



Kaleidoscope Charter School (KCS) Board of Directors

Regular Meeting
Thursday, January 25, 2024 | 5:30 p.m.
Kaleidoscope Charter School, Room 705
Board Chair: Deby Ziesmer

Kaleidoscope Charter School Mission:

At Kaleidoscope Charter School, we cultivate community while inspiring students to grow and develop a curiosity in life and learning.

Kaleidoscope Charter School Vision:

At Kaleidoscope Charter School, we develop well-rounded individuals who achieve personal excellence through our inclusive community, family involvement, and service learning. Kaleidoscope empowers our students to be engaged learners and citizens.

2023-2024 KCS Board of Directors

Deby Ziesmer
Board Chair
Community Member

Jason Banick
Board Vice-Chair
Community Member

Michelle Zachman
Board Secretary
Parent

Renee Suess
Treasurer
Teacher

Josh Christenson
Director
Parent

Dianne Omoth
Director
Teacher

Sharlet Mullen
Director
Teacher

Brad Sellner
Ex-Officio
Executive Director

Wendi Foss
Ex-Officio
Direct. of Bus. Operations



Kaleidoscope Charter School Board Meeting Agenda - Thursday, January 25, 2024

Topic	Presenter	Time	Appendix	Action (I, D, A)
I. Call to Order	Ziesmer	5:30		
II. Roll Call to Establish Quorum	Ziesmer	5:30		
<p>Ziesmer - Present Banick - Present Zachman - Present Mullen - Present Christenson - Present Suess - Present Omoth - Present</p> <p>The Board's role is to set the vision and goals of the school, create and adopt policies that achieve those goals, and to maintain fiscal responsibility.</p>				
III. Reading of the Vision and Mission Statements	Sellner	5:31		
IV. Additions and/or Changes to the Agenda	Ziesmer	5:32		D A
<p>Ziesmer: Motion that there are no additions/changes to the agenda. Christenson: Seconded motion. Motion passed unanimously.</p>				
V. Agenda Approval	Ziesmer	5:33		A
<p>Ziesmer: Motion to approve agenda as published. Christenson: Seconded motion. Motion passed unanimously.</p>				
VI. Declaration of Conflicts	Ziesmer	5:34		A
<p>Ziesmer: Motion that there are no conflicts to declare. Christenson: Seconded motion. Motion passed unanimously.</p>				
VII. School Spotlight	Sellner	5:35	Spotlight	I
VIII. Communications <ul style="list-style-type: none"> Open House/Lottery Summary 2024-25 Calendar DRAFT Dehler PR proposal 	Sellner	5:38	Summary 2024-25 Calendar Dehler PR Proposal School Mint Report	I



IX. Open Forum		5:41		
This Open Forum portion of the agenda is allotted 30 minutes and each person speaking is given 5 minutes to speak. It is designed for members of the KCS Community to directly address the Board. The Board is not allowed to address (answer) questions/comments proposed to them. The Board Chair will decide after hearing the comment whom to forward it to for a response if necessary.				
No speakers.				
X. Consent Agenda A. Regular Meeting Minutes 12.21.23 B. Second Reading Policies <ul style="list-style-type: none"> Policy #707 (taking the place of #715) Policy #533 	Ziesmer	5:42	Consent Agenda	A
Ziesmer: Motion to approve Consent agenda. Mullen: Seconded motion. Motion passed unanimously.				
XI. HR Consent Agenda	Foss	5:44	HR Consent	A
Zeismer: Motion to approve HR Consent agenda. Banick: Seconded motion. Motion passed unanimously.				
XII. Committee Reports				
A. Board Chair Report	Ziesmer	5:45		I
B. Building Company Report <ul style="list-style-type: none"> Next Meeting - TBD, 3:00 p.m. 	Foss	5:47	Building Co Meeting Minutes	I
C. Budget and Finance Committee	Suess	5:48	Finance Minutes	I
D. Governance Committee	Christenson	5:50	Governance Minutes	I
E. District Advisory Committee <ul style="list-style-type: none"> Next Meeting - January 31, 2023; 4:30 p.m. Zoom 	Sellner	5:52		I
XIII. Strategic Plan and Board Goals Update				
A. Board Deep Dive <ul style="list-style-type: none"> Reading/Math Intervention Presentation 	Polzin	5:53	Presentation	I
B. Review of Board Goals	Ziesmer	6:03		D



