

APPENDIX C

124 Bank Street Theater Technical Information (as of September 2026)

Location:

124 Bank Street
New York, NY 10014

Contact Information:

- **Theater Production Manager:** Moshe Henderson
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 - Phone: (206) 327-7594
 - **Daytime Venue Manager:** Camilo Ramirez
 - Email: cramirez@hbstudio.org
 - Phone: (212) 675-2370 x2
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Loading Doors:

- There are **2 entrances** for loading into and out of the theater, located on Bank Street between Greenwich Street and Washington Street.
 - **Front Door:**
 - Width: 3'-4"
 - Height: 6'-10"
 - Access to stage through the audience aisle; anything over 29" wide must be lifted over the audience railing.
 - **Garden Gate:**
 - Located just west of the theater
 - Width: 3'
 - Height: 6'-11"
 - Leads to three doors leading to backstage (ranging from 2'-5" to 2'-11" wide by 6'-6" tall).
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Stage Dimensions:

Theater ground and grid plans are available in PDF format, upon request.

Stage Width: 19'

Grid Height: 13'

Stage Depth: 35' (edge of deck to back wall)

Playing Area Depth: 24'

Build Area/Backstage: 19'w x 11'd
Stage Height from audience floor: 1' 3/4"
Control Booth Distance: 27' 11"
Control Booth Height from audience floor: 5' 2"

Dimensions of entire space: 1919 sq ft
House and Lobby: 1035 sq ft
Playing Area: 665 sq ft
Offstage Right: 118 sq ft

Flats and Platforms:

- 3 x 4x8 flats
- 3 x 4x12 flats
- 5 x 6x6 platforms

Furniture:

- 8 rehearsal blocks
 - 10 chairs
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Grid (See house hang for current hanging and rigging details):

- **Pipes:**
 - 15 pipes running stage left to stage right
 - 5 pipes running upstage to downstage
 - **Over the Audience:**
 - 3 pipes
 - **Over Playing Area:**
 - 7 pipes
 - **Used for Storage Over Build Area/Backstage:**
 - 5 pipes
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Soft Goods:

- 2 Legs – Duvetyne: 11'-6"h x 3'w (FLAT)
 - 2 Large Panels Duvetyne: 11'-6"h x 9'-8"w (FLAT)
 - 1 Cyclorama: 11'-6"h x 17'-7"w (SEAMLESS)
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Lighting:

- **System:** ETC EOS Nomad
 - **Dimmers:** ETC Sensor CEM Dimmer System
 - 36 – 20 amp dimmers (single dimmer per circuit, 2.4kw per dimmer – Stage Pin)
 - **Circuits:** All circuits are Stage Pin; 4 Open Circuits for Specials.
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Audio:

- Audio mix position located in the booth
 - **Control:** analog Mackie ProFX16v2 mixer
 - **Equipment:**
 - 2 Downstage Speakers (separate mixing channels)
 - 2 Upstage Speakers (separate mixing channels)
 - 1 Handheld (set up as a house mic in booth)
 - 4 additional SM58 microphones
 - 1 straight mic stand
 - 1 table top mic stand
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Production Communication:

- 1 Clear Com production intercom system (single channel)
 - 2 Beltpacks (various)
 - 2 Headsets (various)
 - Communications may be set up by the renter if needed.
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Additional Equipment:

- Projector: Epson EX 7200
 - 1 Rear Projection Screen: Cinefold Portable 7'h x 7'w (SEAMLESS)
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Music / Readings:

- Renters are responsible for providing their own conductor's platform suitable for their needs
- 6 Manhassat Black Music Stands
- 9 Belmonte Folding Black Music Stands
- 2 Proline Folding Black Music stands

- 11+ Bentwood chairs (non-matching, 18")
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Musical Instruments:

- 1 Yamaha 6' upright piano w/ adjustable piano bench
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Tech Tables:

- 1 Portable table: 3'-4"w x 2'-4"d (collapsible, can be placed anywhere in the house)
 - 1 Portable table: 4'-9"w x 3'-1"d (collapsible, can be placed anywhere in the house)
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Storage Space:

- The theater does not provide additional storage space.
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Flameproofing and Stage Fire Regulations:

- Under NYC law, all scenery must be flameproofed according to Chapter 8 of the NYC Fire Code.
- Proof of flameproofing required prior to performances, including:
 - Notarized affidavit by an approved FDNY certificate holder
 - Certificate of Fitness holder's name, CoF number, and expiration date
 - Date of flameproofing treatment
 - Name of flameproofing treatment used
 - Board of Standards and Appeals approval number/FDNY approval number
 - Warranted period of flameproofing effectiveness
 - Confirmation of testing meeting established standards

Note: Inherently flame-resistant without an affidavit is no longer accepted by FDNY.

