**James Brown**

**238 Broadway**

**New York**

**NY**

**United States**

**To**

**The HR Manager**

**XYZ Company**

**354 F 63rd Street**

**New York**

**NY 10022**

**United States**

**Subject-  E-Commerce Manager cover letter**

**Dear**

I’m filling out an application for the [Mention the name of the Corporation’s] open e-commerce manager position. I’ve attached my résumé with a detailed look at my education and experience, but here is a condensed list of the details that are most important for this position. I studied computer algorithms and development, computer architecture and operations, project management, and marketing for my bachelor of science in Information systems degree.

I have the expertise required to maintain the internet presence of your business in order to raise brand awareness and provide it the favorable attention it needs to stay one step ahead of the competition. My expertise involves data gathering and analysis, system design and programming, and marketing program development.

I've worked with [Mention the name] coding, programming languages, selecting the optimal format for websites, and maintaining database security.

I possess the skills necessary to consistently deliver outstanding customer service while negotiating contracts with vendors, suppliers, and other services used by the business. I am familiar with social media networking and how to apply it as a marketing tool to boost sales and create enduring bonds between a business and its clients. The finest candidate for this position is me, and I look forward to speaking with you soon.

The number to reach me is [Mention the phone number].

I kindly ask that you have a look at my application and résumé and give me the chance to work for your organization.

Hopefully speaking with you soon.

**Sincerely,**

**James Brown**

**[Handwriting signature]**

**[Mention the contact details]**

**[Mention here, if there is any post note to be given]**