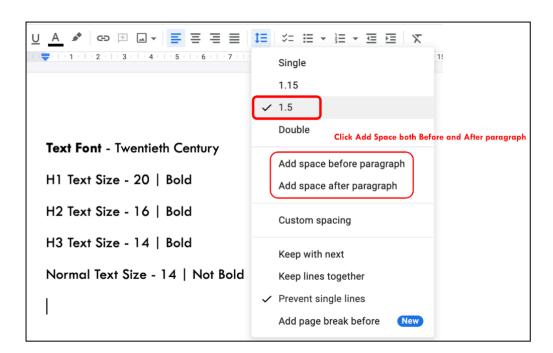
# **Formatting Guidelines**

## **Text Font** - Twentieth Century

- H1 Text Size 20 | Bold
- H2 Text Size 16 | Bold
- H3 Text Size 14 | Bold
- Normal Text Size 14 | Not Bold

# **Line Spacing**



- Alight to Left
- All images must have a black border (1pt)
- Every image should be followed by an image source with a link to it.
- Something like below.

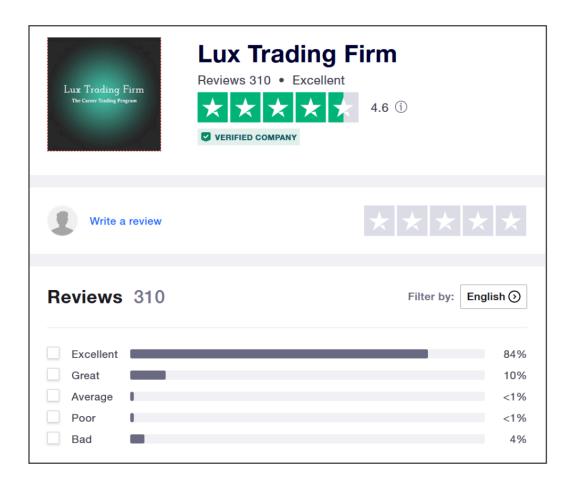


Image Source - TrustPilot | Lux Trading Firm

#### **Content Guidelines**

- All the content must pass through Grammarly (https://app.grammarly.com/)
- Plagiarism must be checked. 98% of the content should be unique.
- Grammarly score must be above 98.
- Incase you don't have premium Grammarly account, please reachout to @reddyshivashankar on Telegram for the credentials.
- For H1, H2, H3, the title should be formatted in APA format. You can use this website to do this https://capitalizemytitle.com/

### **Communication Guidelines**

- Please always work on the google doc. We will have a real-time scenario about your work that we gave you, and we will have the right info about deliveries.
- 2. Please always be in communication on Telegram. Communication is the key.
- 3. Please always adhere to the delivery date and time. So, please always ask for the delivery date and time and only accept the project if you can adhere to it.
- 4. Please don't communicate outside your telegram group as you will be working with two editors, and there will be a mix-up in the communication.
- 5. If you have any problem with Editors, type of work, or payments, you can contact me @shyamshankat directly on telegram.