New Britain – Questions from food service management companies

1. Please give a brief explanation of how breakfast is served in each school. For instance, where the students receive the meal and eat the meal and is there dedicated time for students to eat breakfast in the morning.
    a. See attached
2. Will the district accept DocuSign?
    a. Not at this time
3. Do any schools have an open campus for lunch?
    a. No
4. Please provide any sponsor to sponsor agreements.
    a. All relevant information can be found in the meal claim information
5. Does the current FSMC own any equipment or smallwares on site that would need to be replaced in a FSMC transition? If so, please provide a list of these items.
    a. The FSMC does not own any equipment
6. Please provide a copy of your most recent contract or renewal?
    a. See attached
7. Please provide the meal equivalency factor for all bidders to use?
    a. The factor to use is $5.10
8. Please provide the last 3 years fund balances and program annual return?
    a. Please refer to the documents included in the RFP. Additional documentation will not be provided.

9. Please provide how many service days you have for your summer feeding program?
    a. The District has not yet established the schedule for the 2025 Summer Program. Please refer to last year's meal claims included in the RFP documents
10. Please provide a total cost as it relates to SFA designated program costs for all bidders to use towards the guarantee?
    a. A guarantee was not specified, please use all relevant information that was included in the RFP
11. please provide an employee schedule that lists employee position by title that includes seniority date, pay as of 7/1/25 according to the employee CBA, location worked and hours worked per day.
    a. This is proprietary information as they are not District employees
12. In accordance with the CBA do employees receive all of their PTO at the start of the year or do they accrue PTO?
    a. This is proprietary information as they are not District employees
13. Please provide more detail on 1102 Health and Benefit Fund mentioned in the employee CBA?
    a. This is proprietary information as they are not District employees

14. Please provide how many Halal meals are currently being provided daily across the district and how many are expected to be provided in the 2025/2026 school year?
    a. The current count is not relevant as they change yearly and the District goal is to expand. Please use your professional experience to determine what may be needed
15. How many special food need diets are accommodated currently across the district? Are these accommodations for medical reasons or does the district also accommodate religious and other diets as well?
    a. We have two special food need diets and we do not offer pork on the menu at the elementary schools
16. What inventory system is currently being used to manage inventory at the district satellite warehouse?
    a. Edison
17. Please describe the SFA vehicle fleet and the details of the current satellite program?
    a. 2 refrigerated vans and 5 refrigerated trucks. These vehicles are used to distribute inventory from the warehouse to the schools
18. Are you willing to allow an FSMC to provide a financial investment towards marketing on site?
    a. Yes
19. Please see the following questions as they relate to our tasting and presentation:
    Would you like us to serve full or sample size portions?
    Full size portions
    Can we cook food on-site?
    Can't cook on-site
    If not, will we have access to power?
    We will make an effort to accommodate but access is limited
    Will we have access to a sink for hand washing and dishes?
    You will have access to sinks for hand washing not dish washing
    What time can we access the building?
    You will have access at 4:00 p.m.

20. What equivalency rate should all bidders use?
    a. $5.10
21. May we have a copy of your most recent audited financials?
    a. Please refer to the documents included in the RFP. Additional documentation will not be provided.
22. Please provide an hourly rate for Utility workers.
    a. See attached
23. May we have a list of tenure by employee for potential wage increases?
    a. This is proprietary information as they are not District employees
24. Please list the daily hours, they are missing from Exhibit D.
    a. See attached

25. May we have the employee benefit and tax information?
    a. This is proprietary information as they are not District employees
26. Can school district logo, graphics, pictures and images from your district website and social media pages be used for purposes of the proposal only?
    a. Yes
27. Who is your current vendor?
    a. Whitsons Culinary Group
28. When was the last time you released an RFP for food services.
    a. 2020
29. Please confirm the equivalency rate to be used in our response.
    a. $5.10
30. Is doc u sign allowed?
    a. Not at this time
31. Would the district prefer a full list of our regional and Ct local farms in order to meet the requirements in schedule B?
    a. This is not a requirement but please feel free to include
32. On the labor summary form submitted with our response, Would the district prefer to have rates, tax and benefits broken out for each employee separately?
    a. Yes