

Name _____

Coconino High School Student Attendance Policy

Daily attendance in class is essential to learning; a student must attend class regularly to receive credit. The state of Arizona requires that all students attend school 90% of the school year (ARS 15-803). Coconino students attend school 187 days each year; 93.5 days per semester. This means that each student has, by law, 10 absences per semester. When a student reaches 10 absences (excused or unexcused) in a semester, he/she, by law, could lose credit for that particular class.

Excused Absence – A parent/guardian must call the attendance office (773-8211) and excuse the student before 9:00 a.m. the same day as the absence. (School work may be made up.)

Unexcused Absence – An absence that is not excused by a parent/guardian by 9:00 a.m. on the day of the absence is considered unexcused. A student who is not accounted for when roll is taken in the classroom is considered absent. (When the tardy bell is finished ringing, roll will begin.) Suspensions will be considered unexcused. They are preventable.

Tardies – Lateness is preventable in most instances. Students who arrive to class five minutes after the tardy bell will be marked tardy.

At Coconino we are here for our students' success!

1. A student with three (3) absences will be sent a postcard by the teacher.
2. A student with eight (8) absences will be sent a letter from the attendance office.
3. This will be followed by a call home on the eighth (8th) absence.
4. A student with 10 unexcused absences will be placed on an ATTENDANCE CONTRACT.
5. The appeals committee meets at the end of each semester.

***School related activities are not considered absences. However, a student with more than 10 other absences will not be allowed to participate in school related activities.**

If you have any questions, please speak with Mr. Popham in room 353.