- A flameproofing/safety inspection may be necessary prior to any performance.
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Theater Restore & Trash Removal:

- Renter responsible for restoring space to original configuration (lighting rep plot, repainting stage and walls with Valspar Medallion Semi-Gloss Black #4315).

- At rental completion, all trash, scenery, and props must be removed from theater property.
 - Renter must arrange for removal of items/trash; dumpster and removal services can be arranged at renter's cost.
 - Disposal plan must be approved prior to renter's load-in.
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Phones:

- The theater does not provide production telephone lines.
 - Cell phone service for most carriers is consistent throughout the theater space.
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Garden:

- The Garden is available and can function as a green room during good weather.
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Internet:

- Wireless internet is available throughout the theater and dressing rooms.
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Front Of House Information:

- **Seating Capacity:** 59 max
 - 54 permanent seats; up to 61 seats permitted with removable chairs if clear wheelchair access is maintained
 - **Building Capacity:** 74 people total, including audience, cast, and crew members.
 - **Audience Entrance:** Through the front door at 124 Bank Street (Between Greenwich and Washington Streets).
 - **Box Office:** Location in the lobby area provided (BOX OFFICE STAFF AND SERVICES MUST BE PROVIDED BY CLIENT).
 - **Bathrooms:** 2 single, unisex bathrooms located in the lobby.
 - **Small concessions** area in the lobby.
 - **Trash Removal:** Renter responsible for removing excessive trash from the lobby or backstage to outside garbage bins in front of 122 Bank St.
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Nearby Amenities:

- Food venues:
 - 11th Street Café (.1 miles)
 - Bus Stop Café (.2 miles)
 - MéMé Restaurant (.1 miles)
 - D’Agostinos Grocery (.1 miles)
 - Gourmet Garage (.1 miles)
 - Nearby bank branches:
 - Chase (12th Street and 8th Avenue, .2 miles)
 - HSBC Bank (W 11th Street and Hudson St, .1 miles)
 - TD Bank (14th Street and 8th Avenue, .4 miles)
 - Other suppliers:
 - Manhattan Wardrobe Supply: 245 W. 29 St. 8th fl (between 7th & 8th Ave)
 - Prince Lumber: 404 W 15th St, New York, NY 10011 (between 9th and 10th avenues)
 - Garber’s Hardware: 710 Greenwich St, New York, NY 10014 (between Charles St. and West 10th Street)
 - Tribeca Lighting: 145 Avenue of the Americas (6th Ave), New York, NY 10013 (Entrance on the North side of Dominick Street between Varick Street and 6th Avenue).
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ADA Statement:

- HB Studio strives to make its facility accessible.
 - Accessible entrance and aisle to removable first-row seating with companion seating available.
 - Improvements underway to offer accessible restrooms and assistive listening devices.
 - Accessible restroom on the first floor of the 120 Bank Street building.
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Parking / Transit

Street Parking:

Parking on Bank Street is generally free after 6 PM on weekdays and all day on Saturdays and Sundays. However, availability can be limited, especially on weekends. If you find a spot in front of 124 Bank Street Theater, please ensure you are at least 15 feet away from the fire hydrant to avoid a ticket.

Reserved Parking:

Unfortunately, we are unable to hold or reserve a parking spot for you.

Paid Parking:

There are paid parking lots nearby for your convenience. A recommended option is **100 Perry**

St. – Valet Garage, accessed via 99 Charles Street, located about a 5-minute walk from the theater. You may also see other available options at [SpotHero](#).

Public Transportation:

- **Subway Lines**
 - A, C, E, and L at 14th Street and 8th Avenue
 - 1, 2, and 3 at 14th Street and 7th Avenue
 - B, D, F, and M at West 4th Street Station