. You are also welcome to meet the leadership at PLC, at your convenience. May God bless you in all that you do.

School Mission, Vision and Values

Prescott Life School is anchored on the truth found in Proverbs 1:7, "The fear of the Lord is the beginning of knowledge, but fools despise wisdom and instruction". We acknowledge it is the parents' primary job to train up their children in Christ (*Proverbs 22:6*) and to lead by Godly example at home (*Deuteronomy 4:9*), we at PLS are called, as a school under Prescott Life Church, to come alongside you and reinforce those teachings and practices (*Matthew 28:18-20*).

To view and read through the doctrines of Prescott Life Church please visit the website at prescottlifechurch.org. We recognize PLS students come from all religious backgrounds and have different doctrinal teachings. We choose to not focus on doctrinal differences at PLS, but on the foundational, salvation-based concepts of Scripture. Let's focus on what we have in common in order to unify our students and local churches.

Our primary values in education are centered on Christ, attitude, and effort. We believe when education is grounded in Christ, and students come each day with a positive attitude and give their best effort, every child has the opportunity to reach their highest potential.

Drop Off

Drop off for all students is between 8:15 AM and 8:30 AM. Please pull into the north driveway, drive east toward the buildings, drop off children between the two buildings (Offices/Littles/Elementary - West and Sanctuary/Bigs - East). There will be staff ready and waiting to receive and direct the students to their appropriate building/classroom. When done dropping off, you will pull through the gate, and exit out of the south driveway. If you have the need to walk your student in, or meet with a teacher or staff member, please feel free to park in the parking lot on the south side of campus and come in through our main entrance, the double glass doors facing the parking lot.

Pick-Up

All students will be escorted to the parking lot for a 2:30 PM pick-up. Please pull into the north driveway, drive east toward the buildings, drop off children between the two buildings (Offices/Littles/Elementary - West and Sanctuary/Bigs - East). There will be staff ready to walk your child to the correct parent/vehicle. When done picking up your child, you will pull through the gate, and exit out of the south driveway. We request you be on time, in order to avoid tuition increases. There is a 15 minute grace-period. Any parent later than 2:45 PM will be assessed a \$20 fee**, per late pick-up. This will be strictly enforced, as staff will be needed for elective classes and after care being provided Monday, Tuesday, and Wednesday from 2:40 PM - 5:00 PM. If there is an emergency reason*** for your delay (accident, hospital visit, car breaks down, etc.), please notify your child's homeroom teacher, as early as possible, so arrangements can be made to ensure your child has a safe place to remain until you are able to arrive.

After School Pick-Up

All pick up policies above apply. After school electives end at 3:30 PM. After care students will be expected to be picked up by 5 PM. A staff member or teacher will escort your child to the designated pick up area. Any parent later than 15 minutes past the scheduled pick up time will be assessed a \$20 fee**, per late pick up.

Technology Policies and Procedures

PLS is a tech-free school. We ask that if your child has a cell phone, the cell phone remains safely at home. However, we understand many of you will want to send a cell phone, with your child, to school. We will allow cell phones on campus, however, your student will NOT be allowed access to their phone. Cell phones, and other tech items, are not a part of learning and can cause children to stumble. If you choose to send your student to school with any technology (i.e. cell phone, smart watch, laptop, etc.) the item will be required to be given to a school administrator at the beginning of each day, where they will lock it in a safe box until the student is allowed to retrieve it, at the end of the day. If you need to get a message to your student, you will need to contact your child's homeroom teacher directly. Please limit the communication to emergency communications, only. Any child found with a phone not turned in for the day will have their phone confiscated.

- First offense, the student will be given a verbal warning and the parents will be notified.
- Second offense, the student's parents will be contacted and asked to come pick up their child.
- Third offense is grounds for school suspension.

We take technology very seriously, as it creates safety risks for foster children, a possibility of unwanted, saved images, and unsupervised internet access.

