

SANDBURG GUIDELINES FOR A SAFE AND FUN HALLOWEEN

We would like to share some guidelines as you begin planning for Halloween costumes and activities. Our Halloween parade will begin at 8:10 a.m. on Thursday, October 31. The parade will be held outside on the South Playground. Parents may watch the parade from behind the cones. If you are helping with the party (**Max. 4 parents per classroom in grades 2-5**) you will need to check in at the office otherwise you can just meet us on the south playground for the parade. This year is a little different in that in **kindergarten and 1st grade ONLY** there is an unlimited number of visitors that may attend the classroom party. However, since you will be accessing the classrooms you **MUST** go through the [volunteer process and background check](#). It takes 24-48 hours to complete the background check so please plan accordingly. This is different than coming in for a program in the gym or visiting your child for lunch. We are working with PTO on how to make signing in a little more streamlined. Please make sure you have indicated that you will be attending the party so that we may have your volunteer badge ready for you.

Parade goers do not have to check in, you will just meet us on the blacktop on the South Playground.

Students participating in the parade should arrive **IN COSTUME**. Students should wear their costume **over** their regular clothes for the day. They will take their costumes off after the parade/classroom party and put it in their backpack or a bag.

Parents, we ask that you help us out when it comes to choosing appropriate costumes for the Halloween parties and parades. Littleton Public Schools Policy JICI, "Weapons in Schools" states that no weapons, knives or guns or imitations of weapons will be allowed at school at any time"; Halloween is no exception. Please be aware of this when you discuss with your child how to dress in a costume.

GUIDELINES

Children should wear their costumes to school. (No face makeup may be worn during the academic portion of the school day.)

We encourage you to have your child wear a costume that the student can take off in the classroom with limited need for privacy or special help. With only a few restrooms, this makes it much easier for everyone to take their costume off after the parties so they are ready for the rest of the academic day.

Extremely "ghoulish" costumes, scary costumes, or very gross makeup are not appropriate for an elementary school costume parade or party. Please be considerate of others when planning for school costumes. It may be necessary to have a school costume and a Trick or Treating costume for those that wish to be scary.

Costumes that reflect fun, sports heroes, professions and book/ movie characters work well. Creative hand-made costumes are always a hit.

Children may not wear face masks that restrict vision.

No live animals, pets or weapons may be brought to school as part of a costume.

Schedule for the day:

7:35-7:50 a.m.	Soft Start - students arrive in costume
7:50-8:10 a.m.	Students prepare for Costume Parade
8:10-8:20 a.m.	Kindergarten, 1st and 2nd Grade Parade, South Playground
8:20-8:30 a.m.	3rd, 4th and 5th Grade Parade, South Playground
8:30-9:00 a.m.	Class Halloween Parties Max of 4 parents per classroom (2-5) during the party
9:00-9:15 a.m.	Students change out of costumes and get ready for the academic portion of the day
9:15 a.m.-2:45 p.m.	Late Start Schedule