GOAL #1: MAINTAIN FISCAL INTEGRITY & ACCOUNTABILITY OF SCHOOL				
GOAL #2: STUDENT ACHIEVEMENT – MAXIMIZE THE PERFORMANCE OF EACH STUDENT IN ALL ACADEMIC AREAS				
GOAL #3: STRENGTHEN COMMUNITY RELATIONS AND COMMUNICATIONS				
XIV. Old Business				
A. Audit - posted to website	Sellner	6:05		I
B. Updates to Employee Handbook a. ESST b. PTO Bank	Sellner	6:06		I
C. Continuing Education Committee	Sellner	6:07		I
D. Contracted Licensed School Nurse	Sellner	6:08		I
E. Executive Director Evaluation • Personnel Committee will need to set some meeting date(s)	Sellner	6:09	Folder	I
XV. New Business				
A. # of Work Days Language - Employee Handbook	Sellner/Foss	6:12	Proposal	I D A
Ziesmer: Motion to table vote until Feb meeting. Suess: Seconded motion. Motion passed unanimously.				
B. Finance Report	Suess/Sellner	6:17	Finance Report	I D A
Suess: Motion to accept Dec Financial report. Mullen: Seconded motion. Motion passed unanimously.				
C. Oath of Office - New Board Member	Ziesmer/ Sellner	6:20	Oath Example 1 same as 2 - different look Example 2 Example 3 By Laws	D



D. Election Dates and Open Seats	Christenson/ Sellner	6:23		I D A
Christenson: Motion to proceed with election May 13 to 17, 2024. Omoth: Seconded motion. Motion passed unanimously.				
E. Board Training - Handbook and Calendar	Sellner	6:28	Folder	I D A
Zachman: Motion to approve board training plan, covering bond and covenants/fund balance, HR training/law, general finance, open meeting law, and general school law/policy and governance. Banick: Seconded motion. Motion passed unanimously.				
F. Rooftop Unit - Gym	Sellner	6:33	Humeratech Midwest	I D A
Ziesmer: Motion to approve Humeratech proposal in the amount of 58,729,62. Mullen: Seconded motion. Motion passed unanimously.				
G. Phone System	Sellner	6:38	Quotes	I D A
Mullen: Motion to approve 3CX system with upfront cost of 21,000 and ongoing cost of 82.92/mo. Banick: Seconded motion. Motion passed unanimously.				
H. Food Service Pay Increase	Sellner	6:43	Request	I D A
Banick: Motion to approve food service wage increase as proposed. Christenson: Seconded motion. Motion passed unanimously.				
I. Movie Theater Commercial	Sellner	6:45	Pricing	I D A
Suess: Motion to accept proposal for St. Michael theater commercial; 15 second duration. Omoth: Seconded motion. Motion passed unanimously.				
J. Update to WBWF Plan 2022-23	Sellner	6:48	WBWF Update	I D
K. First Read Policies a. 802 - Disposition of Obsolete Equipment	Christenson	7:06	Governance Report	I D
XVI. Director's Report				



Enrollment ADM Report 1-18-2024 & Membership Report 1-18-2024 Staffing Academics Marketing Facilities VOA	Sellner		Director Report	I
XVII. Board Training/Development				
<p>A. Required/Optional Board Member Training Update</p> <p>"What is Earned Sick and Safe Time?" (August 31, 2023) https://youtu.be/yDoLzQE0nE</p> <p>"Minnesota State Demographics" (August 17, 2023) https://youtu.be/6qumiYbFqg0</p> <p>"Legislative School Finance Changes" (July 27, 2023) https://youtu.be/8yUCztTduic</p> <p>"2023 Legislative Impact Update" (July 20, 2023) https://youtu.be/RrSQ5dLS8go</p> <p>"Understanding the Impacts of the Legislative Session" (June 1, 2023) https://youtu.be/gBAK5tv4tIk</p> <p>"MSBA Superintendent Evaluation Workshop" (May 24, 2023) https://youtu.be/Xl5iUebQDdo</p> <p>"The Board's Role in Ensuring School Goals are Met" (May 18, 2023) https://youtu.be/vGu5JYC9mBo</p> <p>Visit the MSBA Webinars webpage to access additional recordings (log-in required).</p> <p>Learn about role of school board, school finance, board dynamics, and more through the MSBA Learning to Lead Workshop Series in coming months</p> <p>MSBA is offering the first three installments of its Learning to Lead Workshop Series in November, December and January. This includes the:</p> <ul style="list-style-type: none">• Learning to Lead — School Board Basics: Phase I Workshop (covering the role of the school board).• Leadership Foundations — School Finance and	Ziesmer			I