Personal computers are allowed on campus ONLY for the purpose of independent Math and ELA as required by a parent's provided self-driven curriculum choice. If you are choosing to have your child do Math and/or ELA online, you must provide the technology and the parental controls to keep your child safe while on the device. The computer will be turned into the teacher, at the start of the day, and only utilized during designated Math and ELA times. A power cord and headphones must be provided, by the parents, for the computer and any child not prepared for Math and ELA, due to not having their computer, headphones, or power source will be given work to supplement, at the discretion of the teacher.

Other tech items such as tablets, MP3 players, cameras, etc will not be allowed on campus without a specific educational need. Any tech items found will be immediately seized, parents will be notified and disciplinary action will occur. If a teacher is requesting students to bring in such items for a learning project, parents will be notified, by the teacher, in advance. Please do not send tech items to school with your children unless specifically asked. PLS will not be responsible for damage to any tech items brought to the campus.

GRADING

Because this is a hybrid school, no transcripts are being produced. If you would like to produce transcripts (not required for a high school diploma or college entrance,

though recommended on the state website), feel free to do so. [Arizona Families for Home Education](#) is able to provide guidance as your children approach 12th grade.

MATH/ELA

If you have elected to use PACEs through [ACE](#), the curriculum we are offering for purchase through PLS, or on your own, you will get a grade for attitude and effort for your child for their time in Math and ELA. PACEs require a mastery of 80 percent in order to move forward to the next learning packets. The finished packets and tests are sent home upon completion so you can see the progress your student is making. Any questions regarding their skills or progress should be directed to the teacher. These core subjects are foundational to all the other subjects your children will learn so we take the foundational principles of reading, writing and math very seriously. For our Early Learners, just starting their reading and writing journey, they will receive consistent instruction using PACEs daily.

If you are providing Math and ELA curriculum it must be self-driven and you, the parent, are responsible for tracking your child's progress. If your child appears to be off task during ELA or Math, your student's teacher will communicate any concerns to you immediately, and we will ask you to consider changing to PACEs for the days your student is at PLS. We need to be able to hold them accountable and expect them to give their best effort in every class.

OTHER SUBJECTS

All other learning subjects will not earn letter grades. The goal will be to communicate to the parent the mastery level of the student so the parent knows where strengths and weaknesses exist. The grading scale answers the question "Has my child mastered this concept". The scoring will look like this:

- A** = Agree
- N** = Neutral
- D** = Disagree

Your child's overall understanding will be communicated to you in writing at the end of every week, and if concerns arise, you will be notified.

CHARACTER ASSESSMENTS

PLS believes your student's character is as critical to their success as their retention of knowledge, if not more. Your child will be monitored as they participate in **all** areas of learning and free time at PLS. On Wednesdays, your child will receive a report on character for the week. We encourage you to review this with your student weekly and talk about what their relationship with God, themselves and others looks like. Your student will be reviewed based on:

Attitude, Effort, Participation, Good Study Habits, School Readiness,
Flexibility, Ability to Take Redirection, Cooperative Play, Willingness to Serve

The reporting scale is the same as for core learning but answers the question of “Is my child displaying the character of _____” Your child will receive an “A”, “N” or “D” with each attribute. Any “D’s” will be explained to the parent in writing.

Code of Conduct

This is a Christian school. We expect our students to display God-honoring behavior ([Galatians 5:22-23](#)) both on AND off campus. We also recognize our students are growing, learning and going to stumble ([Romans 7:14-25](#)). We acknowledge you, as parents, may have accepted the Lord as your Savior, however your child may have yet to make that commitment. We want to have grace where it is needed, but also help your child in their walk to be more like Jesus every day.

