

Student Action Plan (12th grade):

FALL

- ❑ **Narrow your list of colleges to between 5 and 10.** Meet with a counselor about your college choices and, if you haven't done so yet, download college applications and financial aid forms. Plan to visit as many of these colleges as possible.
- ❑ **Attend [college fairs](#), [college speakers](#), college field trips, and visit colleges**
- ❑ **Create a master list or calendar that includes:**
 - ❑ Tests you'll take and their fees, dates, and registration deadlines
 - ❑ College application due dates
 - ❑ Required financial aid application forms and their deadlines (aid applications may be due before college applications)
 - ❑ Other materials you'll need (recommendations, transcripts, etc.)
- ❑ **Ask a counselor** to help you request a fee waiver if you can't afford application or test fees and qualify for free/reduced lunch.
- ❑ **Take the SAT one more time:** Many seniors retake the SAT in the fall. Additional course work since your last test could help you boost your performance. Plus you already know what to expect on test day. Be sure to have your SAT scores sent to the colleges you're applying to.
- ❑ **Complete the [Free Application for Federal Student Aid \(FAFSA\)](#):** To apply for most financial aid, you'll need to complete the FAFSA. Oct. 1 is the first day you can file the FAFSA.
- ❑ **Complete the [CSS/Financial Aid PROFILE](#)®:** PROFILE is an online application used by certain colleges and scholarship programs to determine eligibility for their aid dollars.
- ❑ **Prepare** early decision/early action or rolling admission applications as soon as possible. Colleges may require test scores and applications between Nov. 1 and Nov. 15 for early decision admission.
- ❑ **Ask a counselor or teacher for recommendations** based on your application needs. Give each teacher or counselor a personal statement and resume. Allow at least 2-3 weeks notice. For each recommendation, provide a stamped, addressed envelope and any college forms required. Check this out before you ask so that you [Get Great Letters of Recommendation](#).
- ❑ **Write first drafts** and ask teachers and others to read them if you're submitting essays. If you're applying for early decision, finish the essays for that application

now. Write your personal statement/college essay for college admissions and scholarships. Get tips from [College Board](#) and [Purdue.edu](#)

- ❑ **Complete** at least one college application by Thanksgiving.
- ❑ **Ask counselors** to send your transcripts to colleges. Give counselors the proper forms at least two weeks before the colleges require them.
- ❑ **Register for [NCAA Eligibility](#) and/or [NAIA Eligibility](#)** if you want to play Division I or Division II college sports. Make sure your end of 11th grade transcript has been sent to NCAA and/or NAIA if you did not do it at the end of Junior Year. Fee Waivers for NCAA and NAIA registration are available for 12th graders who qualify. If you plan to play sports in college, then send your final transcript to NCAA or NAIA depending on which organization the college you will be enrolled in uses for eligibility. The cost is \$1.00. Complete the [Request for Student Transcript Form](#) and submit it to the Registrar's Office.
- ❑ **Attend SENIOR Night and FAFSA Night in the month of October.**
- ❑ **Create your [FSA ID](#) and apply for financial aid with the [FAFSA](#)** beginning October 1st.

WINTER

- ❑ **Apply for scholarships** from the colleges you are applying to and from the lists on [PCHS Website](#) or in K101
- ❑ **Understand how to pay for college** on the [College Board](#) and [Federal Student Aid](#) websites
- ❑ **Keep photocopies** as you finish and send your applications and essays.
- ❑ **Have your high school send a transcript** — it is sent separately by mail to colleges if you apply online to colleges. Be mindful of deadlines! It takes up to 5-7 days to process transcripts so submit your requests early. The cost is \$1.00 per transcript.
- ❑ **Give the correct form to your counselor** if the college wants to see second-semester grades.
- ❑ Take the [ASVAB](#) if you are interested in joining the military and you need to improve your score if you did not take it your Junior Year. It is offered at Pearl City High School at least two times per year (November and April).

SPRING

- ❑ **Keep active in school.** If you are waitlisted, the college will want to know what you have accomplished between the time you applied and the time you learned of its decision.
- ❑ **Visit your final college before accepting.** You should receive acceptance letters and financial aid offers by mid-April. Notify your counselor of your choice.

If you have questions about housing offers, talk to your counselor or call the college.

- ❑ **Decide which college you will enroll and complete enrollment** and college housing steps including paying any deposits required. Go to K101 if you need help with enrollment steps.
- ❑ **Inform every college** of your acceptance or rejection of the offer of admission and/or financial aid by May 1. Colleges cannot require your deposit or your commitment to attend before May 1. Talk to your counselor or adviser if you have questions.
- ❑ **Send your deposit** to one college only.
- ❑ **Take any AP® Exams.** Show what you've learned in your AP classes. A successful score could even earn you credit, advanced placement, or both in college.
- ❑ **Waitlisted by a college?** If you intend to enroll if you are accepted, tell the admission director your intent and ask how to strengthen your application. Need financial aid? Ask whether funds will be available if you're accepted.
- ❑ **Send a final transcript** to your college. Cost is \$1 per transcript. [Forms](#) must be submitted to the registrar
- ❑ **Review your financial aid awards:** Not all financial aid awards are the same, so it's important to choose the aid package that's best for you and your family. Be sure to note what you have to do to continue receiving financial aid from year to year, and how your aid might change in future years.
- ❑ **Submit all college acceptance letters and financial aid/scholarship award letters to K101** so that you can be recognized at Ohana Night and Graduation.

AFTER GRADUATION

- ❑ Submit your final transcript to colleges and/or scholarship. It will be sent by mid June. Complete the [Request for Student Transcript Form](#) and submit it to the Registrar's Office. The cost is \$1.00 per transcript.

Helpful Handouts:

- [Determining Financial Need](#)
- [Road Map to College 1](#)
- [Road Map to College 2](#)
- [College Board's College Application Checklist](#)
- [College Board's 12th Grade College Planning Checklist](#)
- [Parent Action Plan: 12th Grade](#)
- [Transcript Request Form](#)