<p>Management: Phase II Workshop (covering school finance and the school budget).</p> <ul style="list-style-type: none">• Building a High-Performance School Board Team: Phase III Workshop (covering school board dynamics). <p>Read more: Access the complete newsletter for more information</p>				
<p>B. Board Book Study: <i>7 Habits</i></p> <ul style="list-style-type: none">- The Leader in Me - Zachman-Wolverton- The 7 Habits of Highly Effective Teens - Ziesmer- The 7 Habits of Happy Kids - Suess & Mullen- The 7 Habits of Highly Effective Families - Suess & Mullen- The 7 Habits of Highly Effective People- 4 Disciplines of Execution - Banick & Christenson- The 6 Most Important Decisions You'll Ever Make: A Guide for Teens- The Speed of Trust - Banick- _____ - Omoth <ul style="list-style-type: none">• Note which board member is reading which book• Begin reporting on one habit from your reading (giving example of how you see it applicable to KCS) starting in October	Ziesmer			I D
XVIII. School Board Items				
A. Blast/Meeting Round-Up	Ziesmer			D
Paraprofessional week; Board Deep Dive: Intervention team, Building repairs, Election dates, Movie theater commercial.				
XIX. Executive/Closed Session (as necessary)				
XX. Adjournment	Ziesmer	7:25		
Announcements				
<p>Next Governance Committee Meeting: February 8, 2024, 5:30 p.m., on Zoom Next Finance Committee Meeting: February 15, 2024, 4:00 p.m., on Zoom Next Regular Board Meeting: February 22, 5:30 p.m. Next Personnel Committee Meeting: AS NEEDED Next District Advisory Committee Meeting: January 31, 2024; Time 4:30 p.m. Next Building Company Meeting: January 8, 2024; 3:00 p.m. Next Work Session: TBD</p>				

Key: (I) = Information | (D) = Discussion | (A) = Action

2023-2024 KCS SCHOOL BOARD GOALS

GOAL #1: MAINTAIN FISCAL INTEGRITY & ACCOUNTABILITY OF SCHOOL

1. Maintain a steady and diverse population by stabilizing and growing the enrollment to accommodate a broader cross section of our community.
2. Develop an appropriate budget using sound budget standards and board policy that includes criteria for working with bond holders to spend down fund balance.
3. Hire and retain a diverse and highly qualified workforce, offer a competitive compensation package, strengthen their skills through ongoing professional development and collaboration, and evaluate their performance on a regular basis.
4. Pursue revenue sources, including grants, donations, partnerships.
5. Explore and implement strategies to control costs in all areas, i.e., special education, food service, transportation, and utilities, including changing methods of program delivery and operations.

GOAL #2: STUDENT ACHIEVEMENT – MAXIMIZE THE PERFORMANCE OF EACH STUDENT IN ALL ACADEMIC AREAS

1. Maintain a research-based professional development program that cultivates ongoing learning and dialogue, to ensure a highly skilled teaching staff and rewarding professional environment.
2. Provide an environment that maximizes learning for all students via 1) clean, safe, and well-maintained facilities; 2) appropriate class sizes based on research and resources; 3) modern equipment and technology access to enhance learning.

GOAL #3: STRENGTHEN COMMUNITY RELATIONS AND COMMUNICATIONS

1. Use public awareness of KCS accomplishments through positive/accurate reporting in all forms of media to foster community-wide relationships and support for the School and its goals. The School will establish a practice of periodically communicating through a School newsletter to the community.



2. Develop and maintain a comprehensive plan for community relations that bolsters enrollment through awareness of KCS's unique educational model.
3. Continue positive connections with parents through parent education programs, KPTO/Boosters coordination and expanded use of school newsletters and websites.