Campus Rules-

- No tech except as prior approved or needed for school, phones are to be turned in to administration upon arrival, if brought on campus - NO EXCEPTIONS
- Laptops will be turned in to the teacher at the beginning of each school day - NO EXCEPTIONS
- No energy drinks or specialty drinks allowed on campus (ex: dutch bros., starbucks, scooters, ect)
- No hoodies up in class, nor sunglasses on indoors
- No weapons, drugs, smoking or vape devices
- No profanity of any kind
- No bullying or isolating peers
- Dress Code will be enforced (refer to dress code policy below)
- No leaving approved campus areas without permission
- No pets allowed
- Must go by name and gender of birth certificate at time of birth
- Treat the campus with respect, no graffiti and help keep it clean
- Stealing will not be tolerated and may be grounds for suspension and/or further action, if stealing continues
- No harassing local animals or insects on campus
- No passing notes in the bathrooms or during class
- No PDA on campus, all hugs between friends should be brief
- Keep personal space between you and your peers socially appropriate
- Stay in sight of your teacher at all times
- Students are to use their assigned bathrooms and must receive teacher permission before doing so

Classroom Respect-

- Follow instructions
- Be kind to one another (safe bodies and safe mouths)
- Do not leave without permission

This is a living Code of Conduct and can be modified as needed throughout the school year.

Disciplinary Action

Most minor offenses that are not chronic will be redirected with a verbal warning. We expect our students are going to be awesome and not need more than redirection, however we are prepared to do what is necessary to keep the integrity of the school in line with a Christian school that is God honoring and a joy for all students to attend. We may have a child sit out for a preferred activity if the child is unwilling to self-correct. If a child has been asked to sit out for a preferred activity, we will inform the parent.

Issues of respect or character violations will result in a written warning. If the behavior continues this will result in a parent/teacher conference. If the behavior continues after the conference, the administration at the school will inform the parent (or guardian) and failure to correct the behavior will result in suspension from school. This applies to both actions on and off campus.

We take the safety of our students and our staff seriously, and will not hesitate to take the correct action. Safety concerns to oneself or others may result in immediate expulsion from the school.

Step One: Written warning
Step Two: Parent Conference
Step Three: Student Suspension****

Daily Preparedness

We want your children set up for daily success! We define success as achieving their highest potential for the Lord on a daily basis. Positive attitudes, best efforts, and kids that are prepared will have the best experience at PLS. Please send these items to school **daily**:

- Backpack
- Pencil pouch with pencils, erasers, and markers.
- Lunch (no nut products)
- Healthy snack (no nut products)
- Water bottle
- A lightweight Bible (Primary class and older)
- Materials for Math and ELA, if applicable
- Free-Reading book approved by the parent

Any other items needed will be communicated ahead of time. PLS does not allow children to bring toys, items of value, sugary foods, caffeinated beverages/energy drinks, or other personal items from home. Things can get lost, damaged, or create a distraction for the learning environment. We will periodically ask for glass jars,

cardboard tubes, shoe boxes, etc., to be brought so feel free to start saving if you so choose!

Dress Code

Modesty and preparedness are the policy. Girls must wear shorts under any dresses or skirts. The minimum length of any shorts or dresses is mid-thigh, past fingertips when standing. No stomachs should show when arms are raised. No cleavage showing/no low cut shirts. All shoulder straps must be 3 adult finger widths wide with no bra straps showing. Any tears in jeans must be below mid-thigh if flesh can be seen. No images on clothing that represent death, evil, horror, skulls or negativity as determined by school administration and at their discretion. If a child shows up in clothing that does not meet our dress code policy, the parent will be notified and the student will be given something appropriate to wear, until the end of day, or until the parent brings appropriate clothing to the school. Shirts with unwanted images or messages will be turned inside out and the parent will be notified. Please consider being notified as a first warning.

Dressing prepared for the weather and activities may change, however we ask that close-toe shoes be worn daily because we are an active campus. Crocs, Chacos, Tevas, or Birkenstocks are not allowed. If your child does show up in inappropriate footwear, they will be asked to sit out of any activity we believe may create a possible situation for injury and you, the parent will be notified. Please plan to layer your children according to weather and activities. If your child is sensitive to sun, please send hats and sunscreen and let the teachers know you prefer for those items to be used.

