

# OBSERVATION CONSENT + CONFIDENTIALITY AGREEMENT

## DALBERG

Dalberg Observations – Consent 2020

\_\_\_\_\_  
DALBERG OBSERVER

\_\_\_\_\_  
PROJECT NAME

\_\_\_\_\_  
TODAY'S DATE

I hereby confirm understanding of the declarations made in Nos. 1 to 3 of this Observation Consent + Confidentiality Agreement (and, if checked, all or part of No. 4):

\_\_\_\_\_  
YOUR NAME

\_\_\_\_\_  
YOUR EMAIL

\_\_\_\_\_  
YOUR PHONE

\_\_\_\_\_  
YOUR ADDRESS

\_\_\_\_\_  
SIGNATURE

(PARENT or GUARDIAN IF UNDER 18 YEARS OF AGE)

### WHY WE RECORD SESSIONS

#### To review at a later date

Recording sessions allows us to spend less time writing notes during the session and more time focusing on the discussion with you.

#### To share with Dalberg colleagues and client

Not all project team members may be present to observe this session and benefit from your contribution. Recording the session allows us to share the content of this observation with the project team at a later time. The project team includes Dalberg employees and representatives, and our client employees and representatives. I understand and agree that information about me, and the content of my session, may be transferred and shared with project team members outside my country of residence. In order to avoid and eliminate the potential for bias, I understand and agree that Dalberg may withhold the client's identity.

### 2. CONSENT TO USE THE MEDIA (PHOTO/ AUDIO/ VIDEO)

I understand and agree that video or audio recordings and/or photographs ("Media") are made of my session. I waive my right to review or make comments on the Media prior to its use. I understand and agree that Dalberg is the sole owner of such Media, and I grant Dalberg permission to use my voice and image in the Media or derivative works based on it in perpetuity for the reasons mentioned in this form.

### 3. CONFIDENTIALITY

#### Maintaining your confidentiality

All personal information you disclose to Dalberg during this session is confidential. Unless required by law or to protect the rights of any person, Dalberg agrees not to disclose any information you provide to us, including your personal data, to any third party beyond the project team without your permission.

Please know that you are always free to end the session at any time and for any reason.

#### Maintaining Dalberg's confidentiality

All information Dalberg discloses to me during this session is confidential. To the extent I provide Dalberg with feedback concerning products and/or services of Dalberg or its client, I agree that Dalberg is the sole owner of any such feedback. By signing this form, I agree that I will not disclose any information or feedback discussed during this session to any third party, and I will not use such information or feedback for any purpose except to provide feedback to Dalberg.

### 4. CONSENT ON SHARING DATA TO MEDIA IN PUBLIC

#### Use for public purposes

Sharing information and Media allows Dalberg to build knowledge and continue to design relevant and desirable policies and services for people like you.

**If checked below, Dalberg may use the Media in public opportunities such as business development, with other Dalberg clients and projects, and publicly on its website or in press, digital and print publications, in public forums and in product and service offerings.**

YES NO

<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

I've read the above & agree to these conditions  
I'm ok to for my media to be shared in public

