Eastern Washington University

Graduate Affairs Council

Minutes of December 8, 2025

Members Present: D. Ayers, D. Semb, C. McNeely, T. Espinoza, D. Kinnunen, F. Mehyar, J. Lawlar, B. Davenport, K. Hope
University Officials: S. Eubanks, E. Avecilla

1. The meeting was called to order by D. Ayers at 3:07 p.m.

2. Approval of minutes of November 12, 2025. ***Hearing no objections, the minutes are approved.***

3. Reports. a. Chairs Report. D. Ayers reported the Rules meeting was short. The One Calendar Ad Hoc Committee has gone through Senate, and they are working on gathering data right now. The Program Review Committee has had a change in co-chairs to S. Steiner since N. Jackson had to step down.

b. Administrative Report. S. Eubanks reported he assigned 11 items to CPAC 1 and 11 to CPAC 2. The big pieces are stuck at the dean's level, but he will continue to reach out to see if they can get them to the next level. They are trying to avoid publishing the catalog too late. Last year it was published in August for the September start date, which isn't good.

c. ASEWU Graduate Affairs Report. None.

4. Information Item. a. Visit from Erin Avecilla, new Compliance Manager. E. Avecilla, Compliance Manager, gave a quick overview of her position and what she will be doing regarding compliance issues on campus.

5. Unfinished Business. a. CPAC Updates.

b. AP 303-30 Registration. D. Ayers stated there is a small policy change. **J. Lawlar moved to approve. T. Espinoza seconded. Motion carried.**

c. Proposal to Establish the Symposium for Research and Creative Works Committee as a Faculty Organization Committee under AP Policy 301-21. C. McNeely stated the announcement of the change of date for the symposium is going to cause fewer attendants due to the movement. D. Ayers stated he can put together a memo to send forward. If there are any other thoughts, let him know.

6. New Business. a. AP 303-23 Classroom Attendance. A lot of changes. Trying to come up with a cohesive attendance policy for the university. Since we have multiple calendars, it is hard to come up with all the different calendar attendance issues. If you have any changes or comments let him know before the next meeting on January 14th.

7. Good of the Order. a. Happy Holidays! Have a great break.

8. Adjournment. The meeting adjourned at 3:59 p.m. The next meeting is scheduled on Wednesday, January 14, 2026.