Overnight at the Farm Museum - Girl Scouts

73-50 Little Neck Parkway
Floral Park, NY 11004
education@queensfarm.org

AGREEMENT

Troop Leader must read and sign this Agreement and return to the Education Department at the Queens County Farm Museum. Without this completed Agreement, your Overnight at the Farm Museum reservation is subject to cancellation.

Fees:

$895 base fee for up to 15 Scouts/Tag-Alongs, and 2 Troop Leaders
$55 per additional Scout or Tag-Along
$20 per additional Adult Chaperone
Age-appropriate Tag-Alongs are welcome and are considered Scouts. Tag-Alongs must be able to participate in all aspects of the program and keep with the pace of the activities.

Maximum of 25 Scouts/Tag-Alongs and 5 Troop Leaders/Chaperones. All Girl Scout Troop Leaders, Adult Chaperones, and Tag-Alongs must be female. We require two Troop Leaders at every Overnight at the Farm Museum. Scouts and Troop Leaders from different Troops are acceptable.

Reservations:

Overnight at the Museum sleepovers are held on select Friday and Saturday evenings. Date changes can be made up to 14 days before the reservation date.

A completed Group Roster, including the listing of any participant allergies, must be submitted two weeks prior to the reservation date. The Group Roster must be accompanied by a filled out, signed, and dated Participant Permission and Release Form for each participant including adults.

Schedule:

Arrival:	6:00-6:30pm	South Side parking lot
Introductions/Safety:	6:30-6:45pm	
Badge Program:	6:45-7:45pm	Badge program will be selected in advance.
S'mores:	7:45-8:15pm	Held in the Barn, provided by QCFM.
Night Tour of the Farm:	8:15-9:00pm	Flashlights will be provided. This is educator-led, and participants are not allowed to veer away from the group; participants must adhere to educator instructions.
Storytime:	9:00-10:00pm	Troop-led story time.
Movie:	9:00-10:30pm	Movie Night – additional $100.
Overnight:	10:30pm-7:00am	QCFM staff members will remain onsite overnight in the Barn, in a separate location from the Troop(s).
Good morning:	7:00-8:00am	QCFM-provided Continental Breakfast followed by packing up and cleaning up the Barn. Make our way to the South Side parking lot for pick up, with a morning feeding for our animals along the way.
Departure:	8:00-8:15am	Departure by 8:15am.

QCFM reserves the right to change the format of the schedule and the Badge Program topic. Night and morning tours of the farm are held subject to weather conditions. An alternate activity will be provided in the event of inclement weather.

Arrival and Departure:

Arrival Time for your Overnight at the Museum Sleepover for Girl Scouts is between 6:00-6:30pm on Friday or Saturday evening.

Participants enter through the South Side parking lot and are greeted by a QCFM education staff member. Only Participants listed on the Group Roster will be allowed to enter the North Side of the property. Gates close at 6:30pm. Overnight parking on the South Side parking lot is only available to Troop Leaders or Chaperones remaining onsite overnight, but cars are only accessible until 10:00pm and after 7:00am.

All guests are subject to security screening.

Overnight at the Museum Sleepover for Girl Scouts ends at 8am, and participants will be led by an education department staff member to the South Side parking lot for pick-up/exit. Troop Leaders are responsible for ensuring that Scouts and Tag-Alongs are picked up by their designated guardians by 8:15am on Saturday morning.

Troop Leader and Adult Chaperone Responsibilities:

Troop leaders and adult chaperones are responsible for ensuring the adult-child ratio; are responsible for group behavior and ensuring that all members of the group adhere to the QCFM rules and regulations; must submit all participant permission and release forms including allergy information; are responsible for the distribution of all materials; must remain with the children at all times and ensure their safety; and are responsible for timely drop-off and pick-up.

Alcohol and Smoking:

Alcohol and any illegal substances are strictly prohibited on the grounds of the Queens County Farm Museum and in any QCFM buildings. There is no smoking, vaping, or cannabis use allowed on the property.

Facilities:

The Queens County Farm Museum is not responsible for lost or stolen items. If an item is lost, please report the missing item to one of the Education Department staff members assigned to your Overnight group.

The QCFM will assign adequate sleeping space for your group. All participants must sleep in the assigned sleeping space.

Shower facilities are not available. Restrooms are available on the first floor of the Barn. Our Commercial Kitchen is not available and is off-limits for the duration of your overnight stay. Please remain in designated areas.

Sleepover participants may sleep in their clothes or change into pajamas in the restrooms. Changing of clothing is not permitting in the sleeping locations. Tops and bottoms must be worn at all times.

Twin-sized air mattresses, cots, and/or sleeping bags must be provided by participants. Participants must also bring their own sheets, blankets, pillows, pads, and any other bedding.

Other:

Any refusal to follow these rules, and/or if there are any significant behavioral issues that relate to the safety and/or well-being of the Group, our QCFM staff, property, and/or animals may result in the immediate cancellation of your trip and you will be asked to leave the property immediately.

The Queens County Farm Museum reserves the right to change the activities, schedule, and badge programs for the Overnight at the Farm Museum Sleepover for Girl Scouts at any time.

The Queens County Farm Museum reserves the right to cancel any group that does not meet our specified deadlines for payments, Group Rosters, and Permission and Release Forms.

Under no circumstances, including but not limited to negligence, shall we be liable for any direct, indirect, incidental, punitive, special, or consequential damages that result from the use of or the inability to use any Queens County Farm Museum site or a site that is linked to it, even if we have been advised of the possibility of such damages. Applicable law may not allow the limitation or exclusion of liability or incidental or consequential damages, so the above limitation or exclusion may not apply to you. In no event shall our total liability to you for all damages, losses, and causes of action (whether in contract, tort [including but not limited to negligence], or otherwise) exceed the amount paid by you, if any, for accessing this site.

You agree to defend, indemnify, and hold The Queens County Farm Museum and our affiliates, subsidiaries, joint ventures, and third-party service providers, and our respective employees, contractors, agents, officers, directors, and Board Members harmless from all liabilities, claims, and expenses (including reasonable attorney fees) that arise out of or are related to any User-Provided Content you submit, post, transmit, or make available through the site; your violation of these Terms and Conditions; your misuse of Queens County Farm Museum sites that link to these terms; or your violation of any third-party rights.

I have read and understand the information contained in this Agreement
Troop Leader Signature

Date

Troop Leader Printed Name

Troop Number(s)

Troop Leader Email Address

Troop Leader Phone Number

Troop Leader Address, City, ST, Zip