Water-Day Dress Code

We ask all students (both male and female) to wear a swim shirt or t-shirt on water days. If possible, the shirt needs to provide UV protection, darker in color OR an actual UV swim shirt (please no white or light-colored shirts). One piece swimsuits are required for girls. Full length (normal) swim shorts are required for boys. Please put your child's name on their towel so the right towel stays with the right child. Sunscreen and hats are highly recommended.

Lost and Found

Please put names on literally everything your child brings to school. Lost and Found has been a huge obstacle in the past two years. Jackets, water bottles, towels, lunch boxes, backpacks, purses, pencil pouches, etc. need to be labeled with your child's name. We will clean and donate unclaimed lost and found items, once a month, to the Goodwill on Willow Creek. Teachers will bring their students to visit lost and found once a week. We are not responsible for any lost or damaged items left on campus.

Sick Policy

If your child is not feeling well, please keep your child home. If your child has had a fever or vomiting within the last 24 hours, please do not send your child to school. Please have your child on any prescribed medications for acute illness (such as antibiotics) for a minimum of 24 hours AND feeling well before returning them to campus. Please inform the teachers if there is anything other than a common cold in which your child has contracted and had while at school. We will want to notify the other parents to be aware and actively looking for symptoms within the student population (Examples would be strep, lice, pink eye, etc). If a child is sent to school and appears to be sick, e.g., hacking cough, coughing up phlegm, lethargic, etc., the teacher will notify administration and you may be called and asked to come and retrieve the child.

Attendance

This school will not be taking attendance. Attendance is at your discretion. Think of your monthly costs as a “membership” fee. You may drop your kids off or pick up as needed. We simply ask if you choose to pick up early, before 2:30pm dismissal, or drop off after the 8:30am start time, communicate with the teacher and plan for this to occur in between class movement. This can help us avoid distractions during teaching times. Please do not be late on chapel days as people coming in while worshipping, or instructing, is a huge distraction. Chapel begins every Wednesday at 8:40am and concludes at 9:20am.

Payment Policy

The total cost for each student has been calculated and divided into 10 equal payments. The 2024-2025 tuition total is \$4900 for K-8th. All ESA students will be invoiced quarterly. The total invoice amount will be \$1500.00 which includes 3 months' tuition and a 2% processing fee charged by ESA to us as a vendor. May will be invoiced at \$500.00 which is one month tuition and a 2% processing fee. Tuition total for highschool students is \$5,400. All ESA students will be invoiced quarterly. The total invoice amount will be \$1653.06 which includes 3 months' tuition and a 2% processing fee charged by ESA to us as a vendor. May will be invoiced at \$551.02 which is one month tuition and a 2% processing fee.

Parents more than 15 minutes late to pick-up will be assessed a late fee of \$20. Each student has one “grace” exception. Please be on time as we are working hard to ensure the safety of our students and have extra curricular activities that staff will be focused on, so being late means you are affecting other classes occurring after hours.

Math and ELA curriculum for grade 1st-8th are paid in addition to tuition fees. Field trips will also have additional optional cost.

All students not on ESA will be eligible to pay monthly..

All payments are due in advance or upon distribution of ESA funds. Past due invoices are cause for immediate correction and/or suspension from attendance at PLS. Please notify the director if there are any issues with payments. Thank you!

Special Events

We will host special events throughout the year. We have an Art show, Christmas, Spring, and End of Year programs, hosted at Prescott Life Church. We will have Spirit Week's in which we will focus on an attribute of God's character and tie one a day to outdoor play and activities. We will have missions projects, food events, prom, and optional field trips. All activities are optional attendance. However if your student attends, we expect them to participate. Please note, school rules and policies will still apply, whether we are on campus, or off. If you, or your child, is not interested in the activity, please consider educating them at home on those days.

Parent Concerns

PLS is well aware "all have fallen short" and we are open to hearing any parent concerns. Whether it is regarding peer culture, instruction, behavior, etc., please observe the following steps when a concern arises:

One - Contact your child's teacher first, please text, or write out your concerns, having them in writing helps avoid confusion.

Two - Your teacher will then address your concerns, in writing.

Three - If you feel the concerns were not addressed to your satisfaction, a parent/teacher/Director meeting will be set in which we will pray, discuss, and resolve any issues you may have.

Four - Any issues brought to the teacher will be communicated in writing to their direct supervisor, in order to ensure a record of the concerns.

PLS recognizes we may not be the right fit for every family. At any time, you may withdraw your student from the school. We pray the model is a fit you are excited about, I know we are. But if the teaching model isn't a fit for your child, there are no hard feelings. We will remain true to our school model and to the calling the Lord has put upon the leadership of the school, to the best of our ability. We are partnering with you and only want you where the Lord guides you!

Parent Volunteers

YES! You can volunteer! We need a background check on file and you need to sign up with your child's teacher. We request one parent volunteer, per teacher, at any given time, except during special events, i.e., Spirit Weeks, field trips, water days, etc. We welcome the added support in the classroom. If you would like to volunteer please contact Alexa South at 928-830-8899 to schedule a time to volunteer and complete a background check. You cannot volunteer on campus without a completed background check.

We understand it can be hard to drop off a child who is used to being at home with you full time. However, we cannot allow parents to stay on campus without a volunteer spot being filled. There are valid reasons behind our request. Parents floating around campus may potentially distract from important learning. Children learn a lot through a healthy and safe separation. They can learn to navigate peer communication, cooperative play and conflict resolution. If a parent is readily seen, this can impact their ability to handle these types of social interactions.

Rainy Day Schedule- Snow Days

During pick-up on a day with wet weather, we ask that you please pick up your child in their classroom rather than the parking lot for grades Primary and under. We do not want kids waiting out in the weather and getting cold. If you bring an umbrella with you to the classroom, your child can make it to your car without getting soaked.

We will observe snow days based on the Prescott Unified School District. If they have a late start, we will observe a late start (10am). If they have a snow day, we will observe a snow day and communicate all of this to you through your email, WhatsApp and the school's Facebook page.

On days when we have snow on campus, and the roadways are clear, we may ask your child to bring snow gear to school! We will let you know if we plan to use the snow for active play and learning!

Birthdays and Special Events

We love to celebrate with our PLS family. If you have a special birthday, adoption, etc., please notify your teacher so we can praise the Lord with you and for you. You may bring in treats for your class if you wish. Please let your teacher know ahead of time so the teacher can plan accordingly. You may have students in your class that are gluten-free or dairy free requiring an alternate treat. Remember, we are a nut free campus. We will provide the alternative when necessary but will need to know to plan accordingly.

If your child is inviting peers to an off-campus party, and not including the entire class, please be discreet with the invitations. You can message other parents rather than handing our invitations on campus. We know this can be difficult, but your best effort is appreciated. Our character counts! LOVE BIG.

Let's Make It Great

Prescott Life School is a community. It includes the Lord, Prescott Life Church, parents, teachers, staff, students, volunteers, and prayer partners. We all have a part to play in making this school year a success for each student and family participating. We get to choose how we contribute to the community. Our prayer is we will **all** show up with excitement for the Lord, a passion for learning, patience as we develop, grace and forgiveness if things go a little left or right, and unconditional love for one another. If we all have great heart attitudes and a

willingness to let God work within us as individuals, I have no doubt that this school year will be GREAT! Thank you for being a part of the greatness at hand. We value you.

*Spots are guaranteed for families that pay in a timely manner. Please contact us immediately if you are in need of grace, while ESA processes. Thank you.

**This fee will be added to your quarterly ESA invoice or monthly cash invoice.

***Late fees may still apply.

****Multiple suspensions (more than one) can, at the discretion of the administration, result in expulsion from Prescott